



CHAPTER

**Sales and Receivables:
Service Business**



**Your Name's
Tech Services**

Invoice

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367

Date	Invoice #
1/2/2018	1

Bill ToJuan Garcia, Esq.
5270 Sepulveda Blvd.
Sherman Oaks, CA 91403

P.O. No.

Terms

Project

Net 30

Quantity	Description	Rate	Amount
1	10 Hours--Monthly Technical Support	300.00	300.00

Thank you for your business.

Total	\$300.00
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Invoice

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367

Date	Invoice #
1/3/2018	2

Bill ToMatt McBride, CPA
10895 Ventura Blvd.
Encino, CA 91316

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Initial Hour of On-Site Training	95.00	95.00
4	Additional Hours of On-Site Training	80.00	320.00

Thank you for your business.

Total	\$415.00
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Invoice

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367

Date	Invoice #
1/5/2018	3

Bill ToElaine Allen
21973 Ventura Blvd.
Tarzana, CA 91356

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	10 Hours--Monthly Technical Support	300.00	300.00

Thank you for your business.

Total	\$300.00
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Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Invoice**

Date	Invoice #
1/5/2018	4

Bill ToBaker and Martinez
Attorneys at Law
1014 Universal City Plaza
North Hollywood, CA 91602

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Initial Hour of On-Site Training	95.00	95.00
39	Additional Hours of On-Site Training	80.00	3,120.00

Thank you for your business.

Total	\$3,215.00
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Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Invoice**

Date	Invoice #
1/5/2018	5

Bill ToCollins & Day, CPA
14600 Sunset Blvd.
Pacific Palisades, CA 90272

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Initial Hour of On-Site Training	95.00	95.00
9	Additional Hours of On-Site Training	80.00	720.00
1	Cloud Services	150.00	150.00
1	10 Hours--Monthly Technical Support	300.00	300.00

Thank you for your business.

Total	\$1,265.00
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Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Invoice**

Date	Invoice #
1/5/2018	6

Bill ToClark, Hill, and Scott
Attorneys at Law
2021 Avenue of the Stars
Century City, CA 90064

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Initial Hour of On-Site Training	95.00	95.00
39	Additional Hours of On-Site Training	80.00	3,120.00
	5 Hours--Monthly Technical Support	150.00	150.00

Thank you for your business.

Total	\$3,365.00
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Your Name's Tech Services
Customer Balance Summary
As of January 5, 2018

	<u>Jan 5, 18</u>
Ahmad Imports	300.00
Allen, Elaine	300.00
Baker and Martinez	3,215.00
Brooks, Stark, and Thompson	3,685.00
Chiang, Young, and Lee	1,915.00
Clark, Hill, and Scott	3,365.00
Collins & Day, CPA	1,265.00
Distinctive Creations	3,230.00
Garcia, Juan Esq.	450.00
Innovative Products	1,295.00
Johnson, Leavitt, and Moraga	3,680.00
McBride, Matt CPA	890.00
Research Corp.	815.00
Taylor Illustrations	3,830.00
Wagner Productions	3,190.00
TOTAL	<u><u>31,425.00</u></u>

Your Name's Tech Services
Customer Balance Detail
As of January 5, 2018

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Amount</u>	<u>Balance</u>
Baker and Martinez					0.00
Invoice	01/05/2018	4	Accounts Receivable	3,215.00	3,215.00
Total Baker and Martinez				3,215.00	3,215.00
TOTAL				3,215.00	3,215.00

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Invoice**

Date	Invoice #
1/5/2018	5

Bill ToCollins & Day, CPA
14600 Sunset Blvd.
Pacific Palisades, CA 90272

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Initial Hour of On-Site Training	95.00	95.00
11	Additional Hours of On-Site Training	80.00	880.00
1	Cloud Services	150.00	150.00
1	10 Hours--Monthly Technical Support	300.00	300.00

Thank you for your business.

