

Answer Key for Lab Manual

LAB ACTIVITY 1 *Concise, Credible, and Clear Writing*

Answers will vary. Below are some suggested answers.

1.

Support point 1: This would make life easier, less complex, and less stressful for us.

Support point 2: The vast majority of Americans would speak the same language, enjoy the same types of foods, and practice similar customs.

Support point 3: If we simply avoided other countries, the rest of the world would leave us alone, and this would increase Americans' safety.

2.

Support point 1: Many of the products we use are partly or totally manufactured outside of the United States.

Support point 2: Our country's economy is dependent on foreign investment.

Support point 3: The Internet is not limited to the United States, so any American who goes online is electronically connected to people around the world.

3.

Support point 1: Most Americans love Italian food, Chinese food, and the cuisines of many other countries.

Support point 2: Many of the cars we drive are made partly if not completely in other countries.

Support point 3: Much of the electronic equipment we use for computing, watching TV, listening to music, and even cooking our meals is made in foreign countries.

4.

Support point 1: It could be much harder to defend ourselves against threats from those who might want to harm us.

Support point 2: We would miss the enjoyment, excitement, and new discoveries of traveling to other countries.

Support point 3: The environment-related actions of other countries often significantly affect the environment of the United States.

5.

Support point 1: Think of all the wonderful originally foreign foods we have embraced and those we have yet to discover.

Support point 2: Consider the new ideas and products from foreign countries that could improve our homes, our environment, and our lives.

Support point 3: Don't most Americans enjoy tracing their roots to the countries from which their ancestors originated?

LAB ACTIVITY 2 *Audience and Purpose*

1.

Details that could be included:

- I have to go on a required school field trip for a class.
- Because traffic is so unpredictable, the class may not get back on schedule.
- The instructor is holding a study session after the field trip.
- I have never requested a day off before.
- I'm a good worker.

Answers will vary. Below is a suggested answer.

I am writing to request that I be excused from coming to work on Thursday, May 29, 2008. I need to go on a field trip that day for my Biology II class. Because traffic is unpredictable, my class may not return to school on schedule. In addition, my instructor has scheduled a study session immediately after the field trip. For these reasons, I cannot be certain that I will be able to report for work at a specific time, and I don't want to leave you guessing as to when I might be in that day. As you know, I have always tried my best to be a good worker here, and I have never requested a day off before. So I respectfully request this day off in order to attend my class's field trip.

2.

Details that could be included:

- I was on my way to school to turn in the paper when I got into a serious car accident.
- I have a note from my doctor to prove that I was hospitalized overnight.
- This is the first time I have ever turned in anything late to you.
- I'm a serious student, and I want to do well in your class.

Answers will vary. Below is a suggested answer.

I realize I have turned in the attached paper late, but there is a good reason why it is late. Therefore, I am requesting that you not take points off for lateness. While on my way to school on February 5th, the day the paper was due, I was in a serious car accident. I was immediately taken to Towerville Hospital, where I stayed overnight. I have attached a note from my doctor to verify my hospitalization. I take your class seriously, and I want to do well here. As you know, this is the first time I have ever turned in anything late to you. So, please understand that my lateness in turning in this paper was unavoidable, and please do not deduct points.

LAB ACTIVITY 3 *Prewriting Practice*

Outline Form:

- A.** Things people do on vacation.
1. Explore interesting places
 2. Meet new people
 3. Relax

- B. Where to go on vacation
 1. Grand Canyon
 2. Hawaii
 3. Italy
- C. Traveling to a vacation spot
 1. Driving a car
 2. Taking a plane
 3. Riding a train

2. Answers will vary.

Question 1: Who would I like to go on vacation with and whom would I like to meet there?

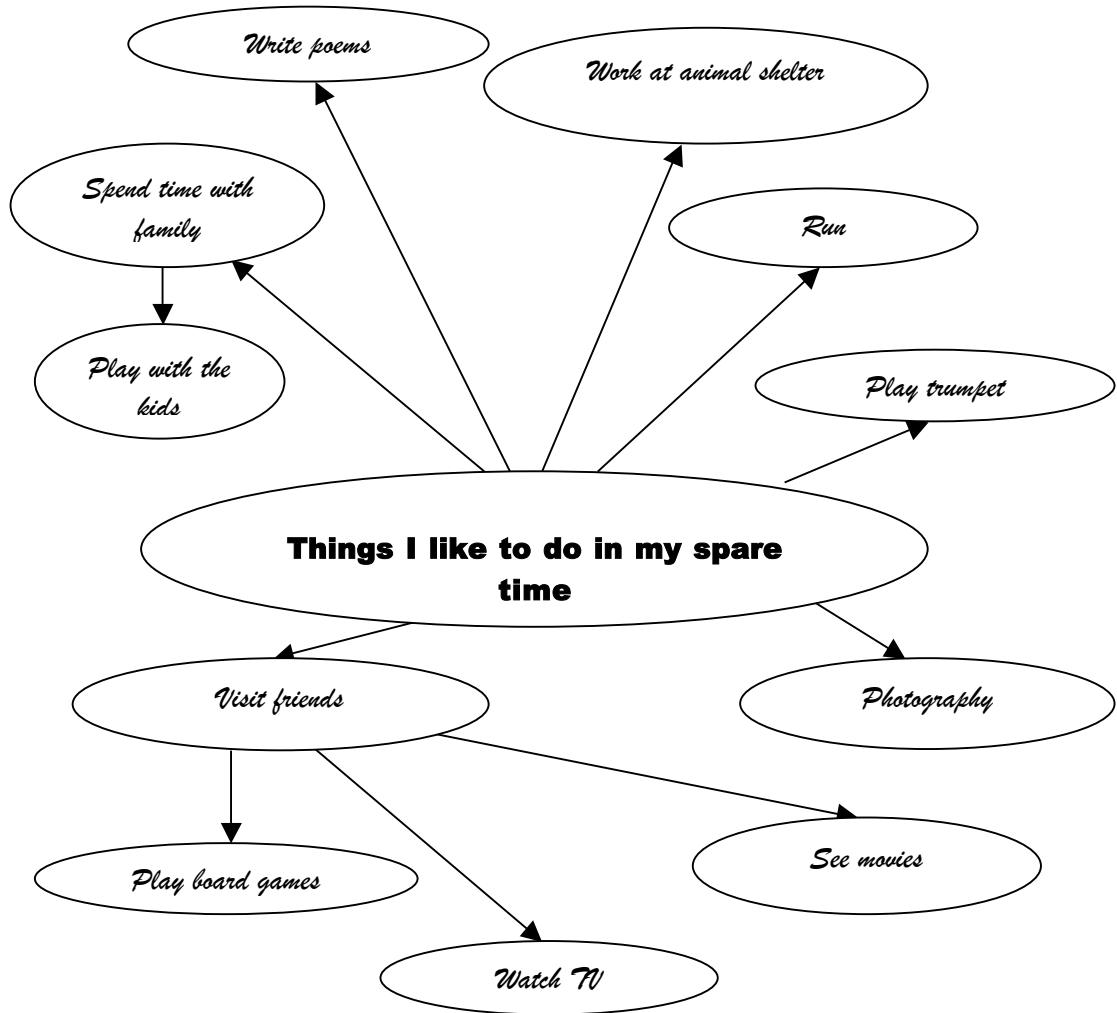
Question 2: What kinds of things would I like to do there?

Question 3: When would I like to go on vacation?

Question 4: Where would I like to go?

Question 5: Why would I like to go to that specific place?

LAB ACTIVITY 4 *Writing a Rough Draft*



Answers will vary.

Whenever I have spare time, my favorite thing to do is visit with friends. Sometimes we play board games. I have some challenging games that require a lot of strategic thinking as well as plenty of guile. My friends and I also like to watch TV together and go out to movies. Often when I'm with my friends, I'll photograph them. Sometimes, I also photograph strangers, but only with their permission. My favorite photos have been of people. I like trying to capture the essence of a person in a picture, and this special moment usually occurs when the person is just acting naturally. I have good shots of people pondering their next moves in a board game, chatting to each other during a run, and even just joking around while watching a TV show. My spare time is a great part of my life.

LAB ACTIVITY 5 *Revising a Draft*

1.

~~_1_ Baking an apple pie is relatively easy, but making the crust can be tricky. _7_ It starts to get truly hands-on when you knead the dough into a ball. ~~___ Many cooks say that the Internet is their best source for excellent recipes. ___~~ 4 After selecting a recipe with which you are comfortable, go shopping for the necessary ingredients. 10 Putting together the filling is not especially demanding, but some recipes say the pie will taste better if you include two or three different kinds of apples. 5 If you don't have a rolling pin or a pie pan, you may also have to purchase them. ~~___ Apple pie is many people's favorite dessert, but for some, nothing can compare to chocolate. ___~~ 8 Most recipes say not to handle the dough more than necessary, but many people handle it as much as they like and say that their crust turns out just fine. 12 The best step, of course, is tasting your homemade pie, and critiquing it for possible future improvements. 6 Now that you have everything you need, the first step in making your pie is to mix together the ingredients to make the dough for the crust. ~~___ For some people, putting their hands into the food is their favorite part of cooking. ___~~ 11 Applying the remaining dough on the top is the last step before baking. 3 Look closely, because some recipes state that it's simple to make a great crust but then provide complicated instructions that can be hard to follow. 9 Be careful not to tear the dough as you roll it out and place it into the pie pan, and set aside some dough for the top of the pie. 2 Start by looking up several apple pie recipes in cookbooks or on the Internet.~~

2.

Answers will vary.

I really like listening to music. My favorite type of music is rock from the 1960s and 1970s, and listening to it makes me feel especially good. I love the Beatles; the Rolling Stones; Creedence Clearwater Revival; Bob Dylan; Simon and Garfunkel; Peter, Paul, and Mary; and many other great musicians. I listen to music whenever I do just about anything. I listen when I'm walking between classes, when I'm driving places, when I'm doing homework, when I'm exercising, and sometimes even when I'm sleeping. Most people I know don't like music that had gone out of style decades ago. They say it's boring, overplayed, and simplistic. But some of my friends share my taste in music. Like

me, they appreciate its special character. I find that those '60s and '70s songwriters somehow not only created enormously enjoyable melodies, but their lyrics evoked a probing sensitivity to feelings that touch me deeply right here and now. To me, this decades-old music adds a special dimension to life.

LAB ACTIVITY 6 *Editing and Proofreading*

1. *Corrected sentences:*

1. He doesn't go to my school.
2. It's very important to me.
3. My favorite fruits are apples, bananas, and oranges.
4. I think the books are hers.
5. Their dog is scary.
6. He is the nicest person I have ever known.
7. Even though we were late, we didn't miss the opening act.
8. He likes coffee; I like tea. *or* He likes coffee, but I like tea.
9. One of the cats is missing.
10. The boxes are too heavy.
11. I had a lot of fun, but I was also very tired later.
12. Raul's sister is here for a visit.
13. Because we get along, we are usually partners in class.
14. I am going to choose the cheapest one.
15. In the morning, it began to rain.

LAB ACTIVITY 7 *The Whole Writing Process*

1. Answers will vary. Here are some suggested details:

A weather-beaten, well-used building
Planks of wood lined up at the far right
An old pickup truck
Some round objects in front of the building
Some equipment on the back of the truck
Some boats to the far left
A weathervane on the roof of the building
The weathervane is shaped like a sailboat
A bare-earth parking area

2.

Answers will vary.

This is a location where people work, and it's fairly easy to tell the type of work they do. First of all, the bare-earth parking area, the weather-beaten, well-used building, and the old pickup truck parked there reveal that this place is well-kept, but it is clearly used for work and not show. There is some equipment on the back of the truck and some round objects in front of the building, but it is not obvious how they are used. In addition,

several planks of wood are lined up at the far right. The boats at the far left begin to clear up the mystery of this place. But the real giveaway is the weathervane on the roof of the building; it is shaped like a sailboat. From all these details, a viewer can only conclude that people work on sailboats here.

LAB ACTIVITY 8 *The Topic Sentence*

1. General topic: *science*

Topic sentence: A surprising number of scientific breakthroughs have occurred as a result of scientists experimenting on themselves.

2. General topic: *math*

Topic sentence: There are several reasons why this program does not teach math to elementary school children any better than rote memorization.

3. General topic: *inventions*

Topic sentence: Many of our most popular foods, including cheese, potato chips, sandwiches, and popsicles, were invented by accident.

4. General topic: *space exploration*

Topic sentence: There is plentiful credible evidence that humans are not the only form of intelligent life in the universe.

5. General topic: *medical discoveries*

Topic sentence: Some of history's most important medical discoveries have occurred with very little financial investment.

6. General topic: *technology*

Topic sentence: The use of technology has vastly improved people's lives, but it has also caused immense harm.

7. General topic: *engineering*

Topic sentence: One of the most far-reaching engineering achievements of the twentieth century was the creation of the Internet, and it was made possible because of several earlier innovations.

8. General topic: *cloning*

Topic sentence: In time, successful cloning of humans will likely be possible, but there are important reasons why we should not consider the cloned products to be fully human.

9. General topic: *organ transplants*

Topic sentence: The process of transplanting a human liver involves several intricate and interdependent steps.

10. General topic: *computers*

Topic sentence: Let us consider how our lives would be different if the computer had never been invented.

LAB ACTIVITY 9 *Using Specific Details*

Step 1.

1. Support point: *Drinking coffee has predictable effects on me.*
It helps to clarify my thoughts.
It seems to make me more awake and alert than when I'm not having it.
I think it puts me in a good mood.
2. Support point: *My friends use and respond to coffee in different ways.*
Roger seems to drink coffee all day, but I seldom see him drinking it at night.
Alena likes it only when she is spending time with the rest of us.
Charlie says he hates the smell of coffee and has never had a drop of it in his life.
3. Support point: *Occasionally, I forget and drink more coffee than I should.*
When I drink a second cup, I usually don't feel much different from when I drink only one cup.
However, when I drink several cups, I get jumpy and irritable.
Also, if I drink too much coffee during the day, I'll usually have trouble sleeping that night.
4. Support point: *I normally just drink a cup of hot coffee, but I also like coffee in other ways.*
During the summer, iced coffee is delicious and it perks me right up.
The summer is also the time for plenty of coffee ice cream.
Sometimes I can improve a traditional dessert recipe, such as for chocolate cake, by adding a little hot coffee.
5. Support point: *I've heard lots of good things and bad things about the effects of coffee on people, so here's how I plan to approach my coffee-drinking in the future.*
I will do my best to limit myself to one cup a day.
I will drink it only early in the morning because I hate it when I can't sleep at night.
Although I haven't heard that drinking coffee can hurt a person, I intend to keep looking at articles about the latest research on the subject.

LAB ACTIVITY 10 *Organizing and Linking Your Ideas*

Step 1.

| <i>Term</i> | <i>Synonym</i> |
|---------------------|------------------------------|
| singer _____ | vocalist, performer, crooner |
| song _____ | tune, number, melody |
| concert _____ | show, performance |
| audience _____ | listeners, fans |
| songwriter _____ | composer |
| famous person _____ | celebrity, star, idol, icon |

great _____ wonderful, excellent, terrific, super
loyal followers _____ fans, groupies, disciples
reviewer _____ critic
widely known _____ famous, renowned

Step 2.

A few weeks ago, I went into the city to a show featuring John Fogerty, a singer and composer who has been around for decades. Usually I go to shows with friends who are also fans of the performer. This time I also went with another fan of Fogerty, but it was my dad. He remembered when John Fogerty was the lead singer for Credence Clearwater Revival, a terrific band from the 1960s and early 1970s. Fogerty has written some of my favorite songs, including “Susie Q,” “Proud Mary,” “Centerfield,” and “Down on the Corner.” Both my dad and I had a terrific time at the concert.

LAB ACTIVITY 11 *Writing from Visuals*

Step 1.

Answers will vary.

Topic sentence: A small band is playing for an audience on a lawn along a busy street in a town.

1. *Support point:* The band is the focal point.

Specific details: The people and the chairs are facing the band.

The viewer’s eye is naturally drawn to the band at the upper right.

The band is actively playing and the audience is passively listening.

2. *Support point:* This is an informal and possibly free performance.

Specific details: The performance is on somebody’s lawn.

Anyone along the street can hear the band playing.

People are dressed casually.

3. *Support point:* The band is probably playing well.

Specific details: Nearly everyone in the audience is watching and listening to the band.

The performers in the band appear to know what they are doing.

Nearly all the seats are taken and a few people are even sitting on the lawn.

Step 2.

Answers will vary.

This picture shows a small band playing for an audience on a lawn along a busy street in a town. The band is the focal point of the photo. Just about everyone in the audience is intently watching and listening as the band plays. Because the audience is facing the band, the viewer’s eye is naturally drawn to the upper right of the photo. In addition, the band is actively playing, while the audience is passively listening. What’s more, since this is taking place on a lawn along a street, this seems to be an informal and possibly

even free performance. Everyone is dressed casually, and anyone walking or driving by can see and hear the band. It's also probable that the band is playing well. Nearly all the seats are filled, and there are even some people sitting on the grass. This band clearly has the audience's complete attention.

LAB ACTIVITY 12 *Choosing the Best Words for Sensitive Writing*

Step 1:

O S
I worked like a dog to dig up as many sources as I could for my English research
I F
paper. Professor Osmani, a Muslim, said he will rigorously peruse the sources we find, so
S F
I'm sweating bullets over whether they'll satisfy his criteria for authenticity and
I O
credence. Every professor has his own way of measuring quality, and I may be taking a
S O
big chance with some of my more offbeat and screwy sources. It goes without saying that
I F S
teenagers gravitate to the weird and unexpected, but some of these sources are over the
O F
top, even for me. Unfortunately, at this point in time, I am unable to allocate any further
I
exertion to this endeavor. A wiser man would have paid better attention to Professor
S
Osmani's lessons on finding and selecting sources, and if he lowers the boom on me,
O O
maybe I'll see the light. Of course, I say this to myself time and time again, but maybe
O
this time I'll take it to heart.

Step 2.

Answers will vary. A possible revision is given.

I worked hard to locate as many sources as I could for my English research paper. Professor Osmani said he will carefully evaluate the sources we find, so I'm worried over whether they'll meet his standards. Every professor has his or her own way of measuring quality, and I may be making a mistake with some of my odder sources. Some people tend to favor the unconventional, but some of these sources are extremely unusual, even for me. Unfortunately, I cannot devote any more time to this now. A wiser person would have paid better attention to Professor Osmani's lessons on finding and selecting sources, and if he gives me a poor grade, maybe I'll finally learn to do this right. Of course, I repeatedly say this to myself, but maybe this time I'll take it seriously.

LAB ACTIVITY 13 *Improving Your Spelling*

Most of us consider our cellphones to be essential appliances, but we don't all use *people* them in the same way. Some people give out their cell phone number on the condition that

C the recipient agrees to call only in an emergency. Others use their cell phones *interchangeably* *possess* interchangably with their landline phones. Still others possess no landline phones at all, *Perhaps* *difference* relying completely on their cell phones. Purhaps the greatest diffrence in cell phone usage

is when people use their phones. Most would not use a cell phone in a movie theater, *during* *library* durring an entertainment performance, at a funeral, or in a libary. But many feel it's

C *though* perfectly fine to make a call on a public bus or train, even tho those sitting nearby may *intrusive* find that intruseive and rude. There are people who will accept a cell phone call while *examined* *restaurants* they are being examined by a doctor. Many take calls during meals at resterants.

C *answer*

Some politicians will anser their cells while delivering a speech. Most people

C

are unsure of the proper cell phone etiquette in the workplace. Should one take an

important

C

usage

important call in the middle of a meeting? To some, cell phone usaege is a revealing

C

C

indicator of personality. Are we really defined by when we answer?

LAB ACTIVITY 14 *Expanding Your Vocabulary*

Answers will vary. Sample answers are given.

sites

travel

There are three places I want to make sure to visit if I ever go to Florida: the Everglades,

facts

Disney World, and Epcot Center. I have heard a lot of interesting things about the

various

Everglades from watching different nature shows on the Discovery Channel and on

creatures

public television. The fact that dangerous and exotic animals live in the Everglades

locale

makes me eager to learn about the place. Of course, everyone knows about the seemingly

prehistoric alligators living there, but did you know that some endangered species of

location *assorted*

birds and insects also make their home in this watery place? The different plant species

fascinating

unusual

are interesting to me as well; for instance, some different plants grow in the Everglades

visiting

that cannot be found anywhere else in the world. Although going to Florida's natural

heading for

destinations

environment is on my wish list, so is going to some of Florida's other places. Disney

World and Epcot Center probably top the list for most children, but adults can find a lot

activities

of things to do there as well. Not many adults can resist the charm of Mickey Mouse and

terrific

Donald Duck, but adults may also find the great theater productions and music concerts
entertaining
put on at Disney World particularly fun. Some rides at Disney World are certainly not for
enjoyable
the timid, but thrill-seekers and couch potatoes of any age should find something fun to
amusement park entertainment
do or see at this place. The kind of fun offered at Epcot Center is a bit different, but
appealing
visitors of all ages find it fun nonetheless. The science exhibits will attract the interest of
future astronauts and scientists, but they will definitely draw the attention of curious
wonderful
adults, too. Overall, Florida seems like it would be a really great place to visit.

LAB ACTIVITY 15 *Practice with Illustration and Examples*

Answers will vary. Some suggestions:

- Specific example 1:* Some young people I know share their apartments with roommates.
Specific example 2: By keeping an eye out for bargains and asking around, one can find relatively inexpensive places to eat and shop.
Specific example 3: Big-city public transportation is not elegant, but it is usually reliable and cheap.
- Specific example 1:* One can choose from museums, music and drama performances, sports events, and many kinds of clubs.
Specific example 2: Sometimes big-city shops and stores are the only places to find certain things to buy.
Specific example 3: In a big city there are always new restaurants to try.
- Specific example 1:* I'm great at leading the Sunday afternoon game-playing club I've established at school.
Specific example 2: Only when I'm especially interested in a class assignment will I take care of it right away.
Specific example 3: I have a bad habit of waiting until the last minute to write major papers.
- Specific example 1:* When I drive at exactly the speed limit, drivers often follow me too closely.
Specific example 2: Some even honk their horns at me, hoping to get me to go faster.
Specific example 3: For these obnoxious drivers, I sometimes drive even more slowly.
- Specific example 1:* Timmie would be happy to eat pizza every morning, noon, and night.
Specific example 2: Emily is such a strict vegetarian that we always have to consider that when we go out with her.

Specific example 3: It's easy going out with Reg because, although he tries to select low-fat foods, he'll really eat just about anything.

LAB ACTIVITY 16 *Practice with Narration*

Step 1.

Answers may vary. Some suggested answers:

I felt nervous and uncomfortable
cheerful greeting by current students
encouraged to interact with others
filled out lots of forms
took placement tests for required courses

lunch very crowded
talked with some nice classmates
tug of war into swimming pool
settled into room with roommate
shared music and games into the night

Step 2. Suggested topic sentence; answers may vary:

My first day at college was hectic and packed with activities, but I met some nice classmates and had a lot of fun.

Step 4.

Answers may vary.

My first day at college was hectic and packed with activities, but I met some nice classmates and had a lot of fun. At first I was nervous and uncomfortable when we all walked over to the main auditorium, but I was immediately greeted cheerfully by several current students, and that put me at ease. From the beginning, we were encouraged to interact and get to know our fellow classmates, but I couldn't do much of that because we were busy with filling out things and taking placement tests all morning. But lunch in the crowded cafeteria was great because I met several classmates who seem to have similar interests to mine. In the afternoon we changed into swimsuits and had a zany tug of war in which just about everybody ended up dunked in a swimming pool. Finally, we had free time in our rooms, where I hung out with my roommate and other people on our floor. We ended up sharing our music and computer games well into the night. I think I'm going to like it here.

LAB ACTIVITY 17 *Practice with Description*

Step 1.

Answers will vary.

1. *Your favorite hobby*

Sight: Taking photographs allows me to design an image according to my own vision of it.

Most of all, I like to photograph close-ups of flowers and plants.

My photos of animals at zoos almost always turn out to be boring.

Touch: A photo of a lightning bolt in a stormy sky can make the viewer feel electrified.

Seeing a tight shot of a kindly dog's face feels almost like petting his soft fur.

Photos of food being prepared can make most people hungry.

Hearing: I can almost hear a huge splash when I look at the picture of my brother plunging into a pool.

A photo of a bright red cardinal evokes the sound of its brazen call.

One can practically hear the thunderous roar of a huge engine by looking at a picture of a steaming locomotive.

2. *Your favorite relative*

Sight: His beard is full, round, and speckled with blond and brown whiskers.

He wears a different hat every day and must own hundreds of them.

On special occasions, he wears an enormous purple cape.

Touch: His handshake is so strong that he sometimes inadvertently hurts people.

Children like to run their hands over his shiny bald head.

His belly sticks out, but his legs are thin and spindly.

Hearing: He loves to sing at the top of his voice.

Unfortunately, his voice is often off-key.

When he doesn't want to reveal something, he will answer by mumbling something incomprehensible.

3. *Your favorite time of the year*

Sight: In the autumn, the leaves change to beautiful shades of red, orange, yellow, and brown.

The heat and humidity of summer are mostly gone.

Sometimes there are even patches of early snow.

Touch: Autumn is the best time for hiking in the woods.

I can get out my warm, wooly, and snuggly clothes again.

It's great to work in the garden in the cool, crisp air.

Taste: Our apple trees bear delicious fruit in the fall.

This is when I make delicious pumpkin pie.

On the colder days, nothing beats a bowl of hot, steaming cream-of-tomato soup.

Step 2.

Answers may vary.

My uncle Bradley would never admit it, but he takes great pride in his eccentricity. Whenever I see him, he's wearing a different hat. He must own hundreds of hats, because I've never in my entire life seen him wear the same hat twice. On our birthdays, anniversaries, and special holidays, he also wears an enormous purple cape which he will not remove even on the hottest days. When we're watching a baseball game, he'll always bellow the national anthem at the top of his voice. It doesn't matter at all to him that he often sings off-key; to him, louder is better. When I was a child, I used to love rubbing my hands on his shiny bald head, and then getting them lost in his full, round beard. He still has such a strong handshake that I greet him by hugging him instead.

LAB ACTIVITY 18 *Practice with Classification and Division*

1. *Drivers classified by attitude*

Subcategory 1, *drivers who think they own the road:*

They drive within inches of cars they believe are going too slowly.

They honk their horns at other cars to get them out of their way.

They drive too slowly in the fast lane of a highway.

Subcategory 2, *drivers who are responsible and considerate:*

They maintain plenty of space between themselves and cars in front.

They go at about the speed of the other cars around them.

They leave space in front for other cars to come into the lane.

Subcategory 3, *drivers who are overly cautious:*

They drive a lot slower than the speed limit.

They are slow to start up when the traffic light turns green.

They pass up too many opportunities to enter the expressway from an on-ramp.

2. *Schools classified by atmosphere:*

Subcategory 1, *schools that are lively and sociable:*

Nearly everyone is friendly and welcoming.

Students are encouraged to study and do things with other students.

Instructors are extremely accessible to students outside of class.

Subcategory 2, *schools that are quiet and serious:*

Students spend most of their time at their studies.

The library is heavily used for studying and research.

Students gather for study groups everywhere on campus.

Subcategory 3, *schools that are lively but focused:*

Most students are friendly but take their studies very seriously.

People are more likely to get together in study groups than to hang out or play games.

Extracurricular activities tend to be scholarly, such as lectures and group discussions.

3. *Movies classified by type:*

Subcategory 1, *action movies:*

The action is almost non-stop.

Plots often have many twists and turns.

All mysteries usually get resolved at the end.

Subcategory 2, *scary movies:*

They often begin with normal situations.

The plot is usually full of startling surprises.

At the end, the main character must confront whatever is causing the fear.

Subcategory 3, *romantic movies:*

The plot involves one or more sets of lovers.

Relationships have challenging as well as satisfying moments.

The lovers often, but not always, end up happily together.

LAB ACTIVITY 19 *Practice with Explaining a Process*

Step 1.

Answers will vary.

1. *Cleaning your room*
 - a. Pick up the odds and ends lying about the room.
 - b. Assign everything to its place and put things where they belong.
 - c. Use a dustcloth and some cleaning solvent on all surfaces and wherever there's dust.
 - d. Take everything out from under the bed.
 - e. Vacuum the floor.
2. *Shopping for a dinner*
 - a. Find out everything that is going to be served at the dinner.
 - b. Make a list of all the things you'll need for preparing the various dishes.
 - c. Check to see if you already have some ingredients.
 - d. Plan on which stores you need to visit to get everything.
 - e. Shop at the stores, trying to buy the most perishable foods last.
3. *Choosing a birthday gift for your best friend*
 - a. Start thinking about the gift well before the birthday date.
 - b. Think about all the things your friend loves the most.
 - c. Decide on how much you can afford to spend.
 - c. Stay alert for potential gifts as you go through your daily life.
 - e. Narrow your choices down to just a few, and pick one.
4. *Giving a dog a bath*
 - a. After consulting with a veterinarian, buy a safe, gentle shampoo for washing your dog.
 - b. Change into your oldest, most ragged, and most unneeded clothes.
 - c. Put on a raincoat and rain hat, if you have them.
 - d. Bring the dog into a warm bathroom and close the door so the dog can't get out.
 - e. Put the dog in the bathtub.
 - f. Using a bucket, warm water, and as little soap as possible, wash one part of the dog at a time.
 - g. Hold onto the dog at all times because it will continually want to shake off the water.
 - h. Rinse the dog well with clean, warm water.
 - i. Dry off the dog as best you can, and quickly bring it outside so it can shake itself clean.
5. *Preparing to host a small party with friends*
 - a. Decide on the people you want to invite.
 - b. Decide on the food and drinks you'll need.
 - c. Think of the activities they like, such as games, videos, or just conversation.
 - d. Gather whatever you need for food and entertainment.
 - e. Thoroughly clean and organize the place for the party.

LAB ACTIVITY 20 *Practice with Comparison and Contrast*

Step 1.

Answers will vary.

| | <i>Similarities</i> | <i>Differences</i> |
|---|--|--|
| 1. Pet cats/ pet dogs | Both are good companions. Both require daily care. Both can live in a home with people. | Cats can be aloof to people; dogs are usually friendly to people. Cats usually cannot be walked; dogs can be walked. Cats eat cat food; dogs eat dog food. |
| 2. High school students/ college students | Both attend classes. Both learn at school. Both must meet the academic standards of their schools. | High school students maintain a standard schedule; college students have varying schedules. High school students study with people their own age; college students study with people of varying ages. High school students must attend school; college students can voluntarily leave college. |
| 3. Professional athletes/ amateur athletes | Both compete at sports. Both practice to improve their skills. Both must be physically fit. | Professionals are paid to compete; amateurs are not paid. Professionals are selected to play by their sponsoring organizations; amateurs can generally play for whomever they wish. Professionals are generally older than amateurs. |
| 4. You ten years ago/ you now | My name has not changed. My family has not changed. I am still not good at sports. | I now wear more formal dress clothes than I used to. I now eat more different kinds of foods than I used to. I now have fewer but closer friends than I used to. |

Step 2.

Answers may vary.

Comparison topic sentence: Both professional and amateur athletes must be physically fit and must practice to maintain their competitiveness at their sports.

Contrast topic sentence: I am not really the same person I was ten years ago in that I wear different formal clothes, I eat more adventurously, and I have fewer but closer friends than I used to.

LAB ACTIVITY 21 *Practice with Explaining Cause and Effect*

Step 1.

Answers will vary.

1. Topic: *getting a great job upon college graduation*
Cause A: had good grades in college
Cause B: worked part-time in the chosen occupation
Cause C: spent considerable time and effort in finding job opportunities
Effect A: have a good start in establishing a career
Effect B: earn a steady income
Effect C: feel increased confidence and pride being self-sufficient
2. Topic: *contributing time to a worthy cause*
Cause A: want to actively work to help others
Cause B: want to give back for the advantages I've been given
Cause C: looking for purpose in my life
Effect A: am contributing to make life better for others
Effect B: feel good about doing something worthwhile
Effect C: am gaining experience at working in a specific field
3. Topic: *getting a speeding ticket*
Cause A: was driving 20 mph over the speed limit
Cause B: was in too much of a hurry to get to a party
Cause C: was over-confident because I hadn't been caught speeding before
Effect A: need to pay a fine
Effect B: have points on my driver's license
Effect C: need to observe the speed limit to avoid another ticket
4. Topic: *writing a blog review of a movie (or video game)*
Cause A: am writing a blog that several people read
Cause B: saw a movie (or played a game) that moved me to comment on it
Cause C: want to learn to write in new and different genres
Effect A: the review drew several blog responses
Effect B: people took the review seriously and seemed to find it useful
Effect C: looking for new movies (or games) to review and writing genres to try
5. Topic: *winning the lottery*
Cause A: bought a lottery ticket
Cause B: chose a random set of numbers
Cause C: got lucky
Effect A: bought an island off the coast of Maine
Effect B: took a leisurely trip around the world
Effect C: contributed money to several causes

Step 2.

Answers may vary.

Causes topic sentence: The blog I maintain gives me a forum to try out a new writing genre: reviews of video games.

Effects topic sentence: Readers actually took my game review seriously and responded to it, so I am now looking for new games to review and writing genres to attempt.

LAB ACTIVITY 22 Practice with Definition**Step 1.**

Answers may vary.

1. *a fun vacation spot*
 - a. Provincetown, Cape Cod, Massachusetts
 - b. Yosemite National Park, California
 - c. Boundary Waters Canoe Area Wilderness, Minnesota
2. *a productive learning environment*
 - a. A library
 - b. A quiet spot on campus where few people go
 - c. A classroom
3. *a responsible person*
 - a. Our town mayor, Ms. Haberstam
 - b. My grandfather
 - c. My tennis coach, Mr. Felden
4. *a great place to live*
 - a. Charlotte, North Carolina
 - b. Seattle, Washington
 - c. Phoenix, Arizona
5. *a real hero*
 - a. George Washington
 - b. Martin Luther King, Jr.
 - c. Florence Nightingale

Step 2.

Answers may vary.

Your example: *Florence Nightingale*

Your descriptive details:

- a. Though born into the British nobility, she devoted her life to care for the sick.
- b. She was instrumental in raising the status of nurses to highly educated medical professionals.
- c. She wrote the first textbook for nurses and helped raise the sanitary standards of hospitals.

LAB ACTIVITY 23 *Practice with Argument*

Step 1.

Answers will vary.

1. **Topic:** *genetic engineering*

Topic sentence: Genetically altered animals may benefit humans, but the risks of a catastrophic error are too great.

Reason A: We have little knowledge as yet of the results of genetic engineering.

Reason B: Even a small error could cause major damage to non-engineered animals and the environment.

Reason C: A large error could seriously harm humankind.

2. **Topic:** *animal rights*

Topic sentence: Keeping animals in zoos can be humane.

Reason A: Most recently designed zoo exhibits are sensitive to the animals' emotional as well as physical well-being.

Reason B: Many of today's zoo animals were either born in a zoo or have injuries that make survival in the wild impossible.

Reason C: Well-designed zoos raise people's awareness of the need to conserve environmental habitats for animals in the wild.

3. **Topic:** *gun control*

Topic sentence: Gun sales should be controlled even more tightly than sales of potentially harmful drugs.

Reason A: Whenever guns are involved in a crime, the chance of someone incurring a serious injury is significantly increased.

Reason B: Today, just about everyone, even the craziest and most dangerous people in our society, can easily buy a gun.

Reason C: Keeping guns out of the hands of dangerous people is easy to do through legislation, and it would save lives.

4. **Topic:** *illegal immigration*

Topic sentence: America should institute a path to citizenship for existing illegal immigrants, but also institute tight enforcement against future illegal immigration.

Reason A: The illegal immigrants already here are actively participating in our economy without paying taxes, and it would probably be impossible to expel them from the country.

Reason B: If we allow existing illegal immigrants to become citizens, they will increase our tax revenues, continue to work at jobs that are hard to fill, and add vitality to our economy.

Reason C: Tightly controlling additional illegal immigration will eliminate this problem for future generations.

5. Topic: *home schooling*

Topic sentence: Home schooling is usually not as effective as public or private schooling, and it can be harmful to both children and parents.

Reason A: Parents usually do not have the time, the knowledge, or the teaching ability to effectively school their children at home.

Reason B: Home schooling deprives children of vital regular social and academic interaction with their peers.

Reason C: The competition with other students in public or private school helps prepare children for the competition they must face in adult life; home schooling does not.

Step 2.

Educating children at home is usually not as effective as public or private schooling, and it can be harmful to both children and parents. The time commitment alone can overwhelm many parents. In addition, most parents do not have sufficient knowledge of the subjects that need to be covered, nor do many have the experience or ability to teach productively. Public or private schooling gives students more than just knowledge of the subjects they study. It enables children to learn how to interact with their peers both socially and academically; without this regular interaction, a child may feel bereft in social situations later in life. In addition, children in public or private school learn how to deal with competition from other students, something they will have to face throughout their adult lives. Home schooling deprives them of the experience of competing. Finally, a child eventually has to leave the home and fend for himself or herself in the world. Public or private schooling is an important step in that necessary transition.

LAB ACTIVITY 24 *Writing Paragraphs for an Essay*

Step 1.

Your topic: Careers

Method: Use a quotation

Your introduction: “We are all doomed to broken-off careers,” wrote the poet Robert Frost, and my uncle Jerry is the perfect example. After graduating from college, Jerry served as a Navy officer for the next three years. He broke that career off and then became a social services case worker while he went to graduate school. After he earned his master’s degree, he decided to change occupations again, this time to college teaching. He taught as an adjunct professor for five years, but there were few full-time teaching positions available then, so Jerry broke off that career to work as a real estate agent. These days, his career is a combination of real estate, college teaching, and starting up a garden supply business. I long ago came to the conclusion that Jerry does not believe in careers.

Thesis statement: For some people, a “career” is just what they are doing right now.

Step 2.

New Method: Ask questions

Your new introduction: Does a “career” define a person’s life? If so, is a person who changes careers aimless? How important is it to work toward a career goal? My uncle

Jerry apparently doesn't put much stock in having a single career. Instead, he seems to prefer several careers at the same time. After Jerry graduated from college, he was a Navy officer for three years. But he then changed careers by becoming a social services case worker and part-time graduate school student. On earning his master's degree, he switched careers again and began college teaching. However, after five years as an adjunct professor, Jerry found that there were few full-time positions available, so he moved to yet another career, being a real estate agent. Now Jerry works at real estate, college teaching, and starting up a garden supply business. What will his "career" be next year?

Thesis statement: For some people, a "career" is just what they are doing right now.

LAB ACTIVITY 25 *Planning an Essay*

Step 1.

Answers will vary.

1. Thesis statement: *I especially like (insert a type of movie) movies.*

Brainstorming list: Funny movies always make me feel cheerful.

This type of movie is only worth seeing if it's truly funny.

In the good comedies, nearly all the jokes are funny.

Sometimes I try to repeat the jokes to people who haven't yet seen a certain comedy, but my retelling is never as funny as the movie itself.

Topic sentence for body paragraph 1: I'm always in a good mood after I've seen a funny movie.

Topic sentence for body paragraph 2: Some comedies aren't really funny, but in the good ones, nearly all the jokes are funny.

Topic sentence for body paragraph 3: Whenever I repeat a joke from a movie to someone who hasn't seen it, I am never as funny as the movie itself was.

2. Thesis statement: *I have a hard time passing up a bargain.*

Brainstorming list: Whenever I get a catalog in the mail, I look at the things on sale first.

I will always carefully look over the section of a store marked "clearance."

I'm even attracted to mail-in rebates that I have to wait eight to ten weeks to receive.

I make a habit of continually noting prices of things I want, because sometimes a company may say something is on sale when it's actually close to the regular price.

Topic sentence for body paragraph 1: I am such a bargain hunter that I receive dozens of mail order catalogs, and I always check the things on sale first.

Topic sentence for body paragraph 2: When I'm in a store, I'll make sure to check the items that are marked down, and I'll always go to the section marked "clearance."

Topic sentence for body paragraph 3: Sometimes companies will declare that an item is discounted when it's selling at nearly the regular price, so I habitually keep track of the prices of things I want.

3. Thesis statement: *Last night, I went to my favorite kind of party.*
Brainstorming list: There were plenty of things to do, but some people just gossiped and caught up with each other.
Several people played board games, video games, and cards.
A few people brought ingredients for special dishes that they cooked for everyone, and one woman even did some magic tricks.
The best part of it was that just about everyone there was friendly, outgoing, and non-competitive.
Topic sentence for body paragraph 1: Last night, I went to my favorite kind of party, one where there was plenty to do, but it was still OK to just gossip and catch up with my friends.
Topic sentence for body paragraph 2: People who liked game activities played board, video, and card games, and one woman even did magic tricks.
Topic sentence for body paragraph 3: Perhaps the reason I liked it the most was that the people were so friendly, outgoing, and non-competitive—my kind of people.

LAB ACTIVITY 26 *Evaluating Essay Support and Development*

- A. *These details would help to develop the idea stated in sentence 2 better.*
Do you want an active vacation in which you see and do as much as possible?
Maybe you want to just relax, eat well, read a book, and do as little as possible.
Would you like to participate in a project that somehow improves the environment?
Perhaps you'd like an athletic vacation in which you improve your ability at a specific sport.
You can also have a shopping vacation in a big city with plenty of outlet malls nearby.
- B. *These details would help to develop the idea stated in sentence 3 better.*
In Costa Rica, you could climb mountains, go swimming, and eat very well; this can be expensive.
Go to Orlando, Florida, and you could have an exciting time at the theme parks; this can be quite expensive.
Renting a cabin on a lake in New Hampshire or Wisconsin can be fairly affordable.
You could sign up for an environmental project in Mexico or South America; the package deal may include transportation, meals, and lodging.
A shopping trip to New York City or Paris would be lots of fun and cost lots of money.
- C. *These details would help to develop the idea stated in sentence 6 better.*
The easy way is to have a travel agent make recommendations and then secure your reservations.
It's a good idea to search the Internet for information on possible destinations.
Talk with your friends, relatives, co-workers, and even strangers about where they like to go.
Look through general travel magazines for ideas and reservation availabilities.

Try to get hold of the local newspaper or magazine and look for rental availabilities and things to do.

LAB ACTIVITY 27 *Writing an Essay*

Step 1.

The following outlines best addresses the given questions:

Essay question: What were the major consequences of the Battle of Hastings in 1066?

X **Outline 2**

Essay question: Why is James Joyce's *Ulysses* considered by many to be one of the greatest novels ever written?

X **Outline 1**

LAB ACTIVITY 28 *Writing Summaries*

Harry's parents have died, and he is being brought up by "muggles" Vernon and Petunia Dursley. ~~The Dursleys are completely consumed by appearances and spend far too much time in their yard.~~ Harry has no idea why the Dursleys force him to live in a tiny closet under the stairs, and treat him horribly. Dudley, the Dursley's obese son, mercilessly torments Harry. ~~Harry does get to go to the zoo on Dudley's birthday because there's no one who can stay with Harry on that day.~~ On his eleventh birthday, Harry Potter finally receives a letter, telling him that he is chosen as one of the future students of a special school. ~~In the process of trying to receive the letter, Harry is given a bigger room in the Dursley's home.~~ Hagrid finally introduces Harry to the real circumstances of his life. Harry still has a lightning-shaped scar on his forehead from events early in his life and is famous in the wizarding world. The Dursleys, terrified and disgusted by anything magical, never bothered to tell Harry anything about his past. Thus, Harry is delighted—and astounded—to begin his new education. At school, Harry meets his teachers, and becomes friends with Ron Weasley and Hermione Granger. ~~Harry also learns about chocolate frogs and other magical candy.~~ The three of them suspect that Severus Snape seems bent on stealing an object guarded by a three-headed dog, and they assume the responsibility themselves to find out what Snape's plan is. ~~Snape is often described as having greasy black hair and a sneering expression.~~ Their quest for the truth leads across many obstacles, from keeping up the everyday school life, a bewitched Quidditch match, Fluffy, the three-headed monster dog, and some nearly deadly tasks they must overcome to learn the truth.

Missing information: What "muggles" are; why the Dursleys are keeping Harry; who Hagrid is; what sort of school Harry will attend and what its name is; who Severus Snape is; what Quidditch is

(1) I read a book recently that goes into great detail about the fast-food industry in America. (2) It offers a history of the "founding fathers" of fast food, people such as the McDonald brothers, Carl Karcher, and Ray Kroc. (3) After the historical background, however, the book quickly moves on to a discussion of almost every aspect of the fast-

food industry, from its production of ingredients, to its advertising strategies, to its labor practices. (4) There is a detailed description of how cattle are slaughtered and the risks that slaughterhouse workers have to deal with every day on the job. (5) Schlosser reveals some of the advertising tactics commonly used by the fast food industry. (6) He talks about how the fast food industry targets children, featuring playgrounds and free toys as a regular part of advertising campaigns. (7) He also points out that the fast food industry has a very high turnover rate, partly because employees receive little salary and few benefits. (8) He suggests that workers are often exploited to increase the company's profits. (9) The book is very interesting, and I recommend that anyone who eats fast food should read it.

Missing information: The name of the book, the publication information, and the full name of the author

LAB ACTIVITY 29 *Writing to Get a Job*

Step 1.

1364 Rookwood Road
Savannah, GA 31408
June 22, 2008

Ms. Alyssa Nordimer
Personnel
~~Personnel~~ Director

Pruitt Animal Care
360 Stonefield Ave.

Pruitt, GA 31422
Ms.

Dear ~~Mr.~~ Nordimer:

I would like to apply for the position of veterinary technician that your Web site ^{*indicates*} ~~indicate~~
available
is ~~available~~.

I have just graduated from Stockville Community College with an Associate of Science
clinical
degree in Veterinary Technology. I have had extensive ~~clinical~~ experience at Stockville's animal
completed
care clinic, and I have ~~complete~~ a one-year internship at the Savannah Animal Medical Center.
administrative
Please note that my enclosed résumé also includes administrative duties at the Deercross Real

Estate Agency.

believe *excellent*
I ~~believe~~ I would be an ~~excellent~~ fit for your veterinarian technician position. I am
professional
technically qualified and I work well with clients as well as ~~professional~~ associates. If you agree

after reviewing my résumé, please let me know. I would be happy to come in for an interview.

Sincerely

Sincerely,

Corey Allen

Corey Allen

Step 2.

Answers will vary.

Rewritten:

Dear Mr. Hollowell:

When I saw on your Web site the description of your job opening for computer game designer, I felt as though the position was created just for me.

This May I will graduate from Catterton College with a Bachelor of Arts degree in Computer Game Design. My intensive four-year program at Catterton provided the well-rounded curriculum that a successful game designer needs. My courses in graphic design and drawing enable me to fashion an artistically attractive and effective game milieu. Courses in history, literature, psychology, and sociology give me background for devising compelling story lines, environments, and characters. Algebra and statistics courses equip me to use 3-D modeling and develop intricate polygon-driven games.

I would be happy to come in for an interview and an opportunity to go through my portfolio with you. You will see that I already have professional experience in designing letterheads, logos, and other business graphics for my free-lance clients, and that I have designed the frameworks for two computer games as part of my senior year projects. Please review my résumé, and if you feel as I do that I have the qualifications to be a successful game designer in your company, please let me know so we can arrange an interview.

Sincerely,

Lindsay Prazer

LAB ACTIVITY 30 *Using Prepositional Phrases*

Answers will vary.

1. We can see the pyramids at the left.
2. The camel and the man are in sharp focus.
3. The man is looking toward the right.
4. The camel is facing to the left.
5. The man and camel seem like two parts of the same team.
6. The man is wearing clothing over nearly his entire body.
7. Except for his face, the man is totally covered.
8. The camel has a halter around its neck.
9. Under the camel's head, the man is holding onto the halter's chain.
10. The man and camel are within sight of the pyramids but not very near them.

LAB ACTIVITY 31 *Recognizing Subjects and Verbs*

Step 1.

1. A (name will vary) is the car of my dreams.
2. It has a stylish yet practical look.
3. I have never considered a car to be an extension of my personality.

4. A car should be attractive, efficient, and reliable.
5. Of course, (answer will vary) is another important feature in a car.

Step 2.

1. All of my friends are well aware that I hate spending money.
2. When my old watch finally stopped working, I had to replace it.
3. Most of the catalogs I get/receive in the mail have watches for sale.
4. I carefully looked at all the watches in the catalogs.
5. Every watch in the catalogs cost nearly a hundred dollars.
6. I only had spent ten dollars for my old watch.
7. In fact, I had thought that price was outrageous at the time.
8. I was determined to spend no more than fifteen dollars for my new watch.
9. It took me a lot of searching on the Internet to find my watch at my price.
10. At last I found the watch I wanted, and I bought three of them, each for less than fifteen dollars.

Step 3

Answers will vary.

Once I saw a bus driver who should have taken some advice “~~with a grain of salt.~~” I was ~~on a bus~~ that was stuck ~~in a traffic jam~~. The bus driver was eager to switch to ~~a lane~~ that was moving faster, but she was not sure if there was enough room ~~in the other lane for our bus~~. The passenger sitting ~~in the front seat~~ looked down ~~to where the driver wanted to go~~ and then nodded “yes” and waved his arm, encouraging the driver to switch lanes. The driver moved ~~to the other lane~~ but hit the car that was there because she in fact did not have enough room to make the switch. When the driver stopped the bus to look ~~over the accident~~, the passenger who waved her on quickly hopped ~~out of the bus~~ and disappeared ~~into the onlooking crowd~~.

LAB ACTIVITY 32 *Identifying and Using Clauses*

Step 1.

1. Breads are interesting because they come in lots of shapes and sizes.
2. While most of us are familiar with the rectangular loaf shape, breads can also be round, braided, or even flat.
3. Sourdough breads and many rustic types of breads are often round or free-form in shape though they can also be found in loaf form.
4. Challah, a Jewish egg bread, is traditionally braided while brioche, a sweet French bread, is generally molded.
5. Tortillas, naan, and Armenian cracker breads, on the other hand, are flat although they sometimes puff up in the cooking process.
6. Even though breads can vary widely by shape, they can vary just as widely by size.

7. If you watch the Food Network, you may have seen at least one show featuring the largest bagel or hot dog bun ever made.
8. Similarly, you may have seen a cooking show featuring some of the smallest breads around—though technically they would be considered dumplings.
9. After I watch some of these bread shows, I feel inspired to try baking some odd-shaped or odd-sized breads of my own.
10. Luckily, I usually stop short of trying to bake a two-ton brioche unless, of course, I have a lot of flour!

Step 2.

1. Whenever someone asks me what type of bread I want for my sandwich, I normally say I'd like high-fiber whole grain bread.
2. I know that whole grain bread is high in nutrition, so I usually buy that kind of bread when I am shopping.
3. I firmly believe that eating a lot of white bread can expand my waistline, and I do not even like seeing that kind of bread in front of me on the table.
4. When given a choice between corn bread, garlic bread, whole wheat bread, and plain white bread, I will always ask for garlic bread.
5. I'm happy to eat any kind of high-fiber whole grain bread, but I like it best when it is toasted.

LAB ACTIVITY 33 Correcting Run-On Sentences

1. *Although many*
[^]Many runners have described the feeling after running as euphoria[^] most say this only occurs after an intense endurance run. (dw)
2. One runner says her euphoria often comes at the end of a marathon[^] it can make her so emotional that just seeing a puppy can move her to tears. (cc)
, and
3. Scientists and runners have hypothesized that exercise produces real biochemical
because
 effects on the brain[^] chemicals are released that can change a runner's mood. (dw)
4. The assumption has been that these chemicals are endorphins[^] they are produced naturally in the brain and create a feeling of well-being. (dw)
since/because
5. Now this folk belief has evidence to support it[^] a recent research study revealed that running indeed causes endorphins to flood the brain. (cc)
, for

6. The study showed that endorphins do occur along with mood changes [^] the more endorphins the runner's body produces, the greater the effect. (cc) *, and*
7. The study was made possible [^] new chemicals that indicate endorphins in the brain became available. (dw) *after/because*
8. [^] ~~Combining~~ *When combining* these new chemicals with a positron emission tomography (PET) scan [^] researchers could compare the brains of runners before and after a long run. (dw)
9. Scientists asked ten distance runners to participate in the research [^] the runners were not told that the study involved endorphins and the runner's euphoria. (cc) *, but*
10. [^] ~~The~~ *Though the* runners had PET scans before and after a two-hour run [^] that was not all of the testing they had. (dw)
11. They also underwent a standard psychological test [^] the researchers were able to assess the runners' moods before and after running. (cc) *, so*
12. The results showed that running did produce endorphins [^] more importantly, the endorphins became attached to areas of the brain associated with emotions. (cc) *, yet*
13. [^] ~~Much~~ *Although/Even though/Though much* of the brain was affected [^] the major effects occurred in the limbic and prefrontal areas. (dw)
14. These areas activate when people are involved in romantic love affairs [^] they can also trigger when one hears music that elicits a flood of euphoria. (cc) *, or/and/but*
15. This study can be significant for both athletes and nonathletes [^] researchers are now looking for answers to some questions it has raised. (cc) *, and*
16. [^] ~~A~~ *If a* person does not like exercising but does it anyway [^] can this exerciser learn techniques that make working out feel so good that it becomes addictive? (dw)
17. [^] ~~Long~~ *If long* distance running produces this endorphin -induced euphoria [^] can running shorter distances or even walking do it as well? (dw)

18. The euphoria of endurance running is an important topic for runners[^] this research has led to a follow-up study that may be even more significant. (cc) *, yet/but*
19. There have been studies indicating that runners have increased tolerance to pain[^] some people are said to have kept on running after enduring a stress fracture and even a heart attack. (cc) *, and/for*
20. *If it*[^] it can be proven that exercise both alleviates pain and produces addictive euphoria[^] there is hope that many more of us will start working out to reap these rewards. (dw)

LAB ACTIVITY 34 *Correcting Fragments*

Step 1.

Answers will vary.

1. Although there seem to be tall buildings everywhere, there are many blocks in this city that get plenty of sunshine.
2. When I look around my neighborhood, I can tell that most of the homes here were built in the 1940s and 1950s.
3. After I get home from work in the evening, I like to go for an invigorating run in the park with my dog.
4. I'll eat fried food if that's all that is available, even though I don't really care for it.
5. I think the committee chose me for this assignment because I like to try new things.
6. When I take a day off, I try not to think about work, but I realize that everything will be a complete mess when I go back to work the next day.
7. In my hometown, everyone is an avid fan of our minor league baseball team, which is especially good this year.
8. If I ever have a chance, I would love to go on a biking trip across the entire country.
9. At the end of the day, my roommates and I, who compete with each other furiously on the job, return to our apartment to make dinner and have a relaxing evening.
10. I agreed to lead the regional fundraising effort for our organization this year, even though it's kind of scary.
11. Sometimes, when my friend laughs so hard that her stomach hurts, her enjoyment is so infectious that we all have to laugh along with her.
12. When the twins awoke from their nap, Jeannie, as usual, was crabby, and Jack, also as usual, was cheerful.
13. They rented the same cabin on Lake Meecham every summer for sixteen straight years because they loved it so much.

14. In about ten years, I will be so rich that I will spend most of my time on my private island considering to which worthy causes I will donate money.
15. Sherry plans to bring along her computer, cell phone, and full briefcase so she can work while we take a vacation.