Total	\$1,425.00
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**Your Name's Tech Services
Transaction List by Customer
January 1 - 7, 2018**

Type	Date	Num	Memo	Account	Clr	Split	Debit	Credit
Allen, Elaine Invoice	01/05/2018	3	VOID:	Accounts Receivable	X	Technical Support Income	0.00	
Baker and Martinez Invoice	01/05/2018	4		Accounts Receivable		-SPLIT-	3,215.00	
Clark, Hill, and Scott Invoice	01/05/2018	6		Accounts Receivable		-SPLIT-	3,365.00	
Collins & Day, CPA Invoice	01/05/2018	5		Accounts Receivable		-SPLIT-	1,425.00	
Garcia, Juan Esq. Invoice	01/02/2018	1		Accounts Receivable		Technical Support Income	300.00	
McBride, Matt CPA Invoice	01/03/2018	2		Accounts Receivable		-SPLIT-	415.00	

Your Name's Tech Services
Customer Balance Detail
All Transactions

Type	Date	Num	Account	Amount	Balance
Ahmad Imports					
Invoice	12/31/2017		Accounts Receivable	300.00	300.00
Total Ahmad Imports				300.00	300.00
Allen, Elaine					
Invoice	12/31/2017		Accounts Receivable	0.00	0.00
Invoice	01/05/2018	3	Accounts Receivable	0.00	0.00
Total Allen, Elaine				0.00	0.00
Baker and Martinez					
Invoice	12/31/2017		Accounts Receivable	0.00	0.00
Invoice	01/05/2018	4	Accounts Receivable	3,215.00	3,215.00
Total Baker and Martinez				3,215.00	3,215.00
Brooks, Stark, and Thompson					
Invoice	12/31/2017		Accounts Receivable	3,685.00	3,685.00
Total Brooks, Stark, and Thompson				3,685.00	3,685.00
Chiang, Young, and Lee					
Invoice	12/31/2017		Accounts Receivable	1,915.00	1,915.00
Total Chiang, Young, and Lee				1,915.00	1,915.00
Clark, Hill, and Scott					
Invoice	12/31/2017		Accounts Receivable	0.00	0.00
Invoice	01/05/2018	6	Accounts Receivable	3,365.00	3,365.00
Total Clark, Hill, and Scott				3,365.00	3,365.00
Collins & Day, CPA					
Invoice	12/31/2017		Accounts Receivable	0.00	0.00
Invoice	01/05/2018	5	Accounts Receivable	1,425.00	1,425.00
Total Collins & Day, CPA				1,425.00	1,425.00
Distinctive Creations					
Invoice	12/31/2017		Accounts Receivable	3,230.00	3,230.00
Total Distinctive Creations				3,230.00	3,230.00
Garcia, Juan Esq.					
Invoice	12/31/2017		Accounts Receivable	150.00	150.00
Invoice	01/02/2018	1	Accounts Receivable	300.00	450.00
Total Garcia, Juan Esq.				450.00	450.00
Innovative Products					
Invoice	12/31/2017		Accounts Receivable	1,295.00	1,295.00
Total Innovative Products				1,295.00	1,295.00
Johnson, Leavitt, and Moraga					
Invoice	12/31/2017		Accounts Receivable	3,680.00	3,680.00
Total Johnson, Leavitt, and Moraga				3,680.00	3,680.00
McBride, Matt CPA					
Invoice	12/31/2017		Accounts Receivable	475.00	475.00
Total McBride, Matt CPA				475.00	475.00
Research Corp.					
Invoice	12/31/2017		Accounts Receivable	815.00	815.00
Total Research Corp.				815.00	815.00

**Your Name's Tech Services
Customer Balance Detail
All Transactions**

Type	Date	Num	Account	Amount	Balance
Taylor Illustrations					
Invoice	12/31/2017		Accounts Receivable	3,830.00	3,830.00
Total Taylor Illustrations				3,830.00	3,830.00
Wagner Productions					
Invoice	12/31/2017		Accounts Receivable	3,190.00	3,190.00
Total Wagner Productions				3,190.00	3,190.00
TOTAL				30,870.00	30,870.00

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367

Credit Memo

DATE	CREDIT NO.
1/8/2018	7

CUSTOMER

Baker and Martinez
Attorneys at Law
1014 Universal City Plaza
North Hollywood, CA 91602

DESCRIPTION	QTY	RATE	AMOUNT	P.O. NO.	PROJECT
Additional Hours of On-Site Training Deduct 5 hours of unused training. Reduce the amount due for Invoice 4.	-5	80.00	-400.00		

It's been a pleasure working with you!