LAB ACTIVITY 35 Present and Past Tenses for Regular Verbs

Step 1.

| <i>Subject</i> | <i>Verb</i> | <i>Present Tense</i> | <i>Past Tense</i> |
|------------------|-------------|----------------------------|------------------------------|
| 1. Sherry | look | <i>Sherry looks</i> | <i>Sherry looked</i> |
| 2. we | look | <i>we look</i> | <i>we looked</i> |
| 3. I | look | <i>I look</i> | <i>I looked</i> |
| 4. you | paint | <i>you paint</i> | <i>you painted</i> |
| 5. Jerrod | paint | <i>Jerrod paints</i> | <i>Jerrod painted</i> |
| 6. Jon and Lara | paint | <i>Jon and Lara paint</i> | <i>Jon and Lara painted</i> |
| 7. we | paint | <i>we paint</i> | <i>we painted</i> |
| 8. it | jump | <i>it jumps</i> | <i>it jumped</i> |
| 9. both cats | jump | <i>both cats jump</i> | <i>both cats jumped</i> |
| 10. Angie and I | jump | <i>Angie and I jump</i> | <i>Angie and I jumped</i> |
| 11. I | jump | <i>I jump</i> | <i>I jumped</i> |
| 12. Miki and Joe | work | <i>Miki and Joe work</i> | <i>Miki and Joe worked</i> |
| 13. you | work | <i>you work</i> | <i>you worked</i> |
| 14. we | work | <i>we work</i> | <i>we worked</i> |
| 15. Richie | work | <i>Richie works</i> | <i>Richie worked</i> |
| 16. I | travel | <i>I travel</i> | <i>I traveled</i> |
| 17. Billy and I | travel | <i>Billy and I travel</i> | <i>Billy and I traveled</i> |
| 18. Cami and Jay | travel | <i>Cami and Jay travel</i> | <i>Cami and Jay traveled</i> |
| 19. you | wonder | <i>you wonder</i> | <i>you wondered</i> |
| 20. Kelly | wonder | <i>Kelly wonders</i> | <i>Kelly wondered</i> |

Step 2.

Answers will vary.

1. Now, I *plant* native shrubs in my garden.
2. Even when Emma was a child, she *performed* often for audiences.
3. She still *dances* when she is in the mood.
4. Until we moved, we always *joined* in our local neighborhood celebrations.
5. This time, he *wants* to run for vice president.
6. Three years ago, you *stopped* asking for our permission.
7. We always *close* this door very tightly.
8. Sometimes, I still *drop* by the old clubhouse.
9. On evenings like this, he *loves* to sit quietly by the dock.
10. There was a time when you *preferred* steak and potatoes.

LAB ACTIVITY 36 Present and Past Tenses for Irregular Verbs**Step 1.**

| <i>Subject</i> | <i>Verb</i> | <i>Present Tense</i> | <i>Past Tense</i> |
|-------------------|-------------|----------------------------|----------------------------|
| 1. you | be | <i>you are</i> | <i>you were</i> |
| 2. they | be | <i>they are</i> | <i>they were</i> |
| 3. she | be | <i>she is</i> | <i>she was</i> |
| 4. we | have | <i>we have</i> | <i>we had</i> |
| 5. you | have | <i>you have</i> | <i>you had</i> |
| 6. he | have | <i>he has</i> | <i>he had</i> |
| 7. it | have | <i>it has</i> | <i>it had</i> |
| 8. I | write | <i>I write</i> | <i>I wrote</i> |
| 9. Jose and Cara | write | <i>Jose and Cara write</i> | <i>Jose and Cara wrote</i> |
| 10. you | write | <i>you write</i> | <i>you wrote</i> |
| 11. we | write | <i>we write</i> | <i>we wrote</i> |
| 12. it | know | <i>it knows</i> | <i>it knew</i> |
| 13. you | know | <i>you know</i> | <i>you knew</i> |
| 14. we | know | <i>we know</i> | <i>we knew</i> |
| 15. Suzy | know | <i>Suzy knows</i> | <i>Suzy knew</i> |
| 16. I | eat | <i>I eat</i> | <i>I ate</i> |
| 17. the neighbors | eat | <i>the neighbors eat</i> | <i>the neighbors ate</i> |
| 18. Dave | eat | <i>Dave eats</i> | <i>Dave ate</i> |
| 19. you | eat | <i>you eat</i> | <i>you ate</i> |
| 20. we | eat | <i>we eat</i> | <i>we ate</i> |

Step 2.

1. had
2. written
3. known
4. eaten
5. fallen
6. gone
7. sung
8. forgotten
9. thought
10. driven

LAB ACTIVITY 37 *Making Subjects and Verbs Agree*

Step 1.

1. However, according to some recent studies, *it appears* that being fun on the job gives a person an advantage.
2. Hundreds of chief executives of major corporations *seem* to believe that having a good sense of humor matters.
3. In a study, ninety-eight percent of chief executives *say* they would hire someone who has a good sense of humor over an applicant without one.
4. Another study *measures* the importance to an employee of his or her manager's sense of humor.
5. Employees who rate their manager's sense of humor "above average" *claim* there is a ninety percent chance they will stay at their job for more than a year.
6. But those who describe their boss's sense of humor as "average" *state* their chance of staying is only seventy-seven percent.
7. Having a sense of humor, in this sense, *means* fostering enjoyment in the workplace, not necessarily telling jokes or doing a standup comedy routine.
8. One study *suggests* that laughing is good for our health.
9. This research *shows* that stress decreases blood flow while humor increases it.
10. Some companies *make* a determined effort to instill fun in the workplace.
11. One firm *brings* employees in from all over the world to participate in a company-wide soccer tournament.
12. Another *encourages* its workers to travel around the company campus by scooter.
13. People working for another large corporation regularly *play* roller-hockey games in the parking lot.
14. Fun even *becomes* official in some companies.
15. In these companies, a group or an individual actually *has* the job of planning the fun.
16. The potential problem with all this *is* that people can have differing views on what is and what is not fun.

17. In some cases, bosses who try to instill fun into the workplace *do* it the wrong way.
18. The policy of some retail stores *requires* that their employees smile continuously.
19. “Smile consultants” sometimes even *train* workers to have wider and brighter smiles, with plenty of teeth showing.
20. One psychiatrist *argues* that this forced smiling causes people to suppress their true emotions, leading to depression and even injury to facial muscles.

LAB ACTIVITY 38 *Making Verb Tenses Correct and Consistent*

When I was a child, I **used** to hear my brothers talk about baseball legends. Babe Ruth, Cy Young, and Jackie Robinson **were** mentioned on what seemed like a daily basis. I didn’t really know who these men were or why they were considered legends in baseball. When I **started** school and read “legends” about Johnny Appleseed, Paul Bunyan, and John Henry, I got even more **confused**. Those legends **seemed** made-up or at least exaggerated. But the stories my brothers told about their baseball legends didn’t seem made-up at all; they seemed to be about very real people. It wasn’t until some time later that I **heard** the expression “a legend in one’s own time.” That saying is applied to someone who accomplished so much in a lifetime that he or she could be considered a legend. The expression **got** me thinking about those baseball players again. Babe Ruth **held** virtually every batting record that existed, and he seemed bigger than life to most of his fans. Cy Young was such a great pitcher that major league baseball **established** an annual award in his name. Jackie Robinson’s achievements were not restricted only to baseball because when he **broke** the color barrier, that signaled a major step forward not only for professional sports but for the civil rights movement as well. Even though these men **played** in different times, long before I was born, their accomplishments were still talked about by people old enough to remember seeing them play and by fans born long after these legends had died. These players were not only legends in their own time; they were legends for all time.

LAB ACTIVITY 39 *Pronoun Types*

Step 1.

Politics has played a part in the modern Olympics several times, but none more dramatic than Jesse Owens’s story at the 1936 Olympics in Hitler’s Germany. Red and black swastikas and brown shirted storm troopers were everywhere in Berlin as Hitler had chosen to make the Olympics **his** political statement of Nazism’s superiority. The Nazis were not happy as Owens won the gold medal for the 100-meter dash, beating Ralph Metcalfe, who was also African-American. The next day, Owens nearly missed out on the long jump competition, when **he** fouled on **his** first two qualification attempts. With only one qualification jump remaining, Owens sat dejected as Luz Long, a blue-eyed, blond German long jumper came over. Long had just set a new world’s record during his long jump qualifications. Long suggested for Owens’s third try that **he** mark a spot several inches before the takeoff board and jump from there to make sure he didn’t foul. Owens followed the suggestion and he qualified. That afternoon in the long jump finals, Owens won the gold medal, beating Long and surpassing **his** previous world

record. The first person to congratulate Owens was Long. **They** posed for photos and walked arm-in-arm to the dressing room. Owens later remarked, “It took a lot of courage for **him** to befriend me in front of Hitler. You can melt down all the medals and cups I have and **they** wouldn’t be a plating on the 24-karat friendship I felt for Luz Long at that moment. Hitler must have gone crazy watching **us** embrace.” Later in the Olympics, Owens picked up two more gold medals, for the 200-meter dash, and for being on the American winning team for the 4x100-meter relay. Owens was not originally scheduled to run in the relay, but at the last minute, the African-Americans Owens and Metcalf were asked to replace relay team members Marty Glickman and Sam Stoller. Nobody knows for sure, but **they** were probably deprived of **their** chance to compete because they were Jews. A rumor later circulated that the Nazis asked U.S. officials that **they** not embarrass Nazi Germany more by having two Jews win gold medals when African-Americans had already won so many.

LAB ACTIVITY 40 *Pronoun Consistency*

Step 1.

Until recently, my sister and I thought that Texas was a huge, boring state; ~~boy, was I~~ *were we* wrong! We went to Austin and to San Antonio to visit some old friends, and we found out that those two places are really interesting and fun. ~~You~~ *We* would never have guessed. Our friends in Austin showed us that the city has an incredible nightlife. ~~Their~~ *Its* music clubs and restaurants are first-rate. There’s even a television show about Austin’s music scene called Austin City Limits. We went to one of the shows, and ~~they~~ *it* had my sister’s favorite folksinger, Allison Kraus, on as the featured performer. After a few days in Austin, we went to San Antonio and had a blast. We visited a bunch of cute shops that lined the river, and we took a ride in a little boat on one of the canals. San Antonio also has a lively music scene; the clubs and cafés are tiny, but ~~it has~~ *they have* incredible performers every night. Visitors to this part of Texas always say that ~~you’ll~~ *they’ll* come back, and the locals seem to welcome ~~us~~ *them*. My sister and I were wrong about Texas: it may be huge, but it is definitely not boring!

Step 2.

Answers will vary.

This has been a productive tour, not only for profitability, but for creativity as well. So far, Denny and I have written three new songs since we left. Denny has always been a harder worker than I. If I were left to myself, I'd just eat and sleep whenever we're not performing. The guys seem to like these new pieces we've come up with. I myself even like them. But they and I are not the ultimate judges of these songs' viability. In about a week, we're going to start trying out our new pieces on live audiences. It is they who will decide the fate of the new songs.

LAB ACTIVITY 41 Using Adjectives and Adverbs**Step 1.**

| <i>Basic Adjective</i> | <i>Comparative Adjective</i> | <i>Superlative Adjective</i> |
|------------------------|------------------------------|------------------------------|
| 1. smooth | <i>smoother</i> | <i>smoothest</i> |
| 2. lazy | <i>lazier</i> | <i>laziest</i> |
| 3. quick | <i>quicker</i> | <i>quickest</i> |
| 4. bad | <i>worse</i> | <i>worst</i> |
| 5. friendly | <i>friendlier</i> | <i>friendliest</i> |
| 6. slow | <i>slower</i> | <i>slowest</i> |
| 7. rich | <i>richer</i> | <i>richest</i> |
| 8. light | <i>lighter</i> | <i>lightest</i> |
| 9. smart | <i>smarter</i> | <i>smartest</i> |
| 10. quiet | <i>quieter</i> | <i>quietest</i> |
| 11. tricky | <i>trickier</i> | <i>trickiest</i> |
| 12. rainy | <i>rainier</i> | <i>rainiest</i> |
| 13. messy | <i>messier</i> | <i>messiest</i> |
| 14. tasty | <i>tastier</i> | <i>tastiest</i> |
| 15. hungry | <i>hungrier</i> | <i>hungriest</i> |
| 16. much | <i>more</i> | <i>most</i> |
| 17. new | <i>newer</i> | <i>newest</i> |
| 18. funny | <i>funnier</i> | <i>funniest</i> |
| 19. well | <i>better</i> | <i>best</i> |
| 20. odd | <i>odder</i> | <i>oddest</i> |

Step 2.

1. Her desk is always tidy. At the end of every work day, she tidily arranges the desk so that everything is in its place.
2. Jason is a considerate roommate. He considerately prepared dinner for all of us tonight.
3. I need a reliable computer. It must reliably start and operate every single time I want to use it.
4. Dark red is a good color for that wall. It suits the décor of the room well.

5. What Corrine did was wrong. She wrongly criticized you in public when she should have done it in private.
6. Birds are cute but must they be so noisy? When I just want to relax here on the grass, the birds are always noisily ruining the peaceful ambiance.
7. Dane was nervous as he presided over the meeting. He nervously rapped the gavel to start the meeting and it only got worse from there.
8. In general, I'm not a bad actor. But I admit I played that scene badly.
9. The impatient bus driver hurried us aboard. Then he impatiently slammed on the accelerator before we could find our seats.
10. Ryan was warm in welcoming us to his home. He warmly greeted us at the door and showed us to the snacks in the living room.

LAB ACTIVITY 42 *Correcting Misplaced Modifiers*

1. Kansas and Oklahoma are considered part of Tornado Alley, which is the name given to an area where tornadoes are likely to form.
2. However, tornadoes sometimes appear outside of Tornado Alley; Roseville, California, which is hundreds of miles from Tornado Alley, was once struck by a tornado.
3. It lifted train cars that weigh thousands of pounds from their tracks.
4. People living in the Midwest are generally accustomed to hearing television and radio announcers issue tornado watches.
5. Often, a tornado watch, which indicates that the conditions are favorable for tornado formation, won't get much attention.
6. A tornado warning, however, indicates that a tornado has already been spotted in the area and that people should take cover in a basement or a windowless room.
7. Some people called stormchasers are so fascinated by tornadoes that they will actually risk their lives to videotape a twister.
8. Stormchasers, featured in the Helen Hunt film *Twister* as well as in the IMAX film *Stormchasers*, are sometimes legitimate scientists and sometimes only curious amateurs.
9. Because of some of the daring research done by professional stormchasers, we have learned a great deal about how tornadoes behave after they have formed.
10. Now warnings that are more timely and more accurate than ever can be issued by meteorologists.

LAB ACTIVITY 43 *Correcting Dangling Modifiers*

Answers may vary.

1. We admired the tasteful chandelier that was hanging elegantly from the ceiling.
2. Suzanna restrained her dog, which was barking loudly at the mailman.

3. Connor decided to turn off his lawn mower, for it was emitting gurgling noises and black smoke.
4. Clare knew it was time to eliminate the invasive species, as they were crowding out all the other plants in the garden.
5. James finally disconnected his phone, which had been ringing constantly all morning.
6. Christy kept all kinds of reminders and memos to herself posted on her walls with thumbtacks.
7. Mr. Robinetti had a sturdy basketball pole, backboard, and net encased in the driveway and anchored by ten tons of cement.
8. Lucien got a bargain for his new computer, which was refurbished with all new internal components.
9. We learned to play on our park's neglected tennis courts, which were marred by cracks, holes, and uneven spots.
10. Thalia knew it was time to replace her faded, torn, and peeling wallpaper.

LAB ACTIVITY 44 *Correcting Faulty Parallelism*

1. My favorites are sugar cookies, lemon cookies, and oatmeal cookies.
2. I can always get cookies at the bakery, in the stores, and at my mother's house.
3. I like chewy cookies, my brother likes crispy cookies, and my sister loves cookies that are crispy on the outside and chewy on the inside.
4. You can store cookies in a jar, in plastic containers, or in bags.
5. Sometimes, I have cookies for breakfast, for a snack, and, of course, for dessert.
6. Cookies come in all different shapes: people, flowers, even simple circles.
7. I love not only peanut butter cookies but also chocolate cookies.
8. Cookies smell delicious, taste scrumptious, and bring back memories.
9. I have seen cookies dipped in chocolate, covered with colorful frosting, and sprinkled with sugar.
10. I have a very simple way of judging a cookie: I look at it, smell it, and taste it.

LAB ACTIVITY 45 *Using Commas*

1. b, setting off introductory material
2. f, clarifying everyday information
3. e, setting off direct quotations from the rest of the sentence
4. d, joining two independent clauses also linked by a coordinating conjunction
5. a, setting apart items in a series
6. c, setting off information that interrupts the main ideas in a sentence
7. d, joining two independent clauses also linked by a coordinating conjunction
8. b, setting off introductory material
9. c, setting off information that interrupts the main ideas in a sentence
10. f, clarifying everyday information and/or b, setting off introductory material

LAB ACTIVITY 46 *Using Apostrophes*

| | <i>Apostrophe Shows Possession</i> | <i>Apostrophe Shows Contraction</i> |
|------------------------------------|------------------------------------|--|
| 1. I have caught a virus. | | I've caught a virus. |
| 2. the germs of my brother | my brother's germs | |
| 3. the colds of the children | the children's colds | |
| 4. It is a virus. | | It's a virus. |
| 5. the illness of James | James's illness | |
| 6. the health advisory of the city | the city's health advisory | |
| 7. the ills of society | society's ills | |
| 8. Many do not get vaccinated. | | Many don't get vaccinated. |
| 9. His computer has got a virus. | | His computer's got a virus. |
| 10. health of Americans | Americans' health | |
| 11. I would get that checked. | | I'd get that checked. |
| 12. It is not too late. | | It's not too late. It isn't too late. |
| 13. diagnosis of both doctors | | both doctors' diagnosis |
| 14. welfare of citizens | citizens' welfare | |
| 15. They are doing well. | | They're doing well. |
| 16. You are looking well. | | You're looking well. |
| 17. assistance of nurses | nurses' assistance | |
| 18. treatment of Kara | Kara's treatment | |
| 19. friends of my family | my family's friends | |
| 20. resources of America | America's resources | |

LAB ACTIVITY 47 *Using Quotation Marks*

I think it's accurate to say that the term "feminist" applies to myself as well as most of my friends. We celebrate, even revere, Gloria Steinem's extraordinary accomplishments, and we all benefit from them. I first learned about Steinem's crucial role in the feminist movement when one of my professors said, "Steinem's 1962 article, 'The Moral Disappointment of Betty Coed,' in *Esquire* magazine started a public discussion about a previously-ignored topic: how women are forced to choose between a career and marriage." I later learned that Steinem's pioneering article preceded Betty Friedan's famous book, *The Feminine Mystique*, by a year. Steinem was instrumental ever since in

building and inculcating in everyone I know the concept called feminism. However, today, there is more than one kind of feminism. Different people interpret the word in different ways. According to my friend Felice, “You are not a feminist unless you actively speak out for and publicly work to correct the gender injustices that are pervasive today.” Another friend, Ross, says, “I consider myself a feminist simply because I believe that males and females, despite their differences, should be treated as complete equals in every aspect of our society.” My thoughts about feminism are similar to Ross’s. I have read many articles in *Ms.* magazine, and I have read several books about feminism, from Simone de Beauvoir’s *The Second Sex* to *Are Men Necessary? When Sexes Collide*, by Maureen Dowd. But I feel that by considering all of the women and men I know as equals, I am, by my sincere convictions and everyday actions, stating loudly and clearly, “I am a dedicated, sincere, and proud feminist. Shouldn’t everyone be?”

LAB ACTIVITY 48 *Using Other Punctuation Marks*

1. My roommate is a delight to live with; nevertheless, I wish she were a little neater.
2. Our club’s board meeting is scheduled for the second Tuesday of next month (October 14).
3. Since we’re running late, we’re taking the train—it’s a lot faster than driving—to the class reunion in Chicago.
4. After the play, we’ll have a late-night supper.
5. Please be sure to clean in all the spots you usually miss: under the bed, inside the kitchen pantry, and behind the couch.
6. The native plants in our garden do well regardless of the weather—needing no watering or any other care on our part.
7. This weekend, we’ll be putting up Ricard, our son; Jann, who’s visiting from South Africa; and Christopher, who’s on leave from his military duty.
8. There is no mention of Alexander Hamilton until the middle of Chapter 16 (page 318).
9. Today my philosophy professor referred to Woody Allen’s quote: “Eternity is a very long time, especially towards the end.”
10. I keep in shape by doing different kinds of exercise, including running, walking, weightlifting, gardening, and even housecleaning.

LAB ACTIVITY 49 *Using Correct Capitalization*

Step 1.

Answers will vary.

| <i>Reason to Use a Capital Letter</i> | <i>Your Example</i> |
|--|---|
| Names of school courses | Your favorite class: English Literature II Your most challenging class: Physics I |
| Names of people | Name of someone you admire: William Shakespeare Full name of your favorite relative: Megan Rose Fuller |
| Brand names of products | Your favorite word processor: WordPerfect Your favorite cell phone: Blackberry |
| Days of the week, months, holidays | Your favorite day of the week and month: Saturday and August Your favorite holiday: Thanksgiving |
| A historical period or event | A historical period you'd like to know more about: The Renaissance An interesting historical event: Watergate |
| Titles of written or performed works | A book you enjoyed: The Color Purple A great movie: Casablanca |
| Names of languages | A language you have studied: Latin A language you want to learn: Japanese |
| Names of groups with specific affiliations | A group whose work you admire: Natural Resources Defense Council A club at your school: Photography Club |
| People's titles | Your doctor's name, including title: Dr. Janel L. Dale Name of a U.S. President, including title: President Andrew Jackson |

LAB ACTIVITY 50 *Using Numbers and Abbreviations*

The director of **PBS** had decided to do a mini-series on the **Battle of Little** Big Horn last **November**. He had even hired **Mr.** Brad Pitt and **Mr.** Lou Diamond Phillips to star in the **program** as **Custer** and **Crazy Horse**. However, after reviewing **hundreds** of proposals for the series—to run **Tuesday**, **Wednesday**, and **Thursday** after Super Bowl **Sunday**—the **director** changed his mind due to criticism of the proposal. Some of the **criticism** involved protests against spoiling the **Montana** landscape with **camera equipment**. Other **criticism** addressed **money or financial** issues since the cost was **four times** larger than the budget. Finally, some **people** were concerned that the winter airing of a **summer battle** at **9 p.m.** in the evening would confuse viewers who looked to the **channel** for **historical education**. Thus, the whole thing came to **nothing**.

LAB ACTIVITY 51 *Using Words That Look and Sound Alike*

Because I'm an avid gardener, when I was in Los Angeles last summer, I made sure to include **an** excursion to the Huntington Botanical Gardens, in San Marino, a suburb of LA. The gardens are located on the former estate of Henry E. Huntington, **whose** fortune came from his uncle, one of the great railroad barons of the nineteenth century. Huntington could have built his estate anywhere in LA, but he decided to establish himself several miles **to** the east in what was in the early 1900s a barren wasteland **where** practically nobody lived. He **then** constructed his own road, Huntington Drive, **beside** a spur of his own railroad, the Pacific Electric Railway, which cut for miles **right through** the wasteland from the town of LA to his estate. Anyone coming to do business with Huntington at his estate could not ignore the immense power that this man wielded. **Your** carriage traveled for several barren miles on Huntington's personal road and finally arrived at the grand entrance to the estate. Along the path to the mansion, you looked to one side and saw a **desert**, filled with cacti and succulent plants. But on the opposite side, you saw a tropical **jungle** whose lush greenness was a direct contrast with the yellow and brown land across the path. The **effect** on the visitor was clear: Be intimidated; **here** even the land and the **weather** are under Huntington's control. This fascinating entrance is still **there**, but now a spectacular **new** addition has expanded the gardens. **It's a whole** new garden called "Liu Fang Yuan," or the Garden of Flowing Fragrance. Many artisans from China are providing their **advice** and skills in the garden's construction. I was entranced **by** the pavilions, the stone bridges, and the gorgeous vistas along the pathways. Around every corner **lay** a delightful new **sight**. A delicately carved lattice framed a graceful stone bridge. **Quiet** water and rocks crafted into natural sculptures said, "Be at **peace**, live with **less**, and experience nature." The view **past** the lake from the "Terrace That Invites the Mountains" welcomed the distant San Gabriel Mountains into the garden. I completed my visit with a soothing cup of tea at the lovely teahouse. The Liu Fang Yuan garden now covers about 3.5 acres, but plans call for it eventually to expand to 12 acres. I **know** I will be back in future years to enjoy this breathtaking garden.

LAB ACTIVITY 52 *Sentence Variety*

Answers will vary.

1. Books can be great teachers, but they cannot compare to real-life experience.
2. Harry Potter books have been very popular, and most kids I know have read them all.
3. Many people lined up at bookstores to buy copies when each new book in the series went on sale.
4. While most of the series's readers are kids, many adults like Harry Potter books as well.
5. Although video games and the Internet are hugely popular with young people, many children still watch a lot of television.
6. Parents are often glued to the TV set, so their kids grow up with TV as their primary form of entertainment.

7. Cartoons are not just for children anymore because graphic novels, comic books, and other animated media commonly have adult themes and stories.
8. For example, many adults watch *The Simpsons* or people of all ages are fans of Japanese *anime*.
9. Animated films such as *Cars* are favorites with children, but some parents find feature-length cartoons like *Ratatouille* to be surprisingly sophisticated adult fare.
10. I loved *The Incredibles* even though it is primarily written for children.

LAB ACTIVITY 53 Addressing ESL Issues

1. I turned on the computer and found I could not access the Internet.
2. After I restarted the computer several times, I still could not get on to the Internet.
3. I even tried unplugging and plugging in again all the connections to my cable modem from my Internet provider.
4. Finally, I called the technical support department for my Internet provider.
5. The technical support representative immediately reassured me that she would solve my problem.
6. I felt confident from her encouraging words, but I was still worried.
7. She told me to do many things to the computer, and I followed her instructions.
8. At last, she directed me to change several settings, and I was immediately able to get on to the Internet.
9. I appreciated her help and thanked her, but I am still angry about the complexity of computers.
10. If cars, microwave ovens, toasters, hair dryers, air conditioners, and washing machines are simple to use, why are computers so complicated?


FOR INSTRUCTORS

MyWritingLab™ and Your Course: The Basics

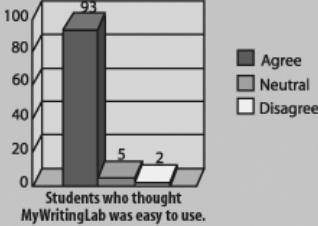
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mywritinglab™

Where better practice makes better writers.



Results Show that Students Overwhelmingly Support MyWritingLab



| Response | Percentage |
|----------|------------|
| Agree | 93 |
| Neutral | 5 |
| Disagree | 2 |

What do students think of MyWritingLab?

A recent survey of 531 students who used MyWritingLab for at least one semester (3/2007) revealed extremely positive results. The graph at left shows how easy students found the system to use.

What is MyWritingLab?

MyWritingLab from Pearson Education is the first online learning system built from the ground up to help low-literacy learners improve their writing skills. MyWritingLab combines established pedagogy with an easy-to-use online platform.

The Pedagogy

- **Diagnostics:** MyWritingLab first diagnoses students on their writing strengths and weaknesses.
- **Study Plan:** The diagnostics lead to a Study Plan that is unique to each student. The Study Plan provides access to the exercises students need to work on to improve their skills.
- **Step-by-Step Exercises:** A team of educators created exercises — Recall, Apply, and Write — to challenge students at the Knowledge, Application, and Synthesis levels of the cognitive domain. More than ten thousand questions help your students move beyond the recall of grammatical facts to the ability to express themselves in written form.

The Platform

The best pedagogy in the world is worthless if hidden behind confusing web pages. A team of instructional designers, writing teachers and students worked together tirelessly to put all this pedagogy behind an intuitive, easy-to-use platform. Our guiding principles:

- **The "3 Tab Rule":** Devoid of confusing drop down menus, busy pages, or unnecessary images, the pages include 3 simple tabs at the top to guide students.
- **Most Important Information Up Front:** The content in the four panels on the homepage changes depending on what the student needs to do next.
- **Use the Simplest Language at All Times:** Every word of instruction has been carefully scrutinized for reading comprehension.

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MyWritingLab™ and Your Course: Students Find It Useful

Did students find the exercises in MyWritingLab useful? Take a look.

Recall exercises test students on the basics of good writing skills.

"I could learn at my own pace, jumping ahead of the class or spend more time on my weak areas without holding up the class."
—Clint Krapp, Portland Community College

How Useful are the Recall Exercises?

| Category | Percentage |
|----------------|------------|
| Useful | 70% |
| Very useful | 26% |
| Not too useful | 4% |

Apply exercises test students' ability to improve others' writing.

"I like to work on the 'apply' exercises. They help me look for mistakes in my own papers."
—Irene Vu, CSU, Dominguez Hills

How Useful are the Apply Exercises?

| Category | Percentage |
|----------------|------------|
| Useful | 69% |
| Very useful | 27% |
| Not too useful | 4% |

Write exercises challenge students to create their own well-written responses to open-ended questions.

"Since English is my second language, I needed to put in extra effort to write better essays. MyWritingLab ... definitely helped my writing."
—Jung-ah Lee, West Valley College

How Useful are the Write Exercises?

| Category | Percentage |
|----------------|------------|
| Useful | 60% |
| Very useful | 31% |
| Not too useful | 9% |

| Response | Percentage |
|----------|------------|
| Agree | 85 |
| Neutral | 13 |
| Disagree | 2 |

Bottom Line: Do students feel the program helped them achieve a higher grade?

85% of the students believe MyWritingLab helped them achieve higher grades.

Better practice really does make better writers!

www.MyWritingLab.com

MyWritingLab™ and Your Course: Assessment

The screenshot shows a Safari browser window displaying the MyWritingLab website. The address bar shows the URL: <http://www.mywritinglab.com/mel/gradebook.do?eventName=getGradebookOptions>. The page title is "MyWritingLab" and the user is logged in as "Stephen Clark". The course is identified as "English 101, Section 1".

The main content area is titled "CHOOSE A GRADEBOOK REPORT" and features a sidebar image of hands typing on a keyboard. The options are:

- Class Summary**: The class summary shows the topic mastery status for each student as well as averages for all exercises and diagnostics.
- Diagnostic Detail**: The diagnostic detail report shows the performance of each student on the diagnostic pre- and post-tests.
- Topic Summary**: The topic summary report shows how many students have mastered each topic. You can also see class averages for all exercises and diagnostics listed by topic.
- Alerts**: The alerts report lets you know when a student has exhausted all the exercises for a topic without achieving mastery.

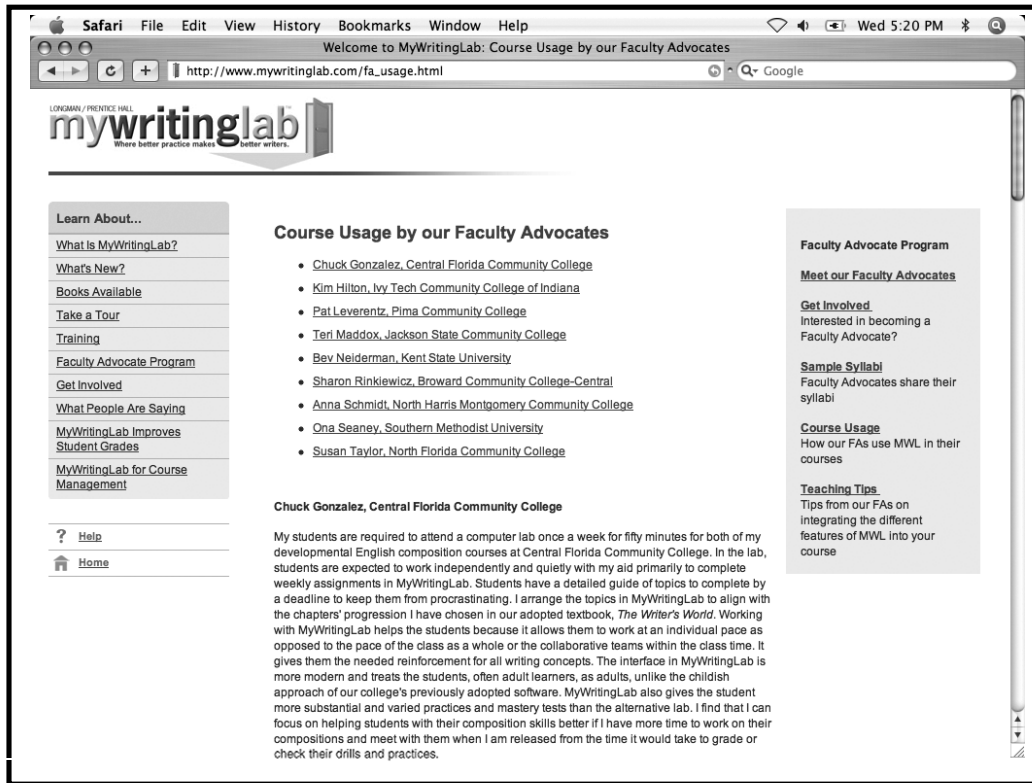
The footer contains the Pearson Education logo, copyright information for Pearson Education, Inc., and a course ID: "Your Course ID is Clark0174754W".

Comprehensive, detailed reporting provides both instructors and students with progress tracking for the skill work in MyWritingLab™. At a glance, an instructor can see details such as student mastery, individual progress, time on task, topic averages, diagnostic details, alerts to indicate students who are struggling, and more!

Pearson Tutor Services:

With MyWritingLab™, students receive complimentary access to Pearson Tutor Services, powered by SMARTTHINKING, Inc. Students can submit a specified number of papers or essays each semester to Smartthinking's highly qualified e-structors,™ who provide detailed feedback on how to improve the essay. Feedback is usually returned within 24 hours.

MyWritingLab™ and Your Course: Integration



MyWritingLab™ is incredibly flexible and can be used in several useful ways in your classroom. Students can use it to focus on their individual areas of weakness, or the instructor can choose the MWL course that matches the table of contents of the Pearson textbook used in the course.

To find out how other instructors have integrated MyWritingLab™ into their course, visit our Faculty Advocate page on our Web site at www.mywritinglab.com/facultyadvocates.html. There you will find teaching tips, their syllabi with MyWritingLab™ integrated, and more!

Here are what some of the Faculty Advocates themselves have to say...

In order to avoid slowing the whole class down, I have found it very useful to assign elements of MyWritingLab™ to those students who are having particular ESL difficulties other students are not experiencing. MyWritingLab™ has also helped in reinforcing comments I make on students' papers.

—Ona Seaney, Southern Methodist University

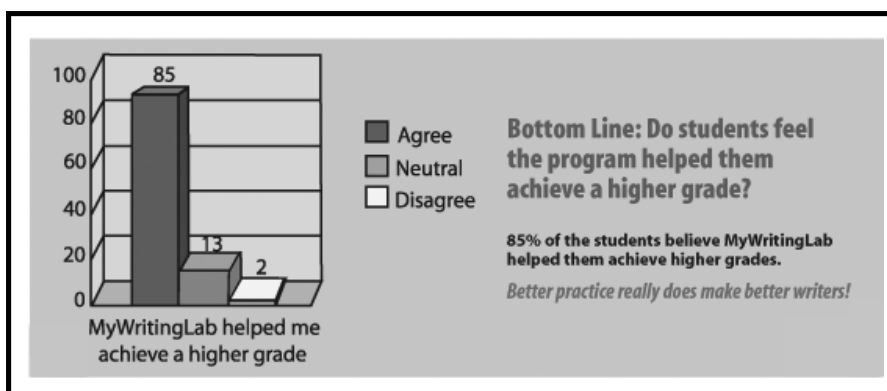
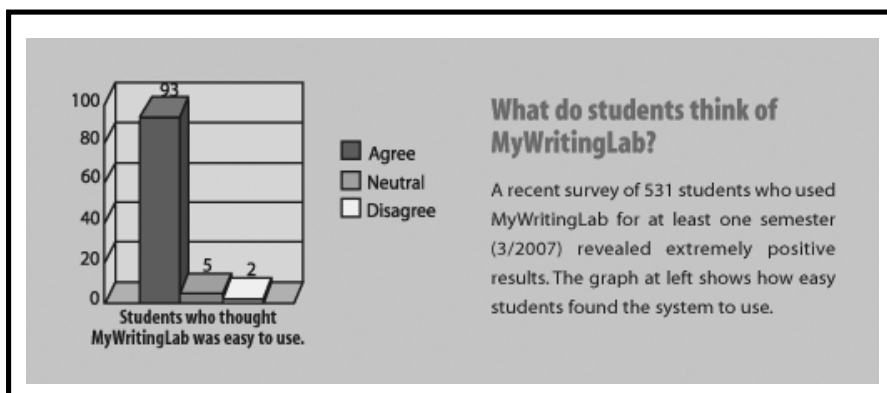
We use the Watch feature in class as we study select areas of grammar and editing and engage in discussion to clarify with examples and verbal explanations. Some practices are then assigned to the whole class, but much of the value of MyWritingLab™ is its accessibility to students for individualized grammar and editing exercises. After each final paper is graded, I assign each student a MyWritingLab™ topic to practice based on needs assessed from the graded paper.

—Pat Leverentz, Pima Community College



FOR STUDENTS

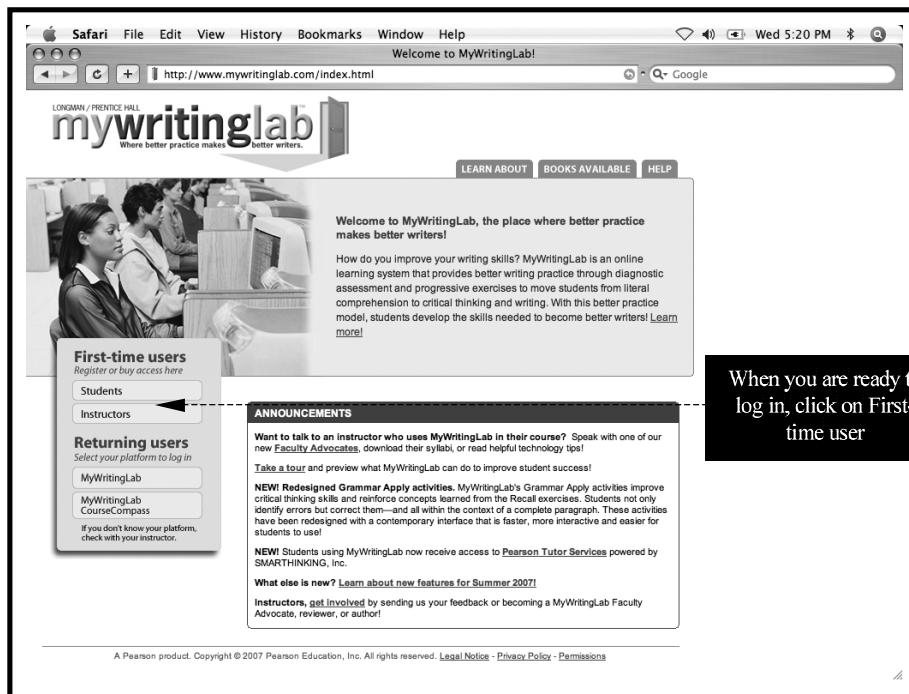
MYWRITINGLAB™ has helped students all over the country move on to college courses. MyWritingLab™ can help you become a better writer and help you get a better grade.



REGISTER . . .

“It is easy to get started! Simply follow these easy steps to get into your MyWritingLab™ course.”

- 1 Find Your Access Code** (it is either packaged with your textbook, or you purchased it separately). You will need this access code and your CLASS ID to log into your MyWritingLab™ course. Your instructor has your CLASS ID number, so make sure you have that before logging in.



- 2** Click on “Students” under “First-Time Users.” Here you will be prompted to enter your access code, enter your e-mail address, and choose your own Login Name and Password. **Once you register, you can click on “Returning Users” and use your new login name and password every time you go back into your course in MyWritingLab™.**

After logging in, you will see all the ways MyWritingLab™ can help you become a better writer.

HOME PAGE . . .

Here is your MyWritingLab™ Home Page. You get a bird's eye view of where you are in your course every time you log in.

Your course box shows you your class details.

Your Study Plan box shows what you last completed and what is next on your To Do list.

Your Gradebook box shows you a snapshot of how you are doing in the class.

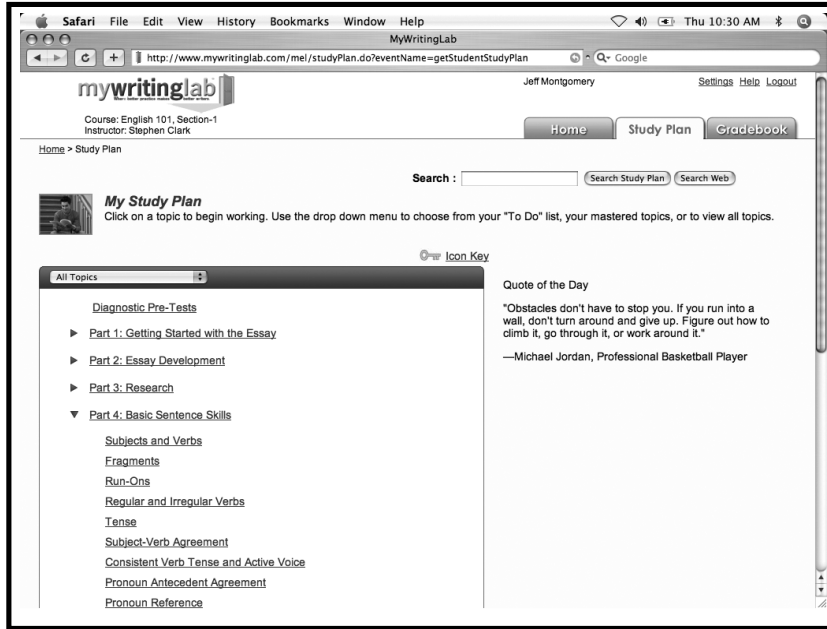
Your Other Resources box supplies you with amazing tools such as:

- Pearson Tutor Services – click here and see how you can get help on your papers by qualified tutors . . . before handing them in!
- Research Navigator – click here and see how this resembles your library with access to online journals to research paper assignments.
- Study Skills – click here for extra help that includes tips, and quizzes on how to improve your study skills.

Now, let's start practicing to become better writers. Click on the Study Plan tab. This is where you will do all your course work.

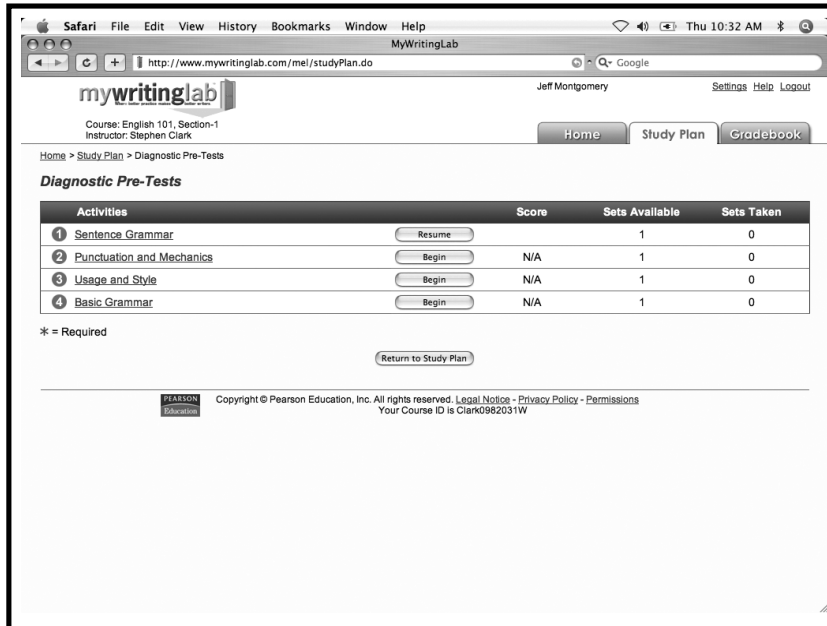
The screenshot shows a Safari browser window displaying the MyWritingLab home page. The browser's address bar shows the URL: <http://www.mywritinglab.com/mel/studyPlan.do?eventName=getStudentHomePage>. The page features a navigation menu with tabs for Home, Study Plan, and Gradebook. The main content area is divided into four sections: My Course, My Study Plan, My Gradebook, and Other Resources. The My Course section welcomes the user, Jeff, and provides course details for Stephen Clark's English 101, Section-1. The My Study Plan section shows the user's last worked-on item, Diagnostic Pre-Tests, and the next item on their to-do list, also Diagnostic Pre-Tests. The My Gradebook section indicates that the user has mastered 1 of 43 topics, with the recently mastered topic being Part 1: Getting Started with the Essay: Prewriting. The Other Resources section lists links to Pearson Tutor Services, Study Skills Website, and Research Navigator. The footer contains the Pearson Education logo and copyright information: Copyright © Pearson Education, Inc. All rights reserved. Legal Notice - Privacy Policy - Permissions. Your Course ID is Clark0982031W.

STUDY PLAN . . .



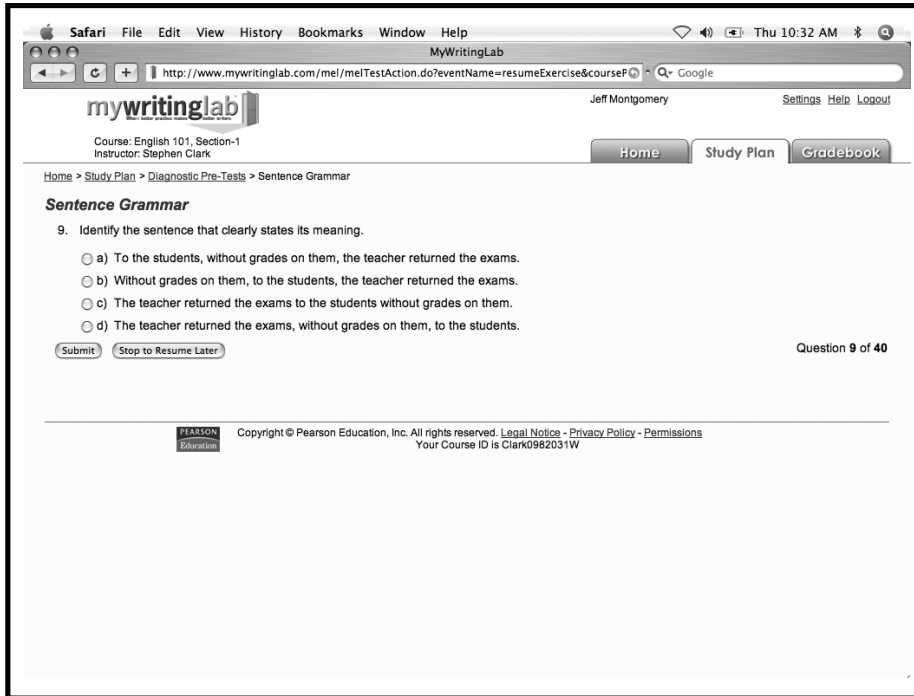
MyWritingLab™ provides you with a simple To Do list of the main areas in writing skills that you need to master to go on to Freshman Composition. You start from the top of the list and work your way down. You can start with the Diagnostic Pre-Tests.

DIAGNOSTIC PRE-TESTS . . .



MyWritingLab™'s Diagnostic Pre-Tests are divided into four parts and cover all the major grammar, punctuation, and usage topics. After you complete these diagnostic tests, MyWritingLab™ will generate a personalized Study Plan for you, showing all the topics you have mastered and listing all the topics yet unmastered.

DIAGNOSTIC PRE-TESTS . . .



The Diagnostic Pre-Tests contain five exercises on each of the grammar, punctuation, and usage topics. You can achieve mastery of the topic in the Diagnostic Pre-test by getting four of five or five of five correct within each topic.

After completing the Diagnostic Pre-Test, you can return to your Study Plan To Do list and enter any of the topics you have yet to master.

WATCH, RECALL, APPLY, WRITE . . .

The screenshot shows a Safari browser window displaying the MyWritingLab website. The page is titled "Tense" and is part of a course on English 101, Section-1, taught by Stephen Clark. The page content includes an introductory paragraph about verb tense and a table of activities. The activities are: 1. Watch: Tense (with a "View" button), 2. Recall * (with a "Begin" button), 3. Grammar Apply * (with a "New Set" button), and 4. Write (with a "Begin" button"). The table also shows scores, sets available, and sets taken for each activity.

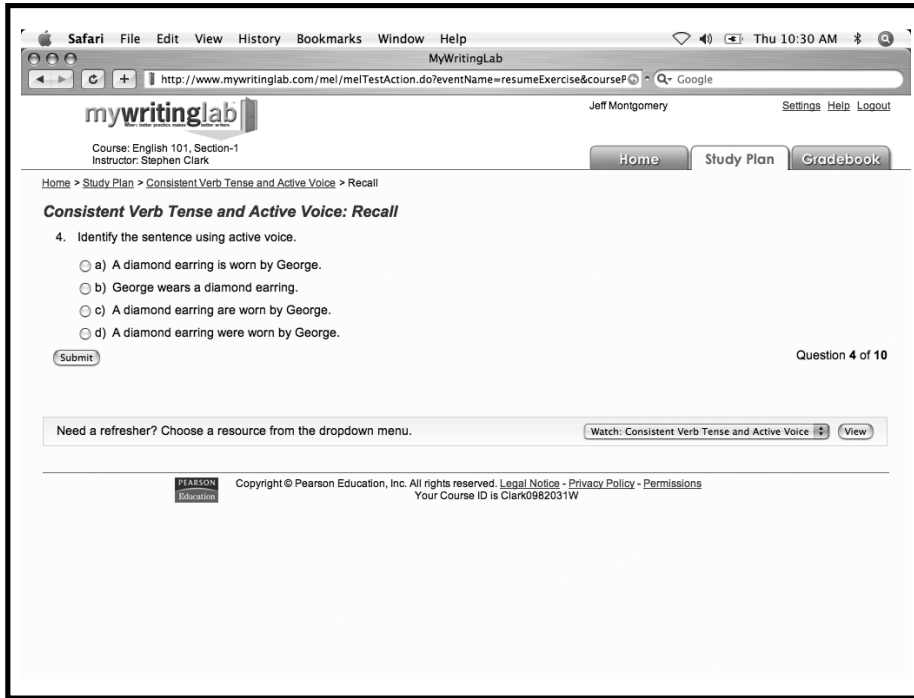
| Activities | Score | Sets Available | Sets Taken |
|-------------------|-------|----------------|------------|
| 1 Watch: Tense | | | |
| 2 Recall * | N/A | 9 | 0 |
| 3 Grammar Apply * | | 4 | 0 |
| 4 Write | N/A | 1 | 0 |

Here is an example of a MyWritingLab™ Activity set that you will see once you enter into a topic on your To Do list. Take the time to briefly read the introductory paragraph, and then watch the engaging video clip by clicking on “Watch: Tense.”

The video clip provides you with a helpful review. Now you are ready to start the exercises. There are three types of exercises:

- Recall – activities that help you recall the rules of grammar
- Apply – activities that help you apply these rules to brief paragraphs
- Write – activities asking you to demonstrate these rules of grammar in your own writing

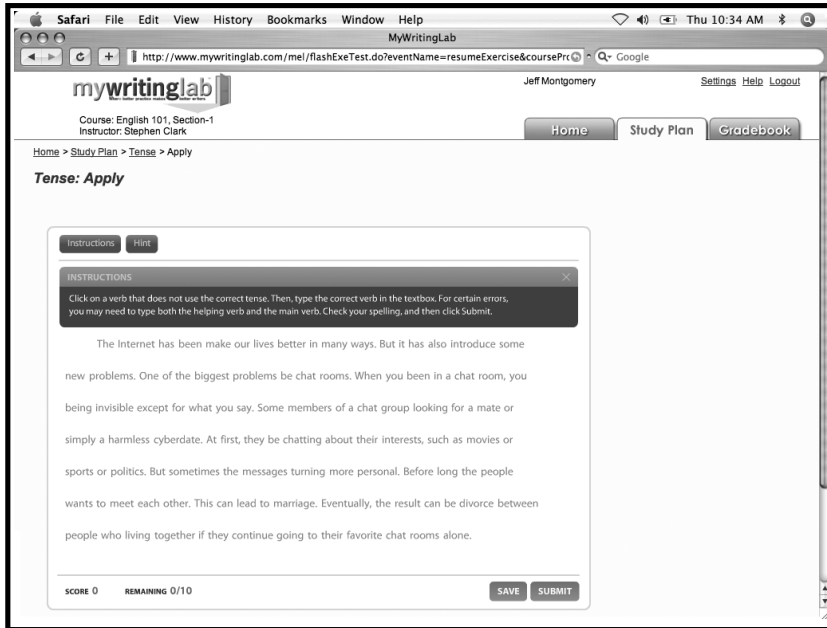
WATCH, RECALL, APPLY, WRITE . . .



Recall questions help you recall the rules of grammar and writing. They are multiple-choice questions, usually with four possible answers. You get feedback after each question, so you can learn as you go!

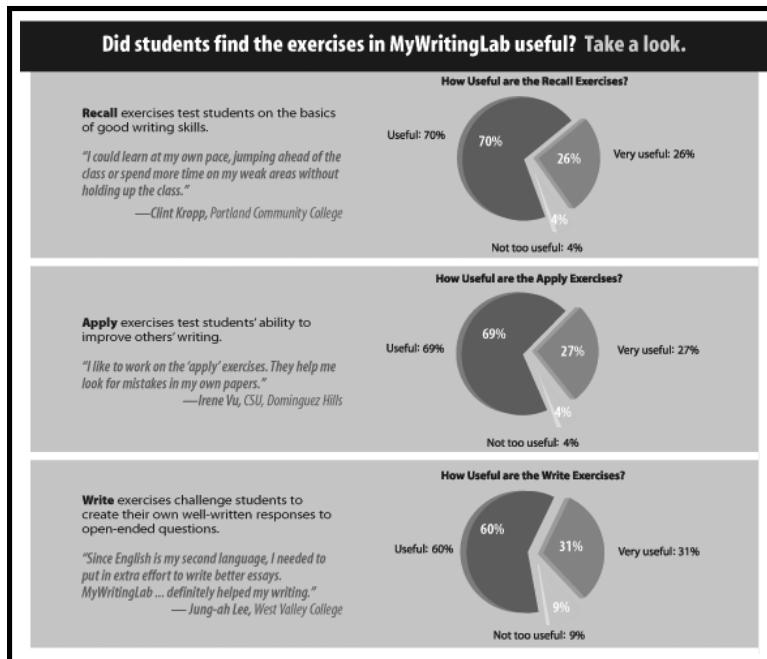
There are many sets available for lots of practice. As soon as you are finished with a set of activities, you will receive a score sheet with helpful feedback, including the correct answers. This score sheet will be kept in your own gradebook, so you can always go back and review.

WATCH, RECALL, APPLY, WRITE . . .



Apply exercises help you apply writing and grammar rules to brief paragraphs or essays. Sometimes these are multiple-choice questions, and other times you will be asked to identify and correct mistakes in existing paragraphs and essays.

Students just like you are finding MyWritingLab™'s Recall, Apply, and Write exercises useful in their learning.