Total

-\$400.00

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Invoice**

Date	Invoice #
1/8/2018	8

Bill ToKen Collins
20985 Ventura Blvd.
Woodland Hills, CA 91371

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Initial Hour of Hardware/Network Installation	95.00	95.00
1	Additional Hours of Hardware/Network Installation	80.00	80.00

Thank you for your business.

Total	\$175.00
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Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Sales Receipt**

DATE	SALE NO.
1/10/2018	1

SOLD TORay Morris, CPA
23740 Civic Center Way
Malibu, CA 90265

	CHECK NO.	PAYMENT METH...	PROJECT
	2579	Check	
DESCRIPTION	QTY	RATE	AMOUNT
Initial Hour of On-Site Training	1	95.00	95.00
Additional Hours of On-Site Training	4	80.00	320.00

It's been a pleasure working with you!

Total

\$415.00

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367

Sales Receipt

DATE	SALE NO.
1/12/2018	2

SOLD TO

Ray Morris, CPA
23740 Civic Center Way
Malibu, CA 90265

	CHECK NO.	PAYMENT METH...	PROJECT
	2599	Check	
DESCRIPTION	QTY	RATE	AMOUNT
Initial Hour of On-Site Training	1	95.00	95.00

Thank you for your business.

Total

\$95.00

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Sales Receipt**

DATE	SALE NO.
1/12/2018	3

SOLD TOResearch Corp.
19165 Topanga Avenue
Chatsworth, CA 91311

	CHECK NO.	PAYMENT METH...	PROJECT
	1258	Check	
DESCRIPTION	QTY	RATE	AMOUNT
Initial Hour of On-Site Training	1	95.00	95.00
Additional Hours of On-Site Training	3	80.00	240.00

Thank you for your business.