GRADEBOOK . . .

mywritinglab
 Course: English 101, Section-1
 Instructor: Stephen Clark

Jeff Montgomery Settings Help Logout

Home Study Plan **Gradebook**

Home > Gradebook Options > Student Details

Student Details for Jeff Montgomery
 Click on your score to view detailed results.

| Summary | | | |
|-------------------------|----|------------------------|-----|
| Mastered in Diagnostic: | 0 | Pre-test Avg: | 0% |
| Mastered in Course: | 1 | Post-test Avg: | 0% |
| Not Mastered: | 42 | Required Exercise Avg: | 65% |

Score:

| Topic | Course Topics | | | | | |
|---|---------------|--------|-------|-------|-----|------|
| | Mastered | Recall | Apply | Write | Pre | Post |
| Part 1: Getting Started with the Essay | | | | | | |
| Getting Started | | 60 | 100 | | * | * |
| The Writing Process | | | | | * | * |
| Prewriting | ✓ | 90 | 80 | | * | * |
| Thesis Statement | | | | | * | * |
| Essay Organization | | 60 | 70 | | * | * |
| Essay Introductions, Conclusions and Titles | | | | | * | * |
| Revising the Essay | | 70 | 40 | | * | * |
| Parallelism | | | | | * | * |
| Editing the Essay | | 90 | 40 | | * | * |
| Part 2: Essay Development | | | | | | |
| Describing | | | | | * | * |
| Narrating | | 60 | 30 | | * | * |
| Illustrating | | | | | * | * |
| Process | | | | | * | * |

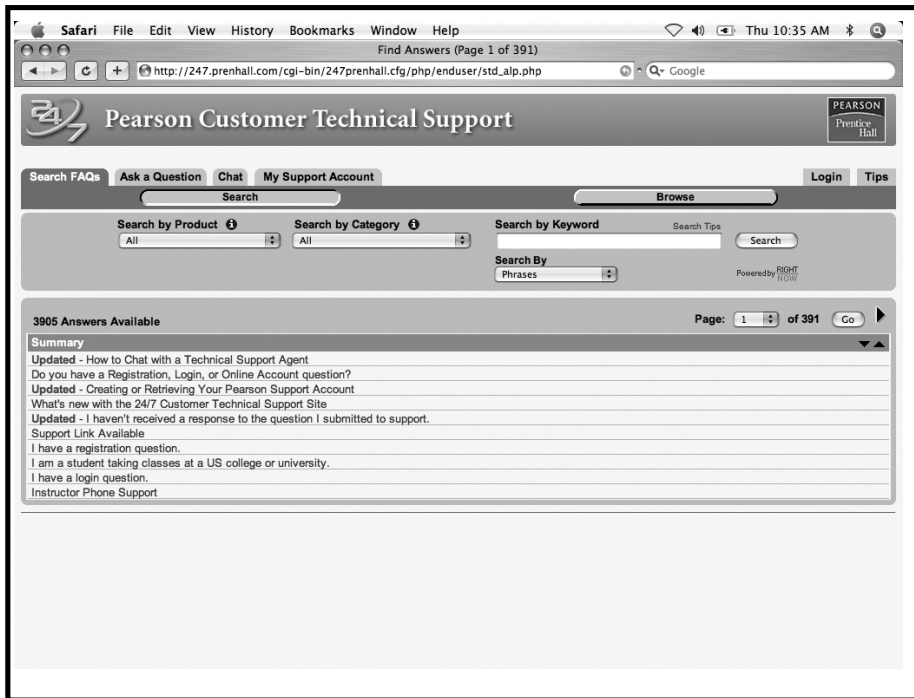
Let's look at how your own online gradebook will help you track your progress.

Click on the "Gradebook" tab and the "Student Detail" report.

Here you are able to see how you are doing in each area. If you feel you need to go back and review, simply click on any score and your score sheet will appear.

You also have a Diagnostic Detail report so you can go back and review your diagnostic pretest and see how much MyWritingLab™ has helped you improve!

HERE TO HELP YOU . . .



Our goal is to provide answers to your MyWritingLab™ questions as quickly as possible and deliver the highest level of support. At www.mywritinglab.com/help.html, many questions can be resolved in just a few minutes. Here you will find help on:

- System Requirements
- How to Register for MyWritingLab™
- How to Use MyWritingLab™

Contact Support. We also invite you to contact Pearson Product Support (above). You can contact our Support Representatives online at <http://247.pearsoned.com>. Here you can:

- Search Frequently Asked Questions about MyWritingLab™
- E-mail a Question to our Support Team
- Chat with a Support Representative

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CHAPTER 1, The Bases of Good Writing: The Four Cs

Test A

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- ____ 1) Concise, clear, credible, and correct are features of ineffective writing.
- ____ 2) Writing concisely means using short sentences.
- ____ 3) Concise writing leads to unity.
- ____ 4) Credible writing means that you should correct spelling errors.
- ____ 5) To write credibly, you should use examples from your life or incidents that happened to others.
- ____ 6) Chronological order refers to time.
- ____ 7) In emphatic order, support points are given in the order in which they occur.
- ____ 8) Examples of transitions that signal chronological order are “next” and “last.”
- ____ 9) Correct writing may include an occasional error in grammar, punctuation, or spelling.
- ____ 10) Good writing should demonstrate at least two of the four Cs.

CHAPTER 1, The Bases of Good Writing: The Four Cs

Test B

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- ____ 1) Good writing is concise, critical, clear, and correct.
- ____ 2) In writing, being correct is more important than being concise or clear.
- ____ 3) Credible writing requires support points illustrated by details.
- ____ 4) In your writing, you should use examples from your life, incidents that happened to others, or facts you have researched.
- ____ 5) Arranging details by time is called spatial order.
- ____ 6) In emphatic order, support points are given typically in order of importance.
- ____ 7) Transitions that signal time order are “first” and “last.”
- ____ 8) Transitions that signal emphatic order are “in the first place” and “finally.”
- ____ 9) Small errors in grammar or spelling may appear in correct writing.
- ____ 10) The best writing integrates the four Cs into a unified paragraph.

CHAPTER 2, Writing for a Reader and a Reason

Test A

Name _____

Choose the letter that identifies the purpose of the paragraph.

- _____ 1) Was I shocked when I walked into a room full of people yelling, “Surprise!”
A) inform
B) entertain
C) persuade
- _____ 2) Gay marriage should be legal in all fifty states.
A) inform
B) entertain
C) persuade
- _____ 3) Flood insurance has become either cost-prohibitive or impossible to get at all.
A) inform
B) entertain
C) persuade
- _____ 4) The most important problem facing society is chronic unemployment.
A) inform
B) entertain
C) persuade
- _____ 5) My uncle loved to do magic tricks for the children in the neighborhood.
A) inform
B) entertain
C) persuade
- _____ 6) Studies are reporting the dangers of secondhand smoke.
A) inform
B) entertain
C) persuade
- _____ 7) As I opened the can of paint, it suddenly slipped and red paint poured all over my shoes.
A) inform
B) entertain
C) persuade

- _____ 8) There are several steps to decrease the chances of a heart attack.
A) inform
B) entertain
C) persuade
- _____ 9) The administration must consider creating additional parking for students.
A) inform
B) entertain
C) persuade
- _____ 10) Most historians agree that there were two major causes for the Civil War.
A) inform
B) entertain
C) persuade

CHAPTER 2, Writing for a Reader and a Reason

Test B

Name: _____

Choose the letter that identifies the purpose of the paragraph.

- _____ 1) The last time I had a flat tire, my family had to rescue me.
A) inform
B) entertain
C) persuade
- _____ 2) Effective research requires examination of contemporary and historical sources.
A) inform
B) entertain
C) persuade
- _____ 3) Assisted-living facilities have grown as the population has aged.
A) inform
B) entertain
C) persuade
- _____ 4) The Grand Canyon is the most spectacular natural wonder in the United States.
A) inform
B) entertain
C) persuade
- _____ 5) Painting a room can be simple and fun if you have the right equipment.
A) inform
B) entertain
C) persuade
- _____ 6) Mandatory sentencing needs to be reformed in order to eliminate inequities.
A) inform
B) entertain
C) persuade
- _____ 7) Some climate experts predict increased extreme weather because of global warming.
A) inform
B) entertain
C) persuade

- 8) As I sat down, I noticed that I was wearing only one sock.
- A) inform
 - B) entertain
 - C) persuade
- 9) Unless there is a change of policy, the Middle East will remain in a state of conflict.
- A) inform
 - B) entertain
 - C) persuade
- 10) The proposed budget contains a 10-percent cut in all categories.
- A) inform
 - B) entertain
 - C) persuade

CHAPTER 3, Prewriting: Coming Up with Ideas

Test A

Name _____

Develop the topic with five additional elements using the prewriting technique in parentheses.

1) succeeding in college (outlining)

2) a favorite musical group (freewriting)

3) the first day of classes (listing)

4) a memorable holiday (questioning)

5) reality shows (clustering)

CHAPTER 3, Prewriting: Coming Up with Ideas

Test B

Name _____

Develop the topic with five additional elements using the prewriting technique in parentheses.

1) a favorite celebrity (freewriting)

2) managing your money (outlining)

3) violence in video games (clustering)

4) a favorite relative (questioning)

5) a nightmare (listing)

CHAPTER 4, Drafting: First to Final Drafts

Test A

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) The next step after prewriting is drafting.
- _____ 2) You can develop a rough draft after prewriting.
- _____ 3) The more you write, the better writer you will become.
- _____ 4) A rough draft is usually concise but not credible.
- _____ 5) A rough draft is usually concise and credible.
- _____ 6) A rough draft is usually clear but not correct.
- _____ 7) When writing a rough draft, find a comfortable space.
- _____ 8) Topic sentences should never be changed.
- _____ 9) Prewriting is a source for support points and details.
- _____ 10) Most writers produce a final product after several drafts.

CHAPTER 4, Drafting: First to Final Drafts

Test B

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- ____ 1) Drafting is the first step in the writing process.
- ____ 2) According to one expert, writing just requires getting ideas on paper.
- ____ 3) Your writing voice describes how well you speak.
- ____ 4) A rough draft is usually clear but not concise.
- ____ 5) A rough draft must be credible but not correct.
- ____ 6) A rough draft is usually not correct or clear.
- ____ 7) Writing under pressure with a deadline is usually effective.
- ____ 8) Your topic sentence may change as you discover more details.
- ____ 9) The key to effective writing is having a clear topic sentence.
- ____ 10) A rough draft must be done on a computer.

CHAPTER 5, Revision: Making Changes

Test A

Name _____

Read the following short paragraph and answer the questions that follow:

1) First introduced in 1900, Eastman Kodak Company's box camera, the Brownie, revolutionized photography. 2) Cameras today are digital. 3) A point-and-shoot camera, the Brownie cost a mere dollar and produced reliably good pictures. 4) Photography is a growing hobby because of new technology. 5) A quarter of a million Brownies were sold in the first year, breaking all records. 6) Polaroid cameras were also popular because of instant results. 7) Newspapers also started using more photography and hiring full-time photographers. 8) The Brownie remained on the market for the next 80 years. 9) Most people take pictures on vacation or to commemorate special events. 10) The Brownie was an early example of technological innovation that had mass appeal and was affordable.

- _____ 1) Sentence 1 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 2) Sentence 2 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 3) Sentence 3 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 4) Sentence 4 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 5) Sentence 5 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.

- _____ 6) Sentence 6 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 7) Sentence 7 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 8) Sentence 8 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 9) Sentence 9 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 10) Sentence 10 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.

CHAPTER 5, Revision: Making Changes

Test B

Name _____

Read the following short paragraph and answer the questions that follow:

1) Although voting is an important right in a democracy, only a small percentage of the population actually votes. 2) After an eight-year struggle by American suffragists, the United States in 1920 granted women the same voting rights as their male counterparts. 3) Voting for a candidate is a means of communicating a vision of the future. 4) The right of women to vote was established by the 19th Amendment to the U.S. Constitution. 5) However, the amendment's road to ratifications was bumpy. 6) Most politicians are men. 7) Opponents of the amendment argued that voting would erode women's femininity and destroy the social order. 8) Other opponents, especially from the South, feared the collapse of white control if both black men and women could vote. 9) After several attempts, the amendment was ratified in 1919 by the required two-thirds of the states. 10) The country seems to be evenly divided between Democrats and Republicans.

- _____ 1) Sentence 1 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 2) Sentence 2 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 3) Sentence 3 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.
- _____ 4) Sentence 4 is
- A) a topic sentence.
 - B) a support detail.
 - C) unrelated to the topic sentence.

- _____ 5) Sentence 5 is
A) a topic sentence.
B) a support detail.
C) unrelated to the topic sentence.
- _____ 6) Sentence 6 is
A) a topic sentence.
B) a support detail.
C) unrelated to the topic sentence.
- _____ 7) Sentence 7 is
A) a topic sentence.
B) a support detail.
C) unrelated to the topic sentence.
- _____ 8) Sentence 8 is
A) a topic sentence.
B) a support detail.
C) unrelated to the topic sentence.
- _____ 9) Sentence 9 is
A) a topic sentence.
B) a support detail.
C) unrelated to the topic sentence.
- _____ 10) Sentence 10 is
A) a topic sentence.
B) a support detail.
C) unrelated to the topic sentence.

CHAPTER 6, Editing for Clarity and Correctness

Test A

Name _____

For each sentence, correct errors in capitalization, spelling, apostrophes, and sentence structure.

- 1) On July 17, 1955, Walt Disney unvaled Disneyworld.
- 2) The theme park covering 160 acres in Anaheim, California.
- 3) It was the first attraction of it's kind.
- 4) Compared with Disneyland, old-fashioned amuzement parks' were shabby and unimaginative.
- 5) A family could wander for ours, visiting a simulated moonshot, tahiti, or the old west.
- 6) The Magic Kindom, Disneyworlds knickname, had something to dazzle every age group.
- 7) Then in Oct., Disney introduced an after-school television program – *The Mickey Mouse Club*.
- 8) The Mouseketeers', the childrens who stared on the program, often begun a career in show business.
- 9) Original Mouseketeer Annette Funicello become a staple in surfer movie's, and Justin Timberlake got his start.
- 10) Meanwhile, Disneyland and its' Florida counterpart are still major tourist attractions.

CHAPTER 6, Editing for Clarity and Correctness

Test B

Name _____

For each sentence, correct errors in capitalization, spelling, apostrophes, and sentence structure.

- 1) On a foggy nite in july, 1956, the Italian luxury liner *Andrea Dora* moved rapidly off the Coast of Nantucket Island.
- 2) Scheduled to arrive in New York early the next morning.
- 3) A few miles to the east, the Swedish liner *Stockholm* was bound for Europe.
- 4) Suddenly threw the mist, their was a terrifying crash as the *Stockholm* plowed into the *Doria*.
- 5) The Swedish ships sharp bow had created a huge gash in the *Dorias*' side.
- 6) Almost immediatly, the ship begun sinking and listed at a forty-five degree angel.
- 7) Only ate of the *Dorias*' lifeboats were launched.
- 8) Luckily, other ships' in the vicinity arrived to provide asisstaance.
- 9) The rescue efforts continued thru the night.
- 10) Because of these effort's only forty-five lives were lost.

CHAPTER 7, Putting the Writing Process Steps Together

Test A

Name _____

Choose ONE of the topics and then a) use a prewriting technique to come up with ideas; b) write a paragraph rough draft; c) revise your paragraph; d) edit your paragraph.

1) the uses of Twitter

2) gays in the military

3) cell phones in school

4) obesity in children

5) teenage pregnancy

CHAPTER 7, Putting the Writing Process Steps Together

Test B

Name _____

Choose ONE of the topics and then a) use a prewriting technique to come up with ideas; b) write a paragraph rough draft; c) revise your paragraph; d) edit your paragraph.

1) the uses of Facebook

2) a college degree

3) late-night television

4) drugs in professional sports

5) extending the school day in public schools

CHAPTER 8, Writing an Effective Topic Sentence

Test A

Name _____

Choose the answer that best describes the topic sentence.

- _____ 1) Over twenty inches of snow fell this winter.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 2) A disturbing trend is the increasing number of young women with eating disorders.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 3) Karen lives with her stepmother.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 4) Trends in women's fashion.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 5) There are many types of ancient cultures.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 6) The job market for recent college graduates has declined.
A) too broad
B) too narrow
C) incomplete
D) effective

- _____ 7) Ancient Athens is a source of American Democracy.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 8) The advantages of studying mathematics.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 9) Strong tornadoes are a major problem in the Midwest.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 10) The best museums in Paris.
A) too broad
B) too narrow
C) incomplete
D) effective

CHAPTER 8, Writing an Effective Topic Sentence

Test B

Name _____

Choose the answer that best describes the topic sentence.

- _____ 1) In this paragraph I will discuss Ernest Hemingway.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 2) My grandfather takes a walk every day.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 3) College students are rowdy and inconsiderate.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 4) The importance of time management.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 5) American society is facing a lot of problems.
A) too broad
B) too narrow
C) incomplete
D) effective
- _____ 6) High unemployment continues to thwart economic recovery.
A) too broad
B) too narrow
C) incomplete
D) effective

- _____7) The legislature is considering three proposals that will improve the environment.
- A) too broad
 - B) too narrow
 - C) incomplete
 - D) effective
- _____8) Using a cell phone while driving.
- A) too broad
 - B) too narrow
 - C) incomplete
 - D) effective
- _____9) Camping can be an enjoyable family vacation.
- A) too broad
 - B) too narrow
 - C) incomplete
 - D) effective
- _____10) Brian has six siblings.
- A) too broad
 - B) too narrow
 - C) incomplete
 - D) effective

CHAPTER 9, Using Specific Examples for Support and Illustration

Test A

Name _____

For each topic, write two (2) sentences that contain vivid, specific examples or details.

1) an unpleasant experience

2) your best friend

3) a happy memory

4) your first date

5) worst high school teacher

6) a pet

7) your first boss

8) doing a research paper

9) road rage

10) a favorite movie

CHAPTER 9, Using Specific Examples for Support and Illustration
Test B

Name _____

For each topic, write two (2) sentences that contain vivid, specific examples or details.

1) a place that you study

2) driving and texting

3) a favorite dessert

4) Internet dating

5) a favorite song

6) worst fast food

7) getting a college degree

8) hip hop

9) sex on television

10) slasher movies

CHAPTER 10, Organizing and Linking Your Ideas

Test A

Name _____

Rearrange the sentences below into a logically ordered paragraph.

- 1) Before sunrise the next morning, soldiers ordered the protesters to disperse.
- 2) On June 3, troops and armored vehicles of the People's Liberation Army converged on Tiananmen Square.
- 3) On May 13, 1989, students had been staging pro-democracy protests for three weeks in Beijing's Tiananmen Square.
- 4) Students also had begun a hunger strike, and they erected a replica of America's Statue of Liberty.
- 5) Then tanks rolled in, crushing tents and those inside.
- 6) After a million people had poured into Beijing to support the hunger strikes, the government imposed martial law.
- 7) Hundreds, perhaps thousands, were killed.
- 8) A stalemate set in as the protesters formed a human barricade.
- 9) Thus ended the biggest antigovernment revolt since the Chinese revolution.

CHAPTER 10, Organizing and Linking Your Ideas

Test B

Name _____

Rearrange the sentences below into a logically ordered paragraph.

- 1) But the power of broadcasting had become chillingly obvious.
- 2) The radio play simulated a news broadcast, with breaking news bulletins and on-the-spot coverage of extraterrestrials landing in New Jersey and then vanquishing America.
- 3) Across the country, families took flight.
- 4) On Sunday, October 30, 1938, the actor-director Orson Welles and his Mercury Theatre pulled a Halloween prank that incited one of the oddest mass panics in history.
- 5) Others prayed, and some readied themselves for battle.
- 6) Welles never expected such a severe reaction, and he apologized.
- 7) That evening Welles and his troupe performed an adaptation of H.G. Wells' novel *The War of the Worlds*, about a Martian invasion.
- 8) Despite prebroadcast announcements that the program was fiction, at least one million listeners were terrified.

CHAPTER 11, Choosing the Best Words for Sensitive Writing

Test A

Name _____

Choose the answer that indicates the error in the sentence.

- _____ 1) There are special sports events for handicapped people.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 2) Before entering the restaurant, we extinguished all smoking materials.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 3) Carla felt on top of the world after she won the race.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 4) When Hugo doesn't get enough sleep, he seems whacky.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 5) A doctor often has to reschedule his appointments because of emergency procedures.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language

- _____ 6) In this modern world today, it is important to note that many parts of the world have undergone violence that seems to come in many places.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 7) All women love to shop.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 8) I ascended to the uppermost floor in the elevator.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 9) You know what they say about blondes.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 10) It is my opinion that public transportation came to a halt because of the fact that so much snow had fallen in such a short space of time.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language

CHAPTER 11, Choosing the Best Words for Sensitive Writing

Test B

Name _____

Choose the answer that indicates the error in the sentence.

- _____ 1) In this day and age of technology and progress, it is clear that the world today is fast -paced and rapidly changing.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 2) Every teenager seems to go through a surly period.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 3) The trip was awesome because of the many archaeological sites that we visited.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 4) Men have a passion for contact sports.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 5) When I donned my athletic attire, I proceeded to the entrance of the gymnasium.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language

- _____ 6) A professor should distribute his syllabus on the first day of class.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 7) Even though Nora hasn't taken lessons, she sings like a bird.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 8) African Americans seems to have natural talent for sports.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 9) Joe was really cool with the idea of finding a new apartment.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language
- _____ 10) Please affix the appropriate coupon and send the remittance to the address above in a prompt fashion.
- A) slang
 - B) overused expression
 - C) overly formal expression
 - D) wordy expression
 - E) insensitive language

CHAPTER 12, Improving Your Spelling and Learning Words That Look and Sound Alike

Test A

Name _____

Choose the correctly spelled word.

- 1) committed / commited
- 2) homeless / homless
- 3) reference / referance
- 4) simular / similar
- 5) sincerly / sincerely

Choose the answer that best completes the sentence.

- 6) The _____ needed to be replaced.
A) brakes
B) breaks
- 7) _____ a full moon tonight.
A) Its
B) It's
- 8) He has _____ idea how to solve the problem.
A) no
B) know
- 9) The _____ makes an announcement every day before classes begin.
A) principle
B) principal
- 10) Generally, _____ are several ways to solve a problem
A) their
B) there

CHAPTER 12, Improving Your Spelling and Learning Words That Look and Sound Alike

Test B

Name _____

Choose the correctly spelled word.

- 1) arguement / argument
- 2) amateur / amatuer
- 3) embarass / embarrass
- 4) a lot / alot
- 5) pursue / persue

Choose the answer that best completes the sentence.

- 6) The responsibilities can be shared _____ the three of us.
A) between
B) among
- 7) Global warming seems to have _____ weather patterns.
A) affected
B) effected
- 8) The waiter asked if _____ ready to order.
A) your
B) you're
- 9) John _____ the job offer.
A) accepted
B) excepted
- 10) The cabin is just _____ the fork in the road.
A) past
B) passed

CHAPTER 13, Expanding Your Vocabulary

There are no tests for this chapter.

CHAPTER 14, Illustration and Example

Test A

Name _____

Write a topic sentence, a support point, and an example for each of the following general topics:

1) Topic: a favorite spot

2) Topic: a prized possession

3) Topic: a favorite food

4) Topic: a favorite activity

CHAPTER 14, Illustration and Example

Test B

Name _____

Write a topic sentence, a support point, and an example for each of the following general topics:

1) Topic: a favorite past-time

2) Topic: a favorite school subject

3) Topic: a good friend

4) Topic: a happy memory

CHAPTER 15, Narration

Test A

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) Narration involves writing about where things are placed.
- _____ 2) The purpose of narration is to explain a process.
- _____ 3) You can use narration to recount the events that occurred in your life.
- _____ 4) Why movies make you cry is a good topic for narration.
- _____ 5) Background details refer to unimportant events.
- _____ 6) Action details move your story along from one point to the next.
- _____ 7) Sensory details add information that makes your paragraph vivid.
- _____ 8) Transitions that show time sequence include “nevertheless” and “therefore.”
- _____ 9) The four Cs usually do not apply to narration.
- _____ 10) Narration means using appropriate citations.

CHAPTER 15, Narration

Test B

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) The purpose of narration is to give a complete description.
- _____ 2) You should use narration to develop a comparison of two items.
- _____ 3) Narration works best with events that do not occur sequentially.
- _____ 4) Narration can be used to discuss events from your life.
- _____ 5) In narration, you should organize details according to a time sequence.
- _____ 6) A good topic for narration is how you decided to try skydiving.
- _____ 7) Topics that work well in narration describe complex ideas.
- _____ 8) Background details should be avoided in narrative paragraphs.
- _____ 9) Action details usually contain violence.
- _____ 10) In narration, sensory details can be distracting to your reader.

CHAPTER 16, Description

Test A

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) Description is the skill of telling a story.
- _____ 2) The key to writing a solid descriptive paragraph is to have your reader form a mental picture of whatever you are describing.
- _____ 3) Descriptive paragraphs do not usually contain transitions.
- _____ 4) Specific details are extremely important because they often comprise the entire paragraph.
- _____ 5) Sensory details appeal to the reader’s five senses.
- _____ 6) The following sentence appeals to the sense of smell: “A skunk is nearby.”
- _____ 7) The following sentence appeals to the sense of hearing: “The howling of the cat kept me awake all night.”
- _____ 8) Emphatic order lets you organize ideas chronologically.
- _____ 9) You can use description at work on order forms and reports.
- _____ 10) The expressions “equally important” and “significantly” indicate chronological order.

CHAPTER 16, Description

Test B

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) Description is developed through sensory details.
- _____ 2) Sensory details refer only to what you see.
- _____ 3) A descriptive paragraph is organized by time sequence.
- _____ 4) Emphatic order lets you organize your ideas in order of importance.
- _____ 5) Don't forget the sixth sense in descriptive writing.
- _____ 6) In describing a place, you would probably use spatial order to organize the details.
- _____ 7) The expressions “most of all” and “another” signal space.
- _____ 8) The expressions “here,” “there,” and “opposite to” signal emphatic order.
- _____ 9) The four Cs apply to descriptive writing.
- _____ 10) At work, you will not need description.

CHAPTER 17, Classification and Division

Test A

Name _____

For each topic, divide or classify the topic into three categories.

1) Topic: fast food

2) Topic: music videos

3) Topic: cable television

4) Topic: college social life

5) Topic: work experience

CHAPTER 17, Classification and Division

Test B

Name _____

For each topic, divide or classify the topic into three categories.

1) Topic: relatives

2) Topic: video games

3) Topic: senior citizens

4) Topic: children's sports

5) Topic: soft drinks

CHAPTER 18, Explaining a Process

Test A

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) A type of process paragraph involves comparing two different things.
- _____ 2) A how-to paragraph is a type of process paragraph.
- _____ 3) Discussing how to wind-surf is a topic for a process paragraph.
- _____ 4) Discussing the causes for the Civil War is a good topic for a process paragraph.
- _____ 5) A good topic for a process paragraph is how to create a Facebook page.
- _____ 6) The expression “initially” can signal the start of a process.
- _____ 7) The expression “during” can signal the end of a process.
- _____ 8) The expression “until” can signal that the process is ongoing.
- _____ 9) The description paragraph is also a kind of process paragraph.
- _____ 10) An ineffective process paragraph includes only those steps essential to the process being explained.

CHAPTER 18, Explaining a Process

Test B

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) A topic that lends itself to a process paragraph usually deals with a skill or activity.
- _____ 2) An explanation paragraph is a kind of process paragraph.
- _____ 3) The two types of process writing are how-to paragraphs and explanation paragraphs.
- _____ 4) How to change a flat tire is a good topic for a process paragraph.
- _____ 5) Describing your summer vacation is a good topic for a process paragraph.
- _____ 6) Most paragraphs are process paragraphs.
- _____ 7) A process paragraph would be appropriate if you were going to describe the steps in building a tree house.
- _____ 8) A process paragraph contains both essential and non-essential details.
- _____ 9) One of the important factors in writing a process paragraph is to surprise the reader.
- _____ 10) The expressions “before” and “next” signal that the process is still going on.

CHAPTER 19, Comparing and Contrasting

Test A

Name _____

For the following topic sentence, develop an outline with three support points using the all -of-one-side approach and then the point -by-point approach:

- 1) Topic sentence: Madonna and Lady GaGa are iconic pop stars.

OUTLINE: ALL-OF-ONE-SIDE

- 2) Topic sentence: Madonna and Lady GaGa are iconic pop stars.

OUTLINE: POINT-BY-POINT

CHAPTER 19, Comparing and Contrasting

Test B

Name _____

For the following topic sentence, develop an outline with three support points using the all -of-one-side approach and then the point -by-point approach:

1) Topic sentence: *Star Trek* and *Battlestar Gallactica* are classic sci-fi television shows.

OUTLINE: ALL-OF-ONE-SIDE

2) Topic sentence: *Star Trek* and *Battlestar Gallactica* are classic sci-fi television shows.

OUTLINE: POINT-BY-POINT

CHAPTER 20, Cause and Effect

Test A

Name _____

Write a sentence that uses each of the following phrases as a cause, and then write a sentence that uses the phrase as an effect:

1) illegal immigrants

CAUSE:

EFFECT:

2) gas prices

CAUSE:

EFFECT:

3) rising college tuition

CAUSE:

EFFECT:

4) loss of jobs to overseas companies

CAUSE:

EFFECT:

5) handgun violence

CAUSE:

EFFECT:

CHAPTER 20, Cause and Effect

Test B

Name _____

Write a sentence that uses each of the following phrases as a cause, and then write a sentence that uses the phrase as an effect:

1) violence among street gangs

CAUSE:

EFFECT:

2) unemployment

CAUSE:

EFFECT:

3) gasoline prices

CAUSE:

EFFECT:

4) decline in home prices

CAUSE:

EFFECT:

5) drinking and driving

CAUSE:

EFFECT:

CHAPTER 21, Definition

Test A

Name _____

Choose the answer that best completes the sentence.

- 1) The _____ strategy could be used to explain a specific word or idea.
 - A) definition
 - B) cause-and-effect
 - C) dictionary

- 2) You can define terms by _____.
 - A) extended examples
 - B) opposites
 - C) inference

- 3) You can define terms by _____.
 - A) personal experience
 - B) social status
 - C) the class to which the item belongs

- 4) You can define terms by _____.
 - A) development
 - B) cause and effect
 - C) formal definition

- 5) A/An _____ definition is generally not the type of definition required for college writing.
 - A) formal
 - B) extended
 - C) complicated

- 6) The construction “A teacher is a person . . .” is an example of _____.
 - A) explanation
 - B) definition by example
 - C) definition by class

- 7) The construction “The cell phone is not merely a means of communication, it is an integral part of everyday life.” is an example of _____.
 - A) informal definition
 - B) formal definition
 - C) definition by negative example

- 8) Definition by class first places the term you're defining into a general category; then you _____ to clarify the term.
- A) provide details
 - B) redefine the term
 - C) check for spelling
- 9) The construction "Civil disobedience is the refusal to obey civil laws in order to induce governmental change." is an example of _____.
- A) definition by class
 - B) formal definition
 - C) definition by negative example
- 10) An extended example is generally organized in _____.
- A) chronological order
 - B) random order
 - C) emphatic order

CHAPTER 21, Definition

Test B

Name _____

Choose the answer that best completes the sentence.

- 1) Explaining one word or idea is appropriate for _____.
 - A) topic sentence
 - B) definition strategy
 - C) conclusion

- 2) The type of definition that is more common in college writing is _____.
 - A) formal definition
 - B) definition by class
 - C) negative definition

- 3) A definition by negative example _____.
 - A) shows what the term is not
 - B) incorporates a formal definition
 - C) should never be used

- 4) Definition by extended example uses a _____ throughout the entire paragraph.
 - A) single example
 - B) negative example
 - C) dictionary definition

- 5) The following topic would be suitable for a definition paragraph: _____.
 - A) summer vacation
 - B) bullying
 - C) baking a cake

- 6) In writing a definition paragraph, use details from your own experience, other people's experience, and _____.
 - A) commonly understood ideas
 - B) trusted sources
 - C) negative examples

- 7) Your topic sentence, examples, and organization will _____ depending on the type of definition paragraph.
 - A) be brief
 - B) change
 - C) use formal definitions

- 8) The construction “A person’s home is not just a place to live, it is . . .” is an example of _____.
- A) definition by extended example
 - B) definition by negative example
 - C) informal definition
- 9) _____ offers a one-sentence definition as a topic sentence and examples to illustrate the idea.
- A) Definition by class
 - B) Definition by extended example
 - C) Informal definition
- 10) The construction “An opportunist, one of several types of selfish behaviors, takes advantage of a situation, often regardless of principles or consequences” is an example of _____.
- A) definition by extended example
 - B) definition by detail
 - C) definition by class

CHAPTER 22, Argument

Test A

Name _____

For the following topics, write a topic sentence that states your position and three points that support your position:

1) Raising the retirement age.

Topic Sentence:

Support Points:

2) Lowing the voting age

Topic Sentence:

Support Points:

3) Banning cell phones from the classroom.

Topic Sentence:

Support Points:

4) Re-instituting the draft

Topic Sentence:

Support Points:

5) Lowing the drinking age

Topic Sentence:

Support Points:

CHAPTER 22, Argument

Test B

Name _____

For the following topics, write a topic sentence that states your position and three points that support your position:

1) Legalizing marijuana

Topic Sentence:

Support Points:

2) Eliminating the death penalty

Topic Sentence:

Support Points:

3) Term limits for members of Congress

Topic Sentence:

Support Points:

4) Reinstating prayer in public schools

Topic Sentence:

Support Points:

5) Legalizing gay marriage

Topic Sentence:

Support Points:

CHAPTER 23, The Essay and the Thesis Statement

Test A

Name _____

Evaluate the following thesis statements:

- _____ 1) In this essay, I will compare the causes of the Vietnam War.
A) too broad
B) too narrow
C) announcement
D) effective
- _____ 2) Working is hard.
A) too broad
B) too narrow
C) announcement
D) effective
- _____ 3) The recent economic downturn has resulted in massive lay-offs.
A) too broad
B) too narrow
C) announcement
D) effective
- _____ 4) The dog is well-trained.
A) too broad
B) too narrow
C) announcement
D) effective
- _____ 5) Hobbies are wonderful.
A) too broad
B) too narrow
C) announcement
D) effective
- _____ 6) In the following paragraph, I will focus on the causes of obesity.
A) too broad
B) too narrow
C) announcement
D) effective

- _____ 7) With its natural beauty, Hawaii is an amazing vacation destination.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 8) My brother lives in Atlanta, Georgia.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 9) According to recent data, violence among street gangs is on the rise.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 10) The use of sex to sell products on television has increased in the last ten years.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective

CHAPTER 23, The Essay and the Thesis Statement

Test B

Name _____

Evaluate the following thesis statements:

- _____ 1) The federal government wastes money.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 2) I intend to prove how cancer is linked to the environment.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 3) Dr. Jarrett teaches music.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 4) During my education, I have been fortunate to have several mentors.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 5) Poverty is a terrible problem.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- _____ 6) According to several experts, the forecast for economic recovery is bright.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective

- ____ 7) Television is filled with boring shows.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- ____ 8) The purpose of this essay is to discuss the major causes of autism.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- ____ 9) The point of this paper is discuss the major causes of global warming.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective
- ____ 10) Lily likes basketball camp.
- A) too broad
 - B) too narrow
 - C) announcement
 - D) effective

CHAPTER 24, Prewriting for and Drafting an Essay

Test A

Name _____

For the topic below, write a thesis statement, a topic sentence for each support point, and a transition to connect the support points.

- 1) Topic: a good friend

Thesis Statement:

Topic Sentence for Support Point 1:

Transition:

Topic Sentence for Support Point 2:

Transition:

Topic Sentence for Support Point 3:

CHAPTER 24, Prewriting for and Drafting an Essay

Test B

Name _____

For the topic below, write a thesis statement, a topic sentence for each support point, and a transition to connect the support points.

- 1) Topic: the importance of college

Thesis Statement:

Topic Sentence for Support Point 1:

Transition:

Topic Sentence for Support Point 2:

Transition:

Topic Sentence for Support Point 3:

CHAPTER 25, Revising an Essay

Test A

Name _____

Circle the number of the sentences that do not support the thesis statement.

1) By 1937, flying around the world was routine, 2) But no one had yet circled the planet the long way—around the equator. 3) Flying can be a dangerous activity. 4) Amelia Earhart decided she would be the first pilot to make the journey. 5) There are more male pilots than female pilots. 6) Earhart knew the risks; in 1932, on the journey that made her the first woman to fly the Atlantic alone, she had to make an emergency landing in Ireland. 7) Ireland is often called the Emerald Isle because of its rolling green hills. 8) Ireland is also a major tourist destination for Americans. 9) In June 1937, Earhart climbed into a twin-engine Lockheed plane in Los Angeles and took off for the flight around the world. 10) After a stay in Puerto Rico, she reached Australia on June 28 and New Guinea the following day. 11) Australia is one of the seven continents with unique wild life. 12) On July 2, she began a 2,000 mile journey over empty ocean to her next stop. 13) Earhart never reached her destination. 14) The exact fate of Earhart and her plane, which disappeared without a trace, remains a mystery. 15) Planes may have engine trouble or visibility problems during storms, which can result in a crash.

CHAPTER 25, Revising an Essay

Test B

Name _____

Circle the number of the sentences that do not support the thesis statement.

1) Disco fever, portrayed in the film *Saturday Night Fever*, swept the globe in the 1970s. 2) The disco style introduced a new look. 3) Men wore flashy suits and gold chains; women wore dresses and high heels. 4) The length of a woman's skirt seems to change in every decade. 5) Couples danced together in prescribed steps to disco music, which rejected the rock n' roll of the sixties. 6) One of the major groups from the sixties was the Beatles. 7) The Beatles influenced a generation of musicians. 8) Disco music had a heavy throbbing rhythm with lyrics centered on sex and its metaphors. 9) Many other forms of music also contain sexualized lyrics. 10) Some groups have attempted to censor the music industry. 11) What made disco vital, however, was a roomful of flamboyant, energetic dancing revelers. 12) Just think of John Travolta in his white three-piece suit.

CHAPTER 26, Essay Exams

Test A

Name _____

Match the following terms and definitions:

- | | |
|---------------------|---|
| _____ 1) analyze | A) offer details |
| _____ 2) summarize | B) show differences |
| _____ 3) classify | C) tell how something developed, step-by-step |
| _____ 4) narrate | D) break into parts and make connections |
| _____ 5) contrast | E) give a brief version |
| _____ 6) illustrate | F) give examples and illustrations |
| _____ 7) describe | G) group into subcategories |

CHAPTER 26, Essay Exams

Test B

Name _____

Match the following terms and definitions:

- | | |
|--------------------------|--|
| _____ 1) discuss causes | A) state the meaning of a term |
| _____ 2) discuss effects | B) take a stand |
| _____ 3) describe | C) talk about what led up to an event or situation |
| _____ 4) divide | D) show similarities |
| _____ 5) evaluate | E) break something down into parts |
| _____ 6) define | F) talk about advantages and disadvantages |
| _____ 7) compare | G) offer details |
| _____ 8) argue | H) talk about consequences |

CHAPTER 27, Writing Summaries

Test A

Name _____

Write a short summary of the following paragraph:

In a disease as complex as autism, both nature and nurture are known to play a part, but the latest evidence suggests that environmental factors may have a slight edge. In an analysis of 192 pairs of identical and fraternal twins, scientists found that environment may account for as much as 55 percent of the risk for autism. Researchers found that fraternal twins had a higher chance of autism than expected. Their increased risk suggests that shared environmental factors—likely in the womb—are at play. The study found that identical twins had an even higher prevalence of the disorder, confirming that genetics are important too. The researchers speculate that key factors may include multiple births, older mother and fathers, and exposure to medication or infections during pregnancy.

CHAPTER 27, Writing Summaries

Test B

Name _____

Write a short summary of the following paragraph:

In the summer of 1944, representatives of the United States, Great Britain, the Soviet Union, and China met in Washington, D.C. The purpose was to plan an international organization that would keep the peace once World War II was over. The participants agreed that a strong body was needed to prevent future world wars. It should be endowed with enough military power to back up its paper resolution. After six weeks of talks, the conferees agreed on a basic format. The new organization would consist of a general assembly of nations in an advisory role and a powerful executive council, initially made up of the four original countries. These meetings planted the seeds that grew into the United Nations.

CHAPTER 28, Writing to Get a Job

Test A

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) A résumé contains job objectives and a summary of professional experience.
- _____ 2) On your résumé, experience and educational activities should be in chronological order.
- _____ 3) Your résumé should omit details such as height and weight.
- _____ 4) Include the names of references on your resume.
- _____ 5) Neatness, accuracy, and clarity are important.
- _____ 6) If you do not know the name of the person to whom you are writing, “Dear Sir or Madam” is acceptable.
- _____ 7) A résumé is usually one page.
- _____ 8) Include your address in the cover letter.
- _____ 9) A cover letter is also called a letter of application.
- _____ 10) E-mail is informal, so you don’t have to edit your messages.

CHAPTER 28, Writing to Get a Job

Test B

Name _____

Write “T” if the statement is true or “F” if the statement is false.

- _____ 1) A résumé can be as long as you wish.
- _____ 2) Do not write the names of your references on your résumé.
- _____ 3) Your résumé should give your current age.
- _____ 4) You shouldn't mention previous salaries or why you left your last job.
- _____ 5) You should never mention volunteer or extracurricular activities in your résumé.
- _____ 6) Your résumé should have one-inch margins on all sides.
- _____ 7) It is generally acceptable to omit a cover letter.
- _____ 8) An appropriate closing for a letter of application is “Sincerely.”
- _____ 9) Always use “Dear Sir or Madam” even if you know the name of the person who will read your letter.
- _____ 10) Employers have a legal right to read your e-mail messages, even those that are deleted.

CHAPTER 29, Prepositional Phrases

Test A

Name _____

Identify the prepositional phrases in the following sentences:

- 1) The people on both sides of the border profit from the exchange of goods.
- 2) After the storm, Harry went to the grocery store.
- 3) This program is for those in the marketing department.
- 4) After the party, Joan drove her two friends home.
- 5) Many buildings were destroyed by the tornado that struck in the middle of the night.
- 6) This rare bird can be found only at certain pet stores.
- 7) The shutdown left thousands of workers without pay after July 1.
- 8) Underneath the pile of clothes I found my watch.
- 9) With the fate of the economy in the balance, the leaders sought a compromise.
- 10) Despite her hectic job, Laura always made time for her children.

CHAPTER 29, Prepositional Phrases

Test B

Name _____

Identify the prepositional phrases in the following sentences:

- 1) Around dawn, my cat inevitably starts licking my face.
- 2) A new generation of processors is available at the online store.
- 3) I always get nervous during an interview.
- 4) There are a lot of misconceptions about people who work in factories.
- 5) When I wake up, I stumble out of bed and head for the coffee-maker.
- 6) From the survey results, few people consider the painting a serious work of art.
- 7) Julie wrote about three chapters and then just stopped writing.
- 8) Four out of five people agreed with the statements on the survey.
- 9) Martha was dressed like a princess on Halloween.
- 10) I have a five-year-old child who will start school in the fall.

CHAPTER 29, Prepositional Phrases

Test C

Name _____

Identify the prepositional phrases in the following sentences:

- 1) When the company expands to Latin America, the number of customers will dramatically increase.
- 2) Juan owns a block of stock that he received from his aunt.
- 3) In a recent study, researchers found that people across the world are feeling overwhelmed by technology.
- 4) In the newspaper were several stories about scandals among politicians.
- 5) The bicycle race had the highest number of participants since the race's inception.
- 6) A good education should last for a lifetime.
- 7) After the proceedings, the prosecutor was disappointed with the verdict.
- 8) My dog is loyal and is always by my side.
- 9) A pipe in the basement burst, causing water damage throughout the house.
- 10) The work should be done within the hour.

CHAPTER 30, Subjects and Verbs

Test A

Name _____

Identify the subject and verb in each sentence.

- 1) My classes are starting next week.
- 2) After a hard day at work, Brian relaxes and watches television.
- 3) Because of the altitude, we will rest every fifteen minutes.
- 4) At the end of the day, the teacher gave all the children their report cards.
- 5) Before the ceremony, the marching band practiced the routine.
- 6) During his free time, Charlie reads books and does crossword puzzles.
- 7) Please stand during the National Anthem.
- 8) The pieces of paper in the trash were set on fire.
- 9) As a retired teacher, Sam used his skills as a volunteer in a local school.
- 10) Not many people understand and appreciate contemporary music.

CHAPTER 30, Subjects and Verbs

Test B

Name _____

Identify the subject and verb in each sentence.

- 1) For many years, Jean and I have played chess every Saturday afternoon.
- 2) According to the diet, eat only small portions.
- 3) After Thanksgiving, I decided to join a health club.
- 4) The fire grew quickly and destroyed several buildings.
- 5) My son is driving across the country with two friends.
- 6) Jason and Lisa will announce their engagement next week.
- 7) The day after Christmas is a great time for bargains.
- 8) In my bag are an extra racquet, tennis balls, and socks.
- 9) My cousin and his wife travel to Mexico every year and spend about two months there.
- 10) After a lot of discussion, my parents will be going on a Mediterranean cruise.

CHAPTER 30, Subjects and Verbs

Test C

Name _____

Identify the subject and verb in each sentence.

- 1) Mark seems like the best candidate for the job.
- 2) Behind the bookcase you will find a safe.
- 3) Follow the person with the umbrella.
- 4) Joe and his sister do comedy sketches and perform in small clubs.
- 5) You should always check the schedule before departure.
- 6) My favorite instruments are the piano and the flute.
- 7) Enjoy the show.
- 8) The writer and the director of the film have decided to give an interview this afternoon.
- 9) More studies are needed to understand the causes of heart disease.
- 10) Use the exit at the rear of the theater.

CHAPTER 31, Clauses

Test A

Name _____

Choose the answer that best describes the group of words.

- _____ 1) When an airplane takes off.
A) phrase
B) dependent clause
C) independent clause
- _____ 2) On the last day of each month.
A) phrase
B) dependent clause
C) independent clause
- _____ 3) That is annoying.
A) phrase
B) dependent clause
C) independent clause
- _____ 4) After the game, we usually go for ice cream.
A) phrase
B) dependent clause
C) independent clause
- _____ 5) If pigs could fly.
A) phrase
B) dependent clause
C) independent clause
- _____ 6) Although I enjoy movies very much.
A) phrase
B) dependent clause
C) independent clause
- _____ 7) The team is going to Atlanta.
A) phrase
B) dependent clause
C) independent clause

- _____ 8) No one is here.
A) phrase
B) dependent clause
C) independent clause
- _____ 9) Since he has a fear of heights.
A) phrase
B) dependent clause
C) independent clause
- _____ 10) At the expense of others in the class.
A) phrase
B) dependent clause
C) independent clause

CHAPTER 31, Clauses

Test B

Name _____

Choose the answer that best describes the group of words.

- _____ 1) You should avoid being late for class.
A) phrase
B) dependent clause
C) independent clause
- _____ 2) I exercise every day.
A) phrase
B) dependent clause
C) independent clause
- _____ 3) I work late often, but I get paid overtime.
A) phrase
B) dependent clause
C) independent clause
- _____ 4) About two blocks on the left.
A) phrase
B) dependent clause
C) independent clause
- _____ 5) If you ever have the time.
A) phrase
B) dependent clause
C) independent clause
- _____ 6) Because you are consistently late.
A) phrase
B) dependent clause
C) independent clause
- _____ 7) Jerry knows how to sail but doesn't know how to swim.
A) phrase
B) dependent clause
C) independent clause

- _____ 8) Without any apparent reason.
A) phrase
B) dependent clause
C) independent clause
- _____ 9) There is no place like home for the holidays.
A) phrase
B) dependent clause
C) independent clause
- _____ 10) If you decide today.
A) phrase
B) dependent clause
C) independent clause

CHAPTER 31, Clauses

Test C

Name _____

Choose the answer that best describes the group of words.

_____ 1) Although you have several strong qualities.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 2) As you enter the room.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 3) There are four pieces left.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 4) I find gardening to be very relaxing.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 5) Except for the furniture in the basement.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 6) The organization is planning a fund-raiser.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 7) When the flowers arrive.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 8) Suddenly, a car appeared out of nowhere.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 9) Maria seems agitated.

- A) phrase
- B) dependent clause
- C) independent clause

_____ 10) From beginning to end.

- A) phrase
- B) dependent clause
- C) independent clause

CHAPTER 32, Run-on Sentences

Test A

Name _____

Rewrite the run-on sentences below.

- 1) The area is home to many businesses it is a major source of tax revenue.
- 2) Violence is a serious social problem, nowhere is it more of a problem than in our schools.
- 3) Interest rates are climbing new home sales are declining.
- 4) Terry was hungry after driving for three hours she stopped at a small inn.
- 5) There is so much traffic it is difficult to cross the street.
- 6) There are fifteen seaside towns that make up Cape Cod, each has it own personality.

- 7) Stewart graduated from high school in June he plans to attend a local community college in the fall.

- 8) Donna loves to dance she goes to the same club every Saturday night.

- 9) My parents are originally from New Jersey they now consider themselves Californians.

- 10) We crossed the main street in the small village suddenly a large truck appeared out of nowhere.

CHAPTER 32, Run-on Sentences

Test B

Name _____

Rewrite the run-on sentences below.

- 1) Ordinarily my newspaper arrives promptly at 6:00 a.m., this week I have not received a paper.

- 2) There are five choices most people select the one in the middle.

- 3) The basketball team beat their traditional rival yesterday, they had lost the previous five games.

- 4) My aunt has a garden in her backyard she taught me how to grow vegetables.

- 5) Many people are flying more frequently airlines are giving free tickets to children accompanied by a parent.

- 6) The woman suffered multiple injuries she was struck in a hit-and-run accident.

- 7) The local university has created a dormitory for entrepreneurs many of today's businesses were conceived in a dorm room.

- 8) The weak economy has caused increased lay-offs people are concerned about job security.

- 9) Many newspapers and media outlets have been purchased by large corporations many people are concerned that this trend threatens our democracy.

- 10) Armand enjoys riding a bicycle it's good exercise it saves money on gas.

CHAPTER 32, Run-on Sentences

Test C

Name _____

Rewrite the run-on sentences below.

- 1) People feel economically insecure they are not spending their money.

- 2) Nora retired in June she took up golf as a way to stay in shape.

- 3) A good photographer always has a camera handy a good opportunity can occur unexpectedly.

- 4) The clock ticked toward the end of the game the team rallied to score the winning point.

- 5) Many summer festivals have been canceled a decline in corporate sponsorship has contributed to rising costs.

- 6) The truck ran through a stop sign it collided with a van carrying four people.

- 7) The drought is the worst in sixty years nearly a half million people are displaced.

- 8) Learning to live with a new person can be a very interesting experience and it can be humorous.

- 9) The manager reduced the employees' hours they decided to quit.

- 10) The hotel has a great reputation as a guest you'll find everything you need for a comfortable stay.

CHAPTER 33, Fragments

Test A

Name _____

Choose whether the statements are fragments or complete sentences.

- _____ 1) As more states pass the law.
A) complete sentence B) fragment
- _____ 2) Polly is depressed.
A) complete sentence B) fragment
- _____ 3) Between you and me.
A) complete sentence B) fragment
- _____ 4) Although Jack usually skis in Europe.
A) complete sentence B) fragment
- _____ 5) To balance work and life.
A) complete sentence B) fragment
- _____ 6) Wearing a short skirt, Lisa received a great deal of attention.
A) complete sentence B) fragment
- _____ 7) If she is elected.
A) complete sentence B) fragment
- _____ 8) I enjoy reading.
A) complete sentence B) fragment
- _____ 9) Breathing room.
A) complete sentence B) fragment
- _____ 10) The area in the library where I often spend time.
A) complete sentence B) fragment

CHAPTER 33, Fragments

Test B

Name _____

Choose whether the statements are fragments or complete sentences.

- _____ 1) The dog barked all night.
A) complete sentence B) fragment
- _____ 2) If you watch for sales, you can save money.
A) complete sentence B) fragment
- _____ 3) Peace is rare.
A) complete sentence B) fragment
- _____ 4) Planning a two-week vacation in Europe.
A) complete sentence B) fragment
- _____ 5) Because Carlos was sent home.
A) complete sentence B) fragment
- _____ 6) The elephant which escaped from the circus.
A) complete sentence B) fragment
- _____ 7) There is a cloudless sky.
A) complete sentence B) fragment
- _____ 8) If you have discomfort.
A) complete sentence B) fragment
- _____ 9) It is difficult.
A) complete sentence B) fragment
- _____ 10) Accidents caused by drunk drivers.
A) complete sentence B) fragment

CHAPTER 33, Fragments

Test C

Name _____

Choose whether the statements are fragments or complete sentences.

- _____ 1) Saving for retirement.
A) complete sentence B) fragment
- _____ 2) Which is one of the reasons that Dean ran for class president.
A) complete sentence B) fragment
- _____ 3) Until you have enough money in the bank.
A) complete sentence B) fragment
- _____ 4) Feeling better after a day of rest.
A) complete sentence B) fragment
- _____ 5) I'm here.
A) complete sentence B) fragment
- _____ 6) Peace and justice are important issues.
A) complete sentence B) fragment
- _____ 7) Despite many attempts, Jack could not unlock the car.
A) complete sentence B) fragment
- _____ 8) To become a lawyer is my sister's dream.
A) complete sentence B) fragment
- _____ 9) Heating a home with clean energy.
A) complete sentence B) fragment
- _____ 10) For example, taking night classes.
A) complete sentence B) fragment

CHAPTER 34, Regular and Irregular Verbs

Test A

Name _____

Choose the correct verb form.

- 1) My father and Joe _____ bowling.
A) enjoys
B) enjoy
- 2) Last year my cousin _____ the state university.
A) attended
B) attends
- 3) She _____ tennis twice a week.
A) play
B) plays
- 4) Yesterday, my family _____ me to dinner at a fancy restaurant.
A) treated
B) treats
- 5) The teachers _____ a monthly meeting.
A) attends
B) attend
- 6) The farmer _____ the animals at sunrise.
A) fed
B) feeded
- 7) Norma had _____ on the ice.
A) fell
B) fallen
- 8) Juanita _____ three inches over the summer.
A) grew
B) growed
- 9) Tracy has never _____ what she was asked to do.
A) did
B) fone
- 10) He mother had _____ her an excuse.
A) wrote
B) written

CHAPTER 34, Regular and Irregular Verbs

Test B

Name _____

Choose the correct verb form.

- 1) My uncle _____ to Arizona ten years ago.
A) retired
B) retires
- 2) Sam and Susan _____ you are telling the truth.
A) believe
B) believes
- 3) The young boy _____ so fast that he fell.
A) skated
B) skates
- 4) Each reading of a good novel _____ something new.
A) reveal
B) reveals
- 5) Last week Sean _____ to Las Vegas.
A) moved
B) move
- 6) I _____ my brakes when the truck stopped short.
A) hitted
B) hit
- 7) My shirt _____ from being washed in hot water.
A) shrunk
B) shrank
- 8) We _____ happy living in the country.
A) were
B) been
- 9) The pipes _____ because of the cold weather.
A) froze
B) frozen
- 10) At the auction Lance _____ on the antique lamp.
A) bidden
B) bid

CHAPTER 34, Regular and Irregular Verbs

Test C

Name _____

Choose the correct verb form.

- 1) My friends _____ for my ring for an hour.
A) search
B) searched
- 2) The troops _____ on the field each morning.
A) exercise
B) exercises
- 3) After two months, they _____ that they didn't have much in common.
A) discover
B) discovered
- 4) When I got home, I _____ television for an hour.
A) watched
B) watch
- 5) The house _____ as if it has been abandoned.
A) looked
B) looks
- 6) Richard had _____ all the leftovers.
A) eaten
B) ate
- 7) The child _____ during the thunder storm.
A) slept
B) slept
- 8) Steve _____ his shirt on a protruding branch.
A) tore
B) torn
- 9) My son _____ his finger on a piece of glass.
A) cut
B) cutted
- 10) James had _____ in the back seat for so long that he felt car-sick.
A) rode
B) ridden

CHPATER 35, Subject-Verb Agreement

Test A

Name _____

Choose the verb that agrees with the subject of the sentence.

- 1) Each of the verbs _____ irregular.
A) are
B) is
- 2) The boys in the class _____ taking a trip.
A) are
B) is
- 3) One of the neighborhoods _____ unscathed by the storm.
A) remain
B) remains
- 4) At the end of the plaza _____ three statues.
A) stands
B) stand
- 5) Why _____ the flights delayed?
A) is
B) are
- 6) His clothes and his car _____ to account for his popularity.
A) seem
B) seems
- 7) Jim and my father _____ a lot in common.
A) have
B) has
- 8) Neither Jason nor Dennis _____ the answer.
A) know
B) knows
- 9) Each of the boxes _____ a different prize.
A) contains
B) contain
- 10) Neither of my sisters _____ married.
A) is
B) are

CHPATER 35, Subject-Verb Agreement

Test B

Name _____

Choose the verb that agrees with the subject of the sentence.

- 1) At the end of trail _____ several ancient trees.
A) stands
B) stand
- 2) Neither Joseph nor his cousins _____ given up trying to win the lottery.
A) has
B) have
- 3) Either of the suits _____ appropriate for the occasion.
A) is
B) are
- 4) Martha, Jan, and Ellen usually _____ concerts together.
A) attend
B) attends
- 5) What do you feel _____ a strong economy?
A) creates
B) create
- 6) Neither your shoes nor your shirt _____ presentable.
A) are
B) is
- 7) All the food _____ to be refrigerated.
A) need
B) needs
- 8) One of your socks _____ a hole in it.
A) have
B) has
- 9) Each of the forms _____ a signature.
A) require
B) requires
- 10) Everyone in the bleachers _____ screaming.
A) was
B) were

CHAPTER 35, Subject – Verb Agreement

Test C

Name _____

Choose the verb that agrees with the subject of the sentence.