Total

\$335.00

**Your Name's Tech Services
Sales by Customer Detail
January 1 - 12, 2018**

Type	Date	Num	Memo	Name	Item	Qty	Sales Price	Amount	Balance
Allen, Elaine									
Invoice	01/05/2018	3	10 Hours--Monthly Technical Support	Allen, Elaine	Tech Sup 2	0	300.00	0.00	0.00
Total Allen, Elaine						0		0.00	0.00
Baker & Martinez									
Invoice	01/05/2018	4	Initial Hour of On-Site Training	Baker & Martinez	Training 1	1	95.00	95.00	95.00
Invoice	01/05/2018	4	Additional Hours of On-Site Training	Baker & Martinez	Training 2	39	80.00	3,120.00	3,215.00
Credit Memo	01/08/2018	7	Additional Hours of On-Site Training	Baker & Martinez	Training 2	-5	80.00	-400.00	2,815.00
Total Baker & Martinez						35		2,815.00	2,815.00
Clark, Hill, and Scott									
Invoice	01/05/2018	6	Initial Hour of On-Site Training	Clark, Hill, and Scott	Training 1	1	95.00	95.00	95.00
Invoice	01/05/2018	6	Additional Hours of On-Site Training	Clark, Hill, and Scott	Training 2	39	80.00	3,120.00	3,215.00
Invoice	01/05/2018	6	5 Hours--Monthly Technical Support	Clark, Hill, and Scott	Tech Sup 1	1	150.00	150.00	3,365.00
Total Clark, Hill, and Scott						41		3,365.00	3,365.00
Collins & Day, CPA									
Invoice	01/05/2018	5	Initial Hour of On-Site Training	Collins & Day, CPA	Training 1	1	95.00	95.00	95.00
Invoice	01/05/2018	5	Additional Hours of On-Site Training	Collins & Day, CPA	Training 2	11	80.00	880.00	975.00
Invoice	01/05/2018	5	Cloud Services	Collins & Day, CPA	Cloud Services	1	150.00	150.00	1,125.00
Invoice	01/05/2018	5	10 Hours--Monthly Technical Support	Collins & Day, CPA	Tech Sup 2	1	300.00	300.00	1,425.00
Total Collins & Day, CPA						14		1,425.00	1,425.00
Collins, Ken									
Invoice	01/08/2018	8	Initial Hour of Hardware/Network Installation	Collins, Ken	Install 1	1	95.00	95.00	95.00
Invoice	01/08/2018	8	Additional Hours of Hardware/Network Installation	Collins, Ken	Install 2	1	80.00	80.00	175.00
Total Collins, Ken						2		175.00	175.00
Garcia, Juan Esq.									
Invoice	01/02/2018	1	10 Hours--Monthly Technical Support	Garcia, Juan Esq.	Tech Sup 2	1	300.00	300.00	300.00
Total Garcia, Juan Esq.						1		300.00	300.00
Morris, Ray CPA									
Sales Receipt	01/10/2018	1	Initial Hour of On-Site Training	Morris, Ray CPA	Training 1	1	95.00	95.00	95.00
Sales Receipt	01/10/2018	1	Additional Hours of On-Site Training	Morris, Ray CPA	Training 2	4	80.00	320.00	415.00
Sales Receipt	01/12/2018	2	Initial Hour of On-Site Training	Morris, Ray CPA	Training 1	1	95.00	95.00	510.00
Total Morris, Ray CPA						6		510.00	510.00
Research Corp.									
Sales Receipt	01/12/2018	3	Initial Hour of On-Site Training	Research Corp.	Training 1	1	95.00	95.00	95.00
Sales Receipt	01/12/2018	3	Additional Hours of On-Site Training	Research Corp.	Training 2	3	80.00	240.00	335.00
Total Research Corp.						4		335.00	335.00
TOTAL						103		8,925.00	8,925.00

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367**Sales Receipt**

DATE	SALE NO.
1/9/2018	1

SOLD TORay Morris, CPA
23740 Civic Center Way
Malibu, CA 90265

CHECK NO.	PAYMENT METH...	PROJECT
2579	Check	

DESCRIPTION	QTY	RATE	AMOUNT
Initial Hour of On-Site Training	1	95.00	95.00
Additional Hours of On-Site Training	4	80.00	320.00

It's been a pleasure working with you!

Total

\$415.00

Your Name's Tech Services
Sales by Item Summary
 January 1 - 14, 2018

	Jan 1 - 14, 18			
	Qty	Amount	% of Sales	Avg Price
Service				
Cloud Services	1	150.00	1.7%	150.00
Install 1	1	95.00	1.1%	95.00
Install 2	1	80.00	0.9%	80.00
Tech Sup 1	1	150.00	1.7%	150.00
Tech Sup 2	2	600.00	6.7%	300.00
Training 1	6	570.00	6.4%	95.00
Training 2	91	7,280.00	81.6%	80.00
Total Service	103.00	8,925.00	100.0%	86.65
TOTAL	103	8,925.00	100.0%	86.65

Payment Receipt

Your Name's Tech Services

2895 West Avenue
Woodland Hills, CA 91367

Received From:

Research Corp.
 Research Corp.
 19165 Topanga Avenue
 Chatsworth, CA 91311

Date Received	01/15/2018	Payment Amount	\$815.00
Payment Method	Check		
Check/Ref. No.	846		

Invoices Paid

<u>Date</u>	<u>Number</u>	<u>Amount Applied</u>
12/31/2017		-\$815.00

Payment Receipt

Your Name's Tech Services
2895 West Avenue
Woodland Hills, CA 91367

Received From:

Johnson, Leavitt, and Moraga
 Johnson, Leavitt, and Moraga
 300 Beverly Drive
 Beverly Hills, CA 90210

Date Received	01/15/2018	Payment Amount	\$3,680.00
Payment Method	Check		
Check/Ref. No.	1952		

Invoices Paid

<u>Date</u>	<u>Number</u>	<u>Amount Applied</u>
12/31/2017		-\$3,680.00

Payment Receipt

Your Name's Tech Services
2895 West Avenue
Woodland Hills, CA 91367

Received From:

Taylor Illustrations
Taylor Illustrations
10701 Wilshire Blvd.
Westwood, CA 90025

Date Received	01/15/2018	Payment Amount	\$2,000.00
Payment Method	Check		
Check/Ref. No.	8925		

Invoices Paid

<u>Date</u>	<u>Number</u>	<u>Amount Applied</u>
12/31/2017		-\$2,000.00

Payment Receipt

Your Name's Tech Servoces
2895 West Avenue
Woodland Hills, CA 91367

Received From:

McBride, Matt CPA
Matt McBride , CPA
10895 Ventura Blvd.
Encino, CA 91316

Date Received	01/15/2018	Payment Amount	\$475.00
Payment Method	Check		
Check/Ref. No.	39251		

Invoices Paid

Date	Number	Amount Applied
12/31/2017		-\$475.00

Payment Receipt

Your Name's Tech Services
2895 West Avenue
Woodland Hills, CA 91367

Received From:

Wagner Productions
Wagner Productions
2100 San Vicente Blvd.
Santa Monica, CA 90402

Date Received	01/15/2017	Payment Amount	\$2,190.00
Payment Method	Check		
Check/Ref. No.	2051		

Invoices Paid

<u>Date</u>	<u>Number</u>	<u>Amount Applied</u>
12/31/2017		-\$2,190.00

Payment Receipt

Your Name's Tech Services
2895 West Avenue
Woodland Hills, CA 91367

Received From:

Garcia, Juan Esq.
Juan Garcia, Esq.
5270 Sepulveda Blvd.
Sherman Oaks, CA 91403

Date Received	01/15/2018	Payment Amount	\$150.00
Payment Method	Check		
Check/Ref. No.	5632		

Invoices Paid

Date	Number	Amount Applied
12/31/2017		-\$150.00

Payment Receipt

Your Name's Tech Services
2895 West Avenue
Woodland Hills, CA 91367

Received From:

Brooks, Stark, and Thompson
 Brooks, Stark, and Thompson
 300 Montana Avenue
 Santa Monica, CA 90403

Date Received	01/15/2018	Payment Amount	\$3,685.00
Payment Method	Check		
Check/Ref. No.	80195		

Invoices Paid

<u>Date</u>	<u>Number</u>	<u>Amount Applied</u>
12/31/2017		-\$3,685.00

Deposit Summary

1/15/2018 2:36 PM

Your Name's Tech Services

Summary of Deposits to Checking on 01/15/2018

Chk No.	PmtMethod	Rcd From	Memo	Amount
2579	Check	Morris, Ray CPA		415.00
2599	Check	Morris, Ray CPA		95.00
1258	Check	Research Corp.		335.00
846	Check	Research Corp.		815.00
1952	Check	Johnson, Leavitt, and Moraga		3,680.00
8925	Check	Taylor Illustrations	Partial Payment	2,000.00
39251	Check	McBride, Matt CPA		475.00
2051	Check	Wagner Productions	Partial Payment	2,190.00
5632	Check	Garcia, Juan Esq.		150.00
80195	Check	Brooks, Stark, and Thompson		3,685.00

Less Cash Back:

Deposit Total: **13,840.00**

**Your Name's Tech Services
Journal
January 1 - 15, 2018**

Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit
27	Invoice	01/02/2018	1		Garcia, Juan Esq. Garcia, Juan Esq.	10 Hours--Monthly Technical Support	Accounts Receivable Technical Support Income	300.00	300.00
								300.00	300.00
29	Invoice	01/05/2018	3		Allen, Elaine Allen, Elaine	VOID: VOID: 10 Hours--Monthly Technical Support	Accounts Receivable Technical Support Income	0.00 0.00	0.00
								0.00	0.00
30	Invoice	01/05/2018	4		Baker & Martinez Baker & Martinez Baker & Martinez	Initial Hour of On-Site Training Additional Hours of On-Site Training	Accounts Receivable Training Income Training Income	3,215.00	95.00 3,120.00
								3,215.00	3,215.00
31	Invoice	01/05/2018	5		Collins & Day, CPA Collins & Day, CPA Collins & Day, CPA Collins & Day, CPA Collins & Day, CPA	Initial Hour of On-Site Training Additional Hours of On-Site Training Cloud Services 10 Hours--Monthly Technical Support	Accounts Receivable Training Income Training Income Cloud Services Income Technical Support Income	1,425.00	95.00 880.00 150.00 300.00
								1,425.00	1,425.00
32	Invoice	01/05/2018	6		Clark, Hill, and Scott Clark, Hill, and Scott Clark, Hill, and Scott Clark, Hill, and Scott	Initial Hour of On-Site Training Additional Hours of On-Site Training 5 Hours--Monthly Technical Support	Accounts Receivable Training Income Training Income Technical Support Income	3,365.00	95.00 3,120.00 150.00
								3,365.00	3,365.00
33	Credit Memo	01/08/2018	7		Baker & Martinez Baker & Martinez	Additional Hours of On-Site Training	Accounts Receivable Training Income		400.00
								400.00	400.00
34	Invoice	01/08/2018	8		Collins, Ken Collins, Ken Collins, Ken	Initial Hour of Hardware/Network Installation Additional Hours of Hardware/Network Installation	Accounts Receivable Installation Income Installation Income	175.00	95.00 80.00
								175.00	175.00
35	Sales Receipt	01/09/2018	1		Morris, Ray CPA Morris, Ray CPA Morris, Ray CPA	Initial Hour of On-Site Training Additional Hours of On-Site Training	Undeposited Funds Training Income Training Income	415.00	95.00 320.00
								415.00	415.00
36	Sales Receipt	01/12/2018	2		Morris, Ray CPA Morris, Ray CPA	Initial Hour of On-Site Training	Undeposited Funds Training Income	95.00	95.00
								95.00	95.00
37	Sales Receipt	01/12/2018	3		Research Corp. Research Corp. Research Corp.	Initial Hour of On-Site Training Additional Hours of On-Site Training	Undeposited Funds Training Income Training Income	335.00	95.00 240.00
								335.00	335.00

**Your Name's Tech Services
Journal
January 1 - 15, 2018**

Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit
38	Payment	01/15/2018	846		Research Corp. Research Corp.		Undeposited Funds Accounts Receivable	815.00	815.00
								815.00	815.00
39	Payment	01/15/2018	1952		Johnson, Leavitt, and Moraga Johnson, Leavitt, and Moraga		Undeposited Funds Accounts Receivable	3,680.00	3,680.00
								3,680.00	3,680.00
40	Payment	01/15/2018	8925		Taylor Illustrations Taylor Illustrations	Partial Payment Partial Payment	Undeposited Funds Accounts Receivable	2,000.00	2,000.00
								2,000.00	2,000.00
41	Payment	01/15/2018	39251		McBride, Matt CPA McBride, Matt CPA		Undeposited Funds Accounts Receivable	475.00	475.00
								475.00	475.00
42	Payment	01/15/2018	2051		Wagner Productions Wagner Productions	Partial Payment Partial Payment	Undeposited Funds Accounts Receivable	2,190.00	2,190.00
								2,190.00	2,190.00
43	Payment	01/15/2018	5632		Garcia, Juan Esq. Garcia, Juan Esq