- 1) The firemen who are on the truck _____ several years of experience.
A) has
B) have
- 2) Some cities in the state _____ reduced benefits for employees.
A) have
B) has
- 3) In the middle of the woods _____ a single redwood tree.
A) stands
B) stand
- 4) A few members of the orchestra _____ not have the music.
A) does
B) do
- 5) Neither my brothers nor my sister _____ vegetables.
A) like
B) likes
- 6) The boarding time for flights _____ depending on weather conditions.
A) changes
B) change
- 7) One hundred singers _____ the mixed choir.
A) comprise
B) comprises
- 8) No one in the marching band _____ the music.
A) know
B) knows
- 9) Either the twins or Jack _____ the keys.
A) has
B) have
- 10) My lunch _____ of a cup of soup and a sandwich.
A) consist
B) consists

CHAPTER 36, Verb Tense and Tense Consistency

Test A

Name _____

Choose the correct verb form.

- 1) Lois traveled to locations where artifacts _____ found.
A) were
B) are
- 2) When Jason sings, everyone _____ the room.
A) left
B) leaves
- 3) Juan enjoyed the show so much that he _____ the CD.
A) bought
B) buys
- 4) After she _____ for the job, Debra wrote a thank-you note.
A) applies
B) applied
- 5) The exam had three essay questions, all of which _____ equally difficult.
A) are
B) were
- 6) Derek has difficulty hearing, so he often _____ silent.
A) remained
B) remains
- 7) Although the dog had his own bed, he still _____ with his owner.
A) slept
B) sleeps
- 8) The books were stolen from the library while it _____ still open.
A) is
B) was
- 9) After the thunderstorm stopped, she _____ the coffee shop.
A) leaves
B) left
- 10) The computer lost power while I _____ in the middle of a major project.
A) is
B) was

CHAPTER 36, Verb Tense and Tense Consistency

Test B

Name _____

Choose the correct verb form.

- 1) The game _____ even though it rained.
A) began
B) begins
- 2) When the passengers finished boarding, the plane _____ off.
A) takes
B) took
- 3) Sandy plays tennis and _____ horses.
A) rode
B) rides
- 4) I ordered soup, but the waiter _____ a salad.
A) brings
B) brought
- 5) Carmen first reads the newspaper and then _____ breakfast.
A) ate
B) eats
- 6) Elaine suffers from headaches and often _____ medication.
A) takes
B) took
- 7) When Karen tried to withdraw money, she _____ her account overdrawn.
A) found
B) finds
- 8) I usually read before going to bed, which _____ me to sleep.
A) helped
B) helps
- 9) While she was shopping at the mall, she _____ her wallet.
A) lost
B) loses
- 10) Even if you treat adolescents like adults, they often _____ like children.
A) acted
B) act

CHAPTER 36, Verb Tense and Tense Consistency

Test C

Name _____

Choose the correct verb form.

- 1) The new art gallery was located in a bad neighborhood, so people _____ reluctant to go there.
A) are B) were
- 2) She graduated in May and then _____ to New Mexico.
A) moved B) moves
- 3) I spoke to Jerry on the phone, and he _____ depressed.
A) seems B) seemed
- 4) Last summer he gained so much weight that he _____ to buy new clothes for the fall.
A) needs B) needed
- 5) Dr. Ramirez spent his career treating cancer patients, and he _____ many honors.
A) receives B) received
- 6) The neighbors opposed the plans for the parking garage and _____ a petition to the mayor.
A) submit B) submitted
- 7) After vacationing in California, I _____ to move there permanently.
A) decide B) decided
- 8) Parents sometimes lose their patience and _____ needlessly.
A) yell B) yelled
- 9) Some say comedians are shy, and they _____ comedy to overcome shyness.
A) use B) used
- 10) Because the storm was so severe, the theater _____ the performance.
A) canceled B) cancel

CHAPTER 37, Pronoun Types

Test A

Name _____

Choose the correct pronoun.

- 1) Either you or _____ need to sign in.
A) I
B) me
- 2) The argument is really between you and _____.
A) her
B) she
- 3) Can a leopard change _____ spots?
A) its
B) it's
- 4) Lydia and _____ both spend too much money on clothes.
A) I
B) myself
- 5) His sister is wilder than _____.
A) he
B) him
- 6) The waiter suggested the chocolate cake to my husband and _____.
A) me
B) I
- 7) The general gave _____ their orders.
A) them
B) they
- 8) I haven't seen anything like _____ as tree ornaments.
A) they
B) them
- 9) _____ packages in the next room need to be shipped tomorrow.
A) These
B) Those
- 10) _____ is my favorite painting in the museum.
A) This here
B) This

CHAPTER 37, Pronoun Types

Test B

Name _____

Choose the correct pronoun.

- 1) These seats are _____.
A) yours
B) your's
- 2) My friend and _____ are taking golf lessons.
A) me
B) I
- 3) _____ computers have proved to be unreliable.
A) These here
B) These
- 4) It was _____ who planned the holiday parade.
A) we
B) us
- 5) Between you and _____, Arthur has failed biology.
A) I
B) me
- 6) Every Sunday, my sisters and _____ visit our grandparents.
A) I
B) myself
- 7) His father and _____ are about the same height.
A) him
B) he
- 8) The gift is from Hal and _____.
A) me
B) I
- 9) The best time for Olivia and _____ is after work.
A) I
B) me
- 10) _____ is the smallest size in stock .
A) This
B) This here

CHAPTER 37, Pronoun Types

Test C

Name _____

Choose the correct pronoun.

- 1) The club opened _____ doors in September.
A) its
B) it's
- 2) Please reserve front-row seats for Riccardo and _____.
A) me
B) I
- 3) _____ beach has the best waves for surfing.
A) This
B) This here
- 4) Those jackets are for Gary and _____.
A) myself
B) me
- 5) Susan is five years younger than _____.
A) I
B) me
- 6) It is _____ who have improved the neighborhood.
A) them
B) they
- 7) Steve invited Jennifer and _____ to the opening-day celebration.
A) I
B) me
- 8) She promised _____ that she would not cry.
A) her
B) herself
- 9) Before you and _____ leave, let's check out schedules.
A) me
B) I
- 10) Neither Doreen nor _____ can pick you up.
A) him
B) he

CHAPTER 38, Pronoun Agreement, Pronoun Reference, and Point of View

Test B

Name _____

Choose the answer that best completes the sentence.

- 1) I visited the unemployment office, where _____ gave me forms to fill out.
A) they B) a staff person
- 2) If one takes the train, _____ should be there by late afternoon.
A) one B) you
- 3) Each of my brothers gave _____ word.
A) their B) his
- 4) The brother and sister invited _____ cousins to the family reunion.
A) their B) his and her
- 5) Natasha reviewed the manuscript and will send _____ by messenger.
A) it B) them
- 6) The intern needs to have _____ decisions reviewed by an attending physician.
A) their B) his or her
- 7) My teachers are highly qualified, and _____ often spend extra time with students.
A) the teachers B) they
- 8) This brand of appliances has been discontinued, and _____ no longer can be ordered.
A) they B) it
- 9) Each of the rooms will have _____ own color scheme.
A) its B) their
- 10) When a person chooses a college, _____ should consider the tuition.
A) they B) he or she

CHAPTER 38, Pronoun Agreement, Pronoun Reference, and Point of View

Test C

Name _____

Choose the answer that best completes the sentence.

- 1) Many religious people find comfort in _____ beliefs.
A) their
B) his or her
- 2) Each of the pilots had been awarded _____ wings at the ceremony.
A) his or her
B) their
- 3) The company gave _____ employees an additional holiday.
A) its
B) their
- 4) As I painted the first coat, _____ could see that a second coat would be necessary.
A) I
B) you
- 5) If you want a good bargain, then _____ should get to the store early.
A) you
B) one
- 6) A supervisor is often feared by _____ employees.
A) his or her
B) their
- 7) Massachusetts has _____ own system of mandatory health insurance.
A) their
B) its
- 8) An infant cries usually when _____ hungry.
A) he or she is
B) they are
- 9) The soldiers were asked to turn in _____ forms before noon.
A) their
B) his or her

- 10) All of the committee members cast _____ vote for the current chair.
- A) their
 - B) his or her

CHAPTER 39, Adjectives and Adverbs

Test A

Name _____

Choose the answer that best completes the sentence.

- 1) Jane's parents have been married _____ for twenty years.
A) happy
B) happily
- 2) Of my twin sisters, Joanne is the _____.
A) livelier
B) most lively
- 3) We agreed to do _____ in fundraising over last year.
A) more better
B) better
- 4) After eating in the cafeteria, I really didn't feel _____.
A) well
B) good
- 5) Which of the two cars has the _____ gas mileage?
A) better
B) best
- 6) Hassan fell asleep rather _____ after he finished supper.
A) quickly
B) quick
- 7) Children can get _____ frustrated if they don't get their way.
A) really
B) real
- 8) The blanket feels _____ to the touch.
A) soft
B) softly
- 9) Italy is a _____ tourist destination than France.
A) popular
B) more popular
- 10) Joel was the _____ of my four siblings.
A) taller
B) tallest

CHAPTER 39, Adjectives and Adverbs

Test B

Name _____

Choose the answer that best completes the sentence.

- 1) My father is _____ than my mother.
A) more younger
B) younger
- 2) I don't do _____ on tests unless I have a good night's sleep.
A) good
B) well
- 3) The collie was judged the _____ in its breed.
A) most best
B) best
- 4) The door shut so _____ that her jacket got caught.
A) quickly
B) quick
- 5) The teacher reported that the girl worked _____ with others.
A) good
B) well
- 6) Among farm animals, cows and sheep are _____ susceptible to disease.
A) more
B) most
- 7) Exercising in the morning can be _____ than exercising at night.
A) more effective
B) most effective
- 8) If there is fog, it will _____ be difficult to find the address.
A) sure
B) surely
- 9) The solution was _____ if you followed the formula.
A) easy
B) easily
- 10) Louisa had a _____ bad reaction to the medicine.
A) really
B) real

CHAPTER 39, Adjectives and Adverbs

Test C

Name _____

Choose the answer that best completes the sentence.

- 1) You need to take these recommendations _____.
A) serious
B) seriously
- 2) Because Alberto exercised daily, he looked _____ for his age.
A) good
B) well
- 3) My neighbor seems to yell _____ at her children all times of the day.
A) loud
B) loudly
- 4) Because of her behavior, she is the _____ liked girl in the class.
A) less
B) least
- 5) Of the five runners, Liz was the _____, taking first place.
A) quickest
B) quicker
- 6) The cat was resting _____ on the couch next to my dog.
A) comfortably
B) more comfortable
- 7) The decorations in the hall worked _____.
A) well
B) good
- 8) The _____ challenge facing the nation is the spiraling cost of health care.
A) biggest
B) bigger
- 9) Scott has a brother who is _____ than he is.
A) taller
B) more taller
- 10) She spoke so _____ that several people were offended.
A) softly
B) soft

CHAPTER 40, Misplaced Modifiers

Test A

Name _____

Identify the misplaced modifier.

- 1) I saw a short man holding the door open with a big grin.
- 2) Carl is going to California who is my best friend.
- 3) My parents sent me money so I could take the trip by Western Union.
- 4) Do you see that woman talking to Harold with the long scarf on?
- 5) The manager felt secretly that the employee was stealing money.
- 6) A student needs excellent grades to get into medical school, particularly in science.
- 7) Alberto described how he fell and broke his leg after the rescue.
- 8) Lucy talked to the man with an umbrella standing at the door.
- 9) The lawyer successfully defended the case to the jury that most people considered hopeless.
- 10) Anne Hathaway is my favorite actress who starred in “The Devil Wears Prada.”

CHAPTER 40, Misplaced Modifiers

Test B

Name _____

Identify the misplaced modifier.

- 1) My grandmother gave me a pin for my birthday, which is a family heirloom.
- 2) The waiter is speaking to the woman at the bar wearing a black cat.
- 3) Boston is the capitol of Massachusetts, which is a fascinating city.
- 4) I saw a little girl bump into a tree riding a bicycle.
- 5) My father is a manager who specializes in women's clothes in this store.
- 6) The reporters listened as the police chief spoke with total attention.
- 7) The map was given to my professor that has historical significance.
- 8) After the exam, Josh went back to his room which contained 200 questions.
- 9) The detective questioned the suspect with ten years of experience.
- 10) A little child was playing with matches that had been left alone.

CHAPTER 40, Misplaced Modifiers

Test C

Name _____

Identify the misplaced modifier.

- 1) The fire was put out before any damage was done by homeowners and neighbors.
- 2) She is a woman with many interests over sixty years old.
- 3) I am sorry that I have not responded to the letter you sent before this.
- 4) The fluid flowed through a tube in his arm made of plastic.
- 5) The medications caused weight gain for his thyroid condition.
- 6) Located at the mall, Maureen got money from the ATM machine.
- 7) Brian left his shirt in the hotel room on the shelf.
- 8) Potato chips are a popular snack with kids that are nutritionally unhealthy.
- 9) Ellen DeGeneres has a popular television show who is also a stand-up comedian.
- 10) The police pulled over a person on the turnpike going 80 miles per hour.

CHAPTER 41, Dangling Modifiers

Test A

Name _____

Rewrite the sentence to correct the dangling modifier.

- 1) Spinning wildly, the young child was fascinated by the top.
- 2) After getting a job, my parents made me pay rent.
- 3) Running and looking backwards, Amanda's feet got tangled up.
- 4) Working at the computer for several hours, my legs began to cramp.
- 5) I dashed across the street looking both ways.
- 6) Perched on top of a tree, Alan saw a rare bird.
- 7) The hot coffee tasted good watching the snow storm from the window.
- 8) Shoveling snow after the storm, hot coffee warmed me up.
- 9) Yelling "surprise," I was totally shocked by all the people in the room.
- 10) Finding the road blocked, the trip got off to a bad start.

CHAPTER 41, Dangling Modifiers

Test B

Name _____

Rewrite the sentence to correct the dangling modifier.

- 1) While taking a coffee break, the computer screen went blank.
- 2) The play began while finding my seat.
- 3) Blasting music all night, the neighbors complained to the police.
- 4) Feeding them peanuts, the animals in the petting zoo were friendly to the children.
- 5) Smashed by a fallen tree, Sasha had her car towed.
- 6) Disabled by a broken leg, the crutches were a big help.
- 7) Followed by excited fans, I saw the celebrity jump into a waiting limousine.
- 8) Wandering around the city, the rain began to pour.
- 9) Wrapped usually around her shoulders, Bruce removed Brianne's shawl.
- 10) The heel of my shoe broke climbing the stairs.

CHAPTER 41, Dangling Modifiers

Test C

Name _____

Rewrite the sentence to correct the dangling modifier.

- 1) Before moving to San Francisco, my family gave me a going-away party.
- 2) Completing my chores, the day just flew by.
- 3) Working at the cash register all day, my legs were really tired.
- 4) Fast-paced and interesting, I couldn't put the article down.
- 5) Eating a banana, the children were fascinated by the monkey.
- 6) Swimming in the rough surf, my wedding ring slipped off my finger.
- 7) To become an engineer, courses in advanced mathematics are required.
- 8) Afraid of flying, the flight attendant gave Norma a cup of tea to calm her down.
- 9) Sensitive about turning 60, Lisa gave her mother a gift certificate for a spa treatment.
- 10) While listening to the news, my eyes started to close.

CHAPTER 42, Errors in Parallelism

Test A

Name _____

Choose the answer that avoids any errors in parallelism.

- 1) Tibetan monks pray daily to achieve enlightenment, _____, and to give thanks.
A) to hope for reincarnation
B) hoping for reincarnation
- 2) My allergic reaction to penicillin includes breaking out in a rash, having shortness of breath, and _____.
A) feeling light-headed
B) to feel light-headed
- 3) When Kurt went food shopping, he bought milk, bread, and _____.
A) he needed detergent
B) detergent
- 4) The sweater is available in a range of colors, sizes, and _____.
A) styles
B) style
- 5) It is good to go on vacation, and _____.
A) coming home is good too
B) it is good to get home again
- 6) In the morning I read the newspaper, walk the dog, and _____.
A) cook breakfast
B) eating breakfast
- 7) An international language might not only aid in the promotion of world commerce, but _____.
A) also in the promotion of world understanding
B) world understanding would be promoted
- 8) Many students would rather study at night than _____.
A) during the day
B) to study in the daytime
- 9) On the news tonight, the lead story featured a burning building and _____.
A) many stores were looted
B) looted stores

- 10) During the summer, Paolo worked as a bartender, a waiter, and _____.
A) selling shoes B) a shoe salesman

CHAPTER 42, Errors in Parallelism

Test B

Name _____

Choose the answer that avoids any errors in parallelism.

- 1) Before deciding on a major, students should carefully consider their strengths, interests, and _____.
A) abilities
B) assessing their abilities
- 2) T.S. Eliot was a distinguished poet, a noted playwright, and _____.
A) a dedicated cat lover
B) he loved cats
- 3) Janice likes to knit, sew, and _____.
A) she crochets
B) crochet
- 4) Our guide was undecided about whether to continue on the difficult trail or _____.
A) should we return to the camp
B) return to the camp.
- 5) You must either return the book or _____.
A) the fine must be paid
B) pay the fine
- 6) Mai usually gets high marks in history, _____, and literature.
A) courses on psychology
B) psychology
- 7) Exercising is more effective than simply _____.
A) to count calories
B) counting calories
- 8) The Alamo was built as a Spanish mission, became a fort, and _____.
A) is now a museum
B) you now you can visit the museum
- 9) For Halloween, Candy wore a witch's costume, put on a fake nose, and _____.
A) carried a broom
B) she carried a broom
- 10) Cruises are popular because you can meet people, eat great food, and _____.
A) shop at different ports
B) you can go shopping at different ports

CHAPTER 42, Errors in Parallelism

Test C

Name _____

Choose the answer that avoids any errors in parallelism.

- 1) Walking, bicycling, and _____ are popular mild exercises good for almost everybody.
A) to go swimming B) swimming
- 2) While waiting for their table, the couple had a drink _____, and talked to their friends.
A) were looking at the menu
B) looked at the menu
- 3) Either we will cook hamburgers and hotdogs, or, if it rains, _____.
A) we'll order a pizza
B) pizza is a good choice
- 4) The child tripped on the sidewalk, bruised her knee, and _____.
A) ripping her jeans B) ripped her jeans
- 5) This recipe is quick, delicious, and _____.
A) inexpensive
B) and you will find it inexpensive to make
- 6) The candidate was persuasive because she spoke clearly, rationally, and _____.
A) logically B) with logic
- 7) My father wears only white shirts, _____, and dark socks.
A) ties with stripes B) striped ties
- 8) The professor not only had high standards but also _____.
A) required significant reading
B) significant reading was required
- 9) You can do one of two things: Resubmit the paper, or _____.
A) you will receive a C grade
B) receive a C grade
- 10) The leaking roof, the bulging wall, and the _____ needed to be repaired immediately.
A) floor that was sinking
B) sinking floor

CHAPTER 43, Commas

Test A

Name _____

In each sentence, add commas where necessary.

- 1) Maples oaks and elm trees lose their leaves in the fall.
- 2) As the storm grew more severe we lost electricity and the phone.
- 3) I do not like seafood yet I love to smell clam chowder as it is cooking.
- 4) The angry mother yelled “Stop hitting, your sister!”
- 5) To be sure of your facts you should always look them up.
- 6) The Statue of Liberty which is a famous landmark is a symbol of freedom.
- 7) On July 12 2015 we will celebrate our fiftieth anniversary.
- 8) Cary Grant was considered a handsome charming actor.
- 9) Madame Curie who discovered radium was born in Poland.
- 10) From my point of view none of the options is satisfactory.

CHAPTER 43, Commas

Test B

Name _____

In each sentence, add commas where necessary.

- 1) The man who invented the gadget originally came from Boise Idaho.
- 2) Thanks Liam for being so prompt.
- 3) The poet said “I write poetry for myself and for my soul.”
- 4) I live at 98 Lakeview Boulevard Plymouth Massachusetts.
- 5) The salary of the president of the company amounted to \$2000000 but the workers were paid far less.
- 6) Keeping in mind the danger of scuba diving it is important to dive with a partner.
- 7) Michelle had three job offers but she decided to go to graduate school.
- 8) The iPod which now comes in several colors is a popular accessory.
- 9) On December 7 1941 the Japanese bombed Pearl Harbor.
- 10) Red green yellow and blue ribbons were tied to the balloons.

CHAPTER 43, Commas

Test C

Name _____

In each sentence, add commas where necessary.

- 1) The child asked “Can I go out and play?”
- 2) After I get home from work I like to read the newspaper and relax on the couch.
- 3) Birds with brilliant feathers are often described as vain proud and haughty.
- 4) Ben please bring me the magazine on the table near the window.
- 5) It is never too late to change careers but it helps if you plan ahead by setting goals.
- 6) The high school which is located near the public library was built in 1925.
- 7) I was born on September 1 1950 and my sister was born on September 1 1953.
- 8) After graduation from the university Debra backpacked through Europe with three friends.
- 9) The queen bee the mother of all the bees in a hive is fed and waited upon by the worker bees.
- 10) Niagara Falls an extraordinary natural wonder attracts thousands of tourists every year.

CHAPTER 44, Apostrophes

Test A

Name _____

Choose the answer that best completes the sentence.

- 1) Wayne _____ see the game from where he was sitting.
A) could'nt
B) couldn't
- 2) I brought _____ recipe.
A) Terry's
B) Terries'
- 3) The _____ department is on the third floor.
A) womens'
B) women's
- 4) Chris _____ attend the party because she was working late.
A) could'nt
B) couldn't
- 5) _____ contains the most complete description of the room.
A) Yours
B) Your's
- 6) The two _____ relationship was so close that they spoke to each other daily.
A) friends'
B) friend's
- 7) The _____ suits are arranged by size.
A) men's
B) mens'
- 8) You can find several _____ of cheese in the case.
A) varieties
B) variety's
- 9) _____ is the most interesting house on the block.
A) Ours
B) Our's
- 10) The judge liked my painting more than _____.
A) hers
B) her's

CHAPTER 44, Apostrophes

Test B

Name _____

Choose the answer that best completes the sentence.

- 1) The two _____ relationships were so close that they seemed like brothers.
A) cousin's
B) cousins'
- 2) The _____ reading room is filled with wonderful books.
A) childrens'
B) children's
- 3) I believe the gloves are _____.
A) yours
B) your's
- 4) If the ring is _____, she should be able to describe it.
A) hers
B) her's
- 5) Tina donated money to several _____ last year.
A) charities
B) charity's
- 6) _____ shoes don't match.
A) Alex's
B) Alexes
- 7) A _____ wardrobe should contain a blue blazer.
A) mans'
B) man's
- 8) _____ probably going to snow tonight.
A) Its
B) It's
- 9) _____ not going to the movies tonight.
A) They're
B) Their
- 10) Both _____ menus include daily specials.
A) restaurants'
B) restaurant's

CHAPTER 44, Apostrophes

Test C

Name _____

Choose the answer that best completes the sentence.

- 1) _____ the money that I owe you.
A) Here's
B) Heres
- 2) _____ probably not a good idea.
A) It's
B) Its'
- 3) My piano _____ car has been stolen.
A) teacher's
B) teachers'
- 4) You _____ leave things to the last minute.
A) shouldn't
B) should'nt
- 5) There are many _____ of designer clothing.
A) knock-off's
B) knock-offs
- 6) _____ a ticket waiting for you at the box office.
A) Their's
B) There's
- 7) _____ hair is now an auburn color.
A) Lois's
B) Loises'
- 8) The _____ toys were spread all over the floor.
A) children's
B) childrens
- 9) This _____ report shows a steep decline in sales.
A) months
B) month's
- 10) The _____ roof needed to be repaired.
A) building's
B) buildings'

CHAPTER 45, Quotation Marks

Test A

Name _____

Rewrite the sentence using quotation marks correctly. Some sentences may not need quotation marks.

- 1) Tillie Olsen wrote the story I Stand Here Ironing.
- 2) The secretary wondered whether there would be a pay raise.
- 3) The expression see you later, alligator is still popular with youngsters.
- 4) One of Bette Davis' famous lines was Fasten your seatbelts; it's going to be a bumpy night.
- 5) A big hit for ABBA was Dancing Queen.
- 6) The usher announced that the show was about to begin.
- 7) The librarian asked if the student had a library card.
- 8) Would you like to dance asked the young man.

- 9) The announcer said, We're going to listen to a recording of Somewhere over the Rainbow by Judy Garland.

- 10) The sociology professor asked for the definition of the term socialism.

CHAPTER 45, Quotation Marks

Test B

Name _____

Rewrite the sentence using quotation marks correctly. Some sentences may not need quotation marks.

- 1) Students had to read an article related to World War II.
- 2) The term liberal has become a political liability.
- 3) After being stuck in traffic, Juan said that he was going to take public transportation from now on.
- 4) You should form two lines, said the clerk.
- 5) Harold asked if there was enough money in the bank.
- 6) David said, Grandma just announced, I'm moving to California.
- 7) Many teachers said that they are against the new rules announced by the principal.
- 8) Flood Waters Rise in the Midwest read the headline on the front page.

- 9) Distinguishing between its and it's is problematic for some students.

- 10) My nephew one day asked, Is there a man in the moon?

CHAPTER 45, Quotation Marks

Test C

Name _____

Rewrite the sentence using quotation marks correctly. Some sentences may not need quotation marks.

- 1) The psychology professor inquired, What does the term complex mean?
- 2) The sergeant gave the men an order to stand at attention.
- 3) People often are unclear about the difference between its and it's.
- 4) Stopping by Woods is a well-known poem by Robert Frost.
- 5) The film director asked the actors if they would work for two more weeks.
- 6) The time I celebrate myself comes from Walt Whitman's poem Song of Myself.
- 7) The flight attendant asked the passengers if they needed headsets.
- 8) Just Say No was an ad campaign against drug use.

- 9) Your assignment is to write an extended definition of the term paranoia, said the instructor.

- 10) At the service, the minister said that the fundraiser had been successful.

CHAPTER 46, Other Punctuation Marks: Colons and Semicolons, Parentheses, Dashes, and Hyphens

Test A

Name _____

Add the correct punctuation.

- 1) Paul is taking a new job in California however, he needs to sell his house first.
- 2) Americans sometimes refer to World War II 1941–1945 as the Great War.
- 3) After the accident the car the crash involved at least four cars was towed away.
- 4) The following items are required for the first day of school notebook, pens, pencils, and eraser.
- 5) The sergeant got a three day pass.
- 6) New appliances, new countertops, new lighting the kitchen looks terrific.
- 7) My husband's article appeared on the editorial page page 10 .
- 8) At 1000 a.m., we leave for the station.
- 9) David's birthday is so close to Christmas December 26 that people often forget.
- 10) The birds are flying south winter is on the way.

CHAPTER 46, Other Punctuation Marks: Colons and Semicolons, Parentheses, Dashes, and Hyphens

Test B

Name _____

Add the correct punctuation.

- 1) During the summer I enjoy several activities riding a bicycle, swimming, and playing tennis.
- 2) After taking my final exams, I needed to do just one thing sleep.
- 3) George Washington the subject of tall tales like chopping down a cherry tree came from a well-respected Virginia family.
- 4) Fred flunked three courses therefore, he was suspended.
- 5) Tomorrow is expected to be a busy day customers will be arriving earlier than usual.
- 6) The singer seems like a second rate version of Frank Sinatra.
- 7) *Moby Dick* opens with the following line “Call me Ishmael.”
- 8) The section on heart disease pages 80–95 focuses on prevention.

- 9) Because of rioting in the streets, a curfew was set at 900 pm.

- 10) Up to date technology is essential for a small business to survive.

CHAPTER 46, Other Punctuation Marks: Colons and Semicolons, Parentheses, Dashes, and Hyphens

Test C

Name _____

Add the correct punctuation.

- 1) As part of the South American tour, we will visit Buenos Aires, Argentina Rio de Janeiro, Brazil and Caracas, Venezuela.

- 2) The truck with the new shipment has arrived it will take approximately two hours to unload.

- 3) For the overnight hike you need the following items a tent, a sleeping bag, hiking boots, and a canteen.

- 4) Richard admired June's all or nothing approach to life.

- 5) I have played the piano I especially enjoy Chopin for fifteen years.

- 6) The sign on the door reads "All are welcome."

- 7) Naomi's article appeared in this month's alumni bulletin page 2.

- 8) Joshua has several years of experience nevertheless, he is having difficulty landing a job.

- 9) At this point, we are expecting thirty five people to attend.

- 10) I have been taking painting classes I especially like watercolor for five years.

CHAPTER 47, Capitalization

Test A

Name _____

Choose the answer that uses capitalization correctly.

- 1) New Jersey is referred to as the Garden _____.
A) state
B) State
- 2) Lisa majored in _____ at college.
A) english
B) English
- 3) Juanita is writing a _____ of Theodore Roosevelt.
A) biography
B) Biography
- 4) The colors of _____ are truly beautiful.
A) autumn
B) Autumn
- 5) A _____ is located in the downtown area.
A) Community College
B) community college
- 6) One of my favorite songs is _____.
A) "On the Street Where You Live"
B) "On the Street where you Live"
- 7) I find that the _____ does actually help to control dandruff.
A) head and shoulders shampoo
B) Head and Shoulders Shampoo
- 8) Kenmore _____ are reasonably priced.
A) appliances
B) Appliances
- 9) _____ is often a time for practical jokes.
A) April Fool's Day
B) April Fool's day
- 10) If you travel a few more miles _____, you'll see the motel.
A) west
B) West

CHAPTER 47, Capitalization

Test B

Name _____

Choose the answer that uses capitalization correctly.

- 1) Both of my parents went to college in the _____.
A) South
B) south
- 2) I have asked for a _____ for my birthday.
A) Sony Flatscreen Television
B) Sony flatscreen television
- 3) _____ was a big hit for the Rolling Stones.
A) "I can't Get no Satisfaction"
B) "I Can't Get No Satisfaction"
- 4) My wife is _____ at Lenox College.
A) Dean of Humanities
B) Dean of humanities
- 5) Sitting under the large olive tree, _____ was an imposing figure.
A) Uncle Tiberio
B) uncle Tiberio
- 6) This semester I am taking courses in _____.
A) Russian and economics
B) Russian and Economics
- 7) The _____ is a fun place for children to visit.
A) Science Museum
B) Science museum
- 8) The _____ is often cited by politicians.
A) Bill of Rights
B) Bill Of Rights
- 9) When Tim became president, he gave up his membership in the _____.
A) American Association Of University Professors
B) American Association of University Professors
- 10) The _____ population is expected to grow over the next decade.
A) Hispanic
B) hispanic

CHAPTER 47, Capitalization

Test C

Name _____

Choose the answer that uses capitalization correctly.

- 1) Ethan needs a _____ course in order to graduate.
A) history
B) History
- 2) Good restaurants are an important part of _____ culture.
A) Parisian
B) parisian
- 3) My neighbors are from the _____.
A) Southwest
B) southwest
- 4) My _____ came from small village in Greece.
A) Grandparents
B) grandparents
- 5) My daughter is a _____ at Children's Hospital.
A) pediatrician
B) Pediatrician
- 6) My sister wrote a story called _____.
A) "If You Could See Me Now"
B) "If you Could See me Now"
- 7) The nickname for Florida is the _____.
A) Sunshine State
B) sunshine state
- 8) When Sam was young, he wanted to be a _____.
A) rock star
B) Rock Star
- 9) Sometimes Native Americans are referred to as the _____.
A) First Nation
B) first nation
- 10) The gas station is four miles _____ of the exit.
A) South
B) south

CHAPTER 48, Numbers and Abbreviations

Test A

Name _____

Choose the answer that best completes the sentence.

- 1) Nathan just bought a new _____ player.
A) DVD
B) D.V.D.
- 2) Joanna is _____ in line.
A) 2nd
B) second
- 3) You have _____ books that are overdue.
A) twenty
B) 20
- 4) The temple was destroyed in _____.
A) A.D. 135
B) 135 A.D.
- 5) The _____ is one again in the news because of accusations of torture.
A) CIA
B) C.I.A.
- 6) _____ Young is retiring at the end of the year.
A) Professor
B) Prof.
- 7) _____ is Martin Luther King's birthday.
A) January 15th
B) January 15
- 8) Approximately _____ post cards have been mailed.
A) 400
B) four hundred
- 9) The library subscribes to _____ journals and magazines.
A) one hundred and twenty-five
B) 125
- 10) After leaving the hospital, _____ Jang visited her parents.
A) Dr.
B) Doctor

CHAPTER 48, Numbers and Abbreviations

Test B

Name _____

Choose the answer that best completes the sentence.

- 1) Violet has more than _____ pairs of black shoes.
A) ten
B) 10
- 2) I purchased my _____ car at the age of _____.
A) first / seventeen
B) 1st / 17
- 3) Because of the holiday, students were dismissed at _____.
A) 1:00 PM
B) 1:00 p.m.
- 4) Martin Luther King, _____ was assassinated in 1968.
A) Junior
B) Jr.,
- 5) On December _____, we'll be in Times Square
A) thirty-first
B) 31
- 6) A _____ draft is rarely good enough to submit for a grade.
A) first
B) 1st
- 7) There will be _____ students in the freshman class.
A) 600
B) six hundred
- 8) Saving accounts barely make _____ percent interest.
A) two
B) 2
- 9) The decline of Rome is usually estimated to be around _____.
A) 46 B.C.
B) B.C. 46
- 10) You can find the instructions on page _____.
A) eighteen
B) 18

CHAPTER 48, Numbers and Abbreviations

Test C

Name _____

Choose the answer that best completes the sentence.

- 1) The party ended at _____.
A) 12:00 a.m. B) midnight
- 2) You can find the reference on page _____.
A) 12 B) twelve
- 3) Every _____, my family has pizza for dinner.
A) Friday B) Fri.
- 4) _____ Airport is undergoing a major renovation.
A) J.F.K B) JFK
- 5) Chapter _____ deals with introductory concepts.
A) One B) 1
- 6) My house is the _____ building on the right.
A) third B) 3rd
- 7) There was a waiting list to get into the _____.
A) U. of Pa. B) University of Pennsylvania
- 8) I received a crank call at _____.
A) 2:00 a.m. B) 2:00 AM
- 9) Federal funds and private contribution comprise the budget for _____.
A) N.P.R. B) NPR
- 10) The shop is located on Third _____ near the train station.
A) Ave. B) Avenue

CHAPTER 49, Sentence Variation

Test A

Name _____

Combine the sentences according to the technique specified.

- 1) *Subordination*: Jose took a shower. He watched Jon Stewart.

- 2) *Coordination*: The storm was extremely severe. We lost power for several hours.

- 3) *Subordination*: The jury found the defendant guilty. The evidence was mostly circumstantial.

- 4) *Coordination*: I get up early. I go to the gym for a workout.

- 5) *Coordination*: I sent you several e-mails. Each time the e-mail bounced back.

- 6) *Subordination*: Jake made wise investments. He was able to retire early.

- 7) *Subordination*: Jeff has been unable to walk. He strained his back playing tennis.

- 8) *Coordination*: Sharon missed the last train. She decided to stay at a hotel.

- 9) *Subordination*: We were walking home from the movies. A stranger popped out of the shadows.

- 10) *Coordination*: The exam was different. There was not enough time to answer questions thoroughly.

CHAPTER 49, Sentence Variation

Test B

Name _____

Combine the sentences according to the technique specified.

- 1) *Subordination*: The quarterback was injured. He continued to play to the end of the game.

- 2) *Coordination*: The city hired a general contractor for the job. The project now seems to be on target.

- 3) *Coordination*: The child was terrified by a nightmare. Her mother could not calm her down.

- 4) *Subordination*: Antonio is an only child. He has a strong relationship with his parents.

- 5) *Coordination*: Donald claimed he was not afraid of heights. He was unable to go to the top of the Empire State Building.

- 6) *Subordination*: Firefighters have been battling the blaze for several days. Little progress has been made in controlling the fire.

- 7) *Subordination*: The theater lights dimmed. The show began.

- 8) *Coordination*: You should always pay your mortgage. The bank may begin foreclosure proceedings.

- 9) *Coordination*: The sailboat was gliding smoothly. A sudden gust of wind toppled it.
- 10) *Subordination*: Lee was three years old. He was adopted by a family from Virginia.

Answer Keys Tests

CHAPTER 1, The Bases of Good Writing: The Four Cs

Test A

- 1) FALSE 2) FALSE 3) TRUE 4) FALSE 5) TRUE
6) TRUE 7) FALSE 8) TRUE 9) FALSE 10) FALSE

Test B

- 1) TRUE 2) FALSE 3) TRUE 4) TRUE 5) FALSE
6) TRUE 7) TRUE 8) FALSE 9) FALSE 10) TRUE

CHAPTER 2, Writing for a Reader and a Reason

Test A

- 1) B 2) C 3) A 4) C 5) B 6) A 7) B 8) A 9) C 10) A

Test B

- 1) B 2) A 3) A 4) C 5) A 6) C 7) A 8) B 9) C 10) A

CHAPTER 3, Prewriting: Coming Up with Ideas

Tests A and B

Answers will vary for all items.

CHAPTER 4, Drafting: First to Final Drafts

Test A

- 1) TRUE 2) TRUE 3) TRUE 4) FALSE 5) FALSE 6) FALSE
7) TRUE 8) FALSE 9) TRUE 10) TRUE

Test B

- 1) FALSE 2) TRUE 3) FALSE 4) FALSE 5) FALSE 6) TRUE
7) FALSE 8) TRUE 9) TRUE 10) FALSE

CHAPTER 5, Revision: Making Changes

Test A

- 1) A 2) C 3) B 4) C 5) B 6) C 7) C 8) B 9) C 10) B

Test B

- 1) C 2) A 3) C 4) B 5) B 6) C 7) B 8) B 9) B 10) C

CHAPTER 6, Editing for Clarity and Correctness

Test A

- 1) July, unveiled
- 2) fragment; answers will vary.
- 3) attraction; its
- 4) amusement; parks
- 5) hours; Tahiti; Old West
- 6) Disneyworld's; nickname; dazzle
- 7) October
- 8) Mouseketeers; children; starred; began
- 9) became; movies
- 10) its

Test B

- 1) night; July; coast
- 2) fragment, answers may vary.
- 3) Swedish
- 4) through, there
- 5) ship's; *Doria's*
- 6) began; forty-five; angle
- 7) eight; *Doria's*
- 8) ships; assistance
- 9) through
- 10) efforts

CHAPTER 7, Putting the Writing Process Steps Together

Tests A and B

Answers will vary for all items.

CHAPTER 8, Writing an Effective Topic Sentence

Test A

1) B 2) D 3) B 4) C 5) A 6) D 7) D 8) C 9) D 10) C

Test B

1) B 2) B 3) A 4) C 5) A 6) D 7) D 8) C 9) D 10) B

CHAPTER 9, Using Specific Examples for Support and Illustration

Tests A and B

Answers will vary for all items.

CHAPTER 10, Organizing and Linking Your Ideas

Test A

3, 4, 6, 2, 8, 5, 7, 9

Test B

4, 7, 2, 8, 3, 5, 6, 1

CHAPTER 11, Choosing the Best Words for Sensitive Writing

Test A

1) E 2) C 3) A 4) A 5) E 6) D 7) E 8) C 9) E 10) D

Test B

1) D 2) E 3) A 4) E 5) C 6) E 7) B 8) E 9) A 10) C

CHAPTER 12, Improving Your Spelling and Learning Words That Look and Sound Alike

Test A

- 1) committed
- 2) homeless
- 3) reference
- 4) similar
- 5) sincerely
- 6) A

- 7) B
- 8) A
- 9) B
- 10) B

Test B

- 1) argument
- 2) amateur
- 3) embarrass
- 4) a lot
- 5) pursue
- 6) B
- 7) A
- 8) B
- 9) A
- 10) B

CHAPTER 13, Expanding Your Vocabulary

No tests for this chapter.

CHAPTER 14, Illustrations and Examples

Tests A and B

Answers will vary for all items.

CHAPTER 15, Narration

Test A

- | | | | | | |
|----------|----------|----------|-----------|----------|---------|
| 1) FALSE | 2) FALSE | 3) TRUE | 4) FALSE | 5) FALSE | 6) TRUE |
| 7) TRUE | 8) FALSE | 9) FALSE | 10) FALSE | | |

Test B

- | | | | | | |
|----------|----------|----------|-----------|---------|---------|
| 1) FALSE | 2) FALSE | 3) FALSE | 4) TRUE | 5) TRUE | 6) TRUE |
| 7) FALSE | 8) FALSE | 9) FALSE | 10) FALSE | | |

CHAPTER 16, Description

Test A

- 1) FALSE 2) TRUE 3) FALSE 4) TRUE 5) FALSE 6) TRUE
7) TRUE 8) FALSE 9) TRUE 10) FALSE

Test B

- 1) TRUE 2) FALSE 3) FALSE 4) TRUE 5) FALSE 6) TRUE
7) FALSE 8) FALSE 9) TRUE 10) FALSE

CHAPTER 17, Classification and Division

Tests A and B

Answers will vary for all items.

CHAPTER 18, Explaining a Process

Test A

- 1) FALSE 2) TRUE 3) TRUE 4) FALSE 5) TRUE 6) TRUE
7) FALSE 8) TRUE 9) FALSE 10) FALSE

Test B

- 1) TRUE 2) TRUE 3) TRUE 4) TRUE 5) FALSE 6) FALSE
7) TRUE 8) FALSE 9) FALSE 10) TRUE

CHAPTER 19, Compare and Contrasting

Tests A and B

Answers will vary for all items.

CHAPTER 20, Cause and Effect

Tests A and B

Answers will vary for all items.

CHAPTER 21, Definition

Test A

- 1) A 2) A 3) C 4) C 5) A 6) C 7) C 8) A 9) B 10) C

Test B

1) B 2) B 3) A 4) A 5) B 6) B 7) B 8) B 9) B 10) C

CHAPTER 22, Argument

Tests A and B

Answers will vary for all items.

CHAPTER 23, The Essay and the Thesis Statement

Test A

1) C 2) A 3) D 4) B 5) A 6) C 7) D 8) B 9) D 10) D

Test B

1) A 2) C 3) B 4) D 5) A 6) D 7) A 8) C 9) C 10) B

CHAPTER 24, Prewriting for and Drafting an Essay

Tests A and B

Answers will vary for all items.

CHAPTER 25, Revising an Essay

Test A

Sentences 3, 5, 7, 8, 11, 15

Test B

Sentences 4, 6, 7, 9, 10

CHAPTER 26, Essay Exams

Test A

1) D
2) E
3) G
4) C
5) B
6) F
7) A

Test B

- 1) C
- 2) H
- 3) G
- 4) E
- 5) F
- 6) A
- 7) D
- 8) B

CHAPTER 27, Writing Summaries

Tests A and B

Answers will vary for all items.

CHAPTER 28, Writing to Get a Job

Test A

- | | | | | | |
|---------|----------|---------|-----------|---------|---------|
| 1) TRUE | 2) FALSE | 3) TRUE | 4) FALSE | 5) TRUE | 6) TRUE |
| 7) TRUE | 8) TRUE | 9) TRUE | 10) FALSE | | |

Test B

- | | | | | | |
|----------|---------|----------|----------|----------|---------|
| 1) FALSE | 2) TRUE | 3) FALSE | 4) TRUE | 5) FALSE | 6) TRUE |
| 7) FALSE | 8) TRUE | 9) FALSE | 10) TRUE | | |

CHAPTER 29, Prepositional Phrases

Test A

- 1) on both sides, of the border, from the exchange, of goods
- 2) after the storm, to the grocery store
- 3) for those, in the marketing department
- 4) after the party
- 5) by the tornado, in the middle, of the night
- 6) at certain pet stores.
- 7) of workers, without pay, after July 1
- 8) underneath the pile, of clothes
- 9) with the fate, of the economy, in the balance,
- 10) despite her hectic job, for her children

Test B

- 1) Around dawn
- 2) of processors, at the online store
- 3) during an interview
- 4) of misconceptions, about people, in factories
- 5) out of bed, for the coffee-maker
- 6) from the survey results, of art
- 7) about three chapters
- 8) out of five people, with the statements, on the survey
- 9) like a princess, on Halloween
- 10) in the fall

Test C

- 1) to Latin America, of customers
- 2) of stock, from his aunt
- 3) In a recent study, across the world, by technology
- 4) in the newspaper, about scandals, among politicians
- 5) of participants, since the race's inception
- 6) for a lifetime
- 7) After the proceedings, with the verdict
- 8) by my side
- 9) in the basement, throughout the house
- 10) within the hour

CHAPTER 30, Subjects and Verbs

Test A

- 1) classes/are starting
- 2) Brian/relaxes, watches
- 3) we/will rest
- 4) teacher/gave
- 5) band/practiced
- 6) Charlie/reads, does
- 7) (you)/stand
- 8) pieces/were set
- 9) Sam/used
- 10) people/understand, appreciate

Test B

- 1) Jean, I/have played
- 2) (you)/eat
- 3) I/decided
- 4) fire/grew destroyed
- 5) son/is driving
- 6) Jason, Lisa/will announce
- 7) day/is
- 8) racquet, balls, socks/are
- 9) cousin, wife/travel, spend
- 10) parents/will be going

Test C

- 1) Mark/seems
- 2) you/will find
- 3) (you)/follow
- 4) Joe, sister/do, perform
- 5) you/should check
- 6) instruments/are
- 7) (you)/enjoy
- 8) writer, director/have decided
- 9) studies/are needed
- 10) (you)/use

CHAPTER 31, Clauses

Test A

- 1) B 2) A 3) C 4) C 5) B 6) B 7) C 8) C 9) B 10) A

Test B

- 1) C 2) C 3) C 4) A 5) B 6) B 7) C 8) A 9) C 10) B

Test C

- 1) B 2) B 3) C 4) C 5) A 6) C 7) B 8) C 9) C 10) A

CHAPTER 32, Run-on Sentences

Tests A, B and C

Answers will vary for all items.

CHAPTER 33, Fragments

Test A

1) B 2) A 3) B 4) B 5) B 6) A 7) B 8) A 9) B 10) B

Test B

1) A 2) A 3) A 4) B 5) B 6) B 7) A 8) B 9) A 10) B

Test C

1) B 2) B 3) B 4) B 5) A 6) A 7) A 8) A 9) B 10) B

CHAPTER 34, Regular and Irregular Verbs

Test A

1) A 2) B 3) B 4) B 5) A 6) B 7) A 8) B 9) B 10) A

Test B

1) B 2) B 3) B 4) A 5) A 6) A 7) A 8) B 9) B 10) A

Test C

1) A 2) B 3) A 4) B 5) A 6) A 7) A 8) A 9) B 10) B

CHAPTER 35, Subject_Verb Agreement

Test A

1) A 2) B 3) A 4) B 5) B 6) B 7) B 8) A 9) A 10) A

Test B

1) B 2) B 3) A 4) A 5) A 6) B 7) B 8) A 9) B 10) A

Test C

1) B 2) A 3) A 4) B 5) B 6) A 7) A 8) B 9) A 10) B

CHAPTER 36, Verb Tense and Verb Consistency

Test A

1) A 2) B 3) A 4) B 5) B 6) B 7) B 8) B 9) B 10) B

Test B

1) A 2) B 3) B 4) B 5) B 6) A 7) A 8) A 9) A 10) A

Test C

1) A 2) A 3) B 4) B 5) B 6) B 7) B 8) A 9) A 10) A

CHAPTER 37, Pronoun Types

Test A

1) A 2) A 3) A 4) A 5) A 6) A 7) A 8) B 9) B 10) B

Test B

1) A 2) B 3) B 4) A 5) B 6) A 7) B 8) A 9) B 10) A

Test C

1) A 2) A 3) A 4) B 5) A 6) B 7) B 8) B 9) B 10) B

CHAPTER 38, Pronoun Agreement, Pronoun Reference, and Point of View

Test A

1) B 2) B 3) B 4) A 5) A 6) A 7) A 8) B 9) B 10) B

Test B

1) B 2) A 3) B 4) A 5) A 6) B 7) B 8) B 9) A 10) B

Test C

1) A 2) A 3) A 4) A 5) A 6) A 7) B 8) B 9) A 10) A

CHAPTER 39, Adjectives and Adverbs

Test A

- 1) B 2) A 3) B 4) A 5) A 6) A 7) A 8) A 9) B 10) B

Test B

- 1) B 2) B 3) B 4) A 5) B 6) B 7) A 8) B 9) A 10) A

Test C

- 1) B 2) A 3) B 4) B 5) A 6) A 7) B 8) A 9) A 10) A

CHAPTER 40, Misplaced Modifiers

Test A

- 1) with a big grin
- 2) who is my best friend
- 3) by Western Union
- 4) with the long scarf
- 5) secretly
- 6) particularly in science
- 7) after the rescue
- 8) standing at the door
- 9) that most people considered hopeless
- 10) who starred in “The Devil Wears Prada”

Test B

- 1) which is a family heirloom
- 2) wearing a black coat
- 3) which is a fascinating city
- 4) riding a bicycle
- 5) that specializes in women’s clothes
- 6) with total attention
- 7) that has historical significance
- 8) which contained 200 questions
- 9) with ten years of experience
- 10) that had been left alone

Test C

- 1) by homeowners and neighbors
- 2) over sixty years old
- 3) before this
- 4) made of plastic
- 5) for his thyroid condition
- 6) located at the mall
- 7) on the shelf
- 8) that are nutritionally unhealthy
- 9) who is also a stand_up comedian
- 10) going 80 miles per hour

CHAPTER 41, Dangling Modifiers

Test A, B and C

Answers will vary for all items.

CHAPTER 42, Errors in Parallelism

Test A

- 1) A 2) A 3) B 4) A 5) B 6) A 7) A 8) A 9) B 10) B

Test B

- 1) A 2) A 3) B 4) B 5) B 6) B 7) B 8) A 9) A 10) A

Test C

- 1) B 2) B 3) A 4) B 5) A 6) A 7) B 8) A 9) B 10) B

CHAPTER 43, Commas

Test A

- 1) Maples, oaks,
- 2) severe,
- 3) seafood,
- 4) yelled,
- 5) facts,
- 6) Liberty, landmark,
- 7) 12, 2015,
- 8) handsome,
- 9) Curie, radium,
- 10) view,

Test B

- 1) Boise,
- 2) Thanks, Liam,
- 3) said,
- 4) Boulevard, Plymouth
- 5) \$2,000,000
- 6) driving,
- 7) offers,
- 8) iPod, colors
- 9) 7, 1941,
- 10) Red, green, yellow

Test C

- 1) asked,
- 2) work,
- 3) vain, proud,
- 4) Ben,
- 5) careers,
- 6) school, library,
- 7) 1, 1950, 1,
- 8) university,
- 9) bee, hive,
- 10) Falls, wonder,

Chapter 44, Apostrophes

Test A

- 1) B 2) A 3) B 4) A 5) A 6) A 7) A 8) A 9) A 10) A

Test B

- 1) B 2) B 3) A 4) A 5) A 6) A 7) B 8) B 9) A 10) A

Test C

- 1) A 2) A 3) A 4) A 5) B 6) B 7) A 8) A 9) B 10) A

CHAPTER 45, Quotation Marks

Test A

- 1) Tillie Olsen wrote the story “I Stand Here Ironing.”
- 2) No quotation marks needed.
- 3) The expression “see you later, alligator” is still popular with youngsters.
- 4) One of Bette Davis’ famous lines was, “Fasten your seat belts, it’s going to be a bumpy night.”
- 5) A big hit for ABBA was “Dancing Queen.”
- 6) No quotation marks needed.
- 7) No quotation marks needed.
- 8) “Would you like to dance?” asked the young man.
- 9) The announcer said, “We’re going to listen to a recording of ‘Somewhere over the Rainbow’ by Judy Garland.”
- 10) The sociology professor asked for the definition of the term “socialism.”

Test B

- 1) No quotation marks needed.
- 2) The term “liberal” has become a political liability.
- 3) No quotation marks needed.
- 4) “You should form two lines,” said the clerk
- 5) No quotation marks needed.
- 6) David said, “Grandma just announced, ‘I’m moving to California.’”
- 7) No quotation marks needed.
- 8) “Flood Waters Rise in the Midwest” read the headline on the front page.
- 9) Distinguishing between “its” and “it’s” is problematic for some students.
- 10) My nephew one day asked, “Is there a man in the moon?”

Test C

- 1) The psychology professor inquired, “What does the term ‘complex’ mean?”
- 2) No quotation marks needed.
- 3) People often are unclear about the difference between “its” and “it’s.”
- 4) “Stopping by Woods” is a well-known poem by Robert Frost.
- 5) No quotation marks needed.
- 6) The line “I celebrate myself” comes from Walt Whitman’s poem “Song of Myself.”
- 7) No quotation marks needed.
- 8) “Just Say No” was an ad campaign against drug use.
- 9) “Your assignment is to write an extended definition of the term ‘paranoia,’” said the instructor.
- 10) No quotation marks needed.

CHAPTER 46, Other Punctuation Marks: Colons and Semicolons, Parentheses, Dashes, and Hyphens

Test A

- 1) California
- 2) (1941–1945)
- 3) car – the cars – was
- 4) School:
- 5) three-day
- 6) lighting – the
- 7) (page 10)
- 8) 10:00
- 9) (December 26)
- 10) south;

Test B

- 1) activities:
- 2) thing:
- 3) Washington – the tree – came
- 4) courses;
- 5) day;
- 6) second-rate
- 7) line:
- 8) (pages 80–95)
- 9) 9:00
- 10) Up-to-date

Test C

- 1) Argentina; Brazil;
- 2) arrived;
- 3) items:
- 4) all-or-nothing
- 5) Piano – I Chopin – for
- 6) reads:
- 7) (page 2)
- 8) experience;
- 9) thirty-five
- 10) classes – I watercolor – for

CHAPTER 48, Numbers and Abbreviations

Test A

1) A 2) B 3) A 4) A 5) A 6) A 7) B 8) B 9) B 10) A

Test B

1) A 2) A 3) B 4) B 5) B 6) A 7) B 8) B 9) A 10) B

Test C

1) B 2) A 3) A 4) B 5) B 6) A 7) B 8) A 9) B 10) B

CHAPTER 49, Sentence Variation

Test A

- 1) Sample: After Jose took a shower, he watched Jon Stewart.
- 2) Sample: The storm was extremely severe, and we lost power for several hours.
- 3) Sample: The jury found the defendant guilty even though the evidence was mostly circumstantial.
- 4) Sample: I get up early, and I go to the gym for a workout.
- 5) Sample: I sent you several e_mails, but each time the e_mail bounced back.
- 6) Sample: Because Jake made wise investments, he was able to retire early.
- 7) Sample: Jeff has been unable to walk because he strained his back playing tennis.
- 8) Sample: Sharon missed the last train, so she decided to stay at a hotel.
- 9) Sample: As we were walking home from the movies, a stranger popped out of the shadows.
- 10) Sample: The exam was difficult, and there was not enough time to answer questions thoroughly.

Test B

- 1) Sample: Although the quarterback was injured, he continued to play to the end of the game.
- 2) Sample: The city hired a general contractor for the job, and the project now seems to be on target.
- 3) Sample: The child was terrified by a nightmare, and her mother could not calm her down.
- 4) Sample: Since Antonio is an only child, he has a strong relationship with his parents.
- 5) Sample: Donald claimed he was not afraid of heights, yet he was unable to go to the top of the Empire State Building.
- 6) Sample: Although firefighters have been battling the blaze for several days, little progress has been made in controlling the fire.

- 7) Sample: As the theater lights dimmed, the show began.
- 8) Sample: You should always pay your mortgage, or the bank may begin foreclosure proceedings.
- 9) Sample: The sailboat was gliding smoothly, but a sudden gust of wind toppled it.
- 10) Sample: When Lee was three years old, he was adopted by a family from Virginia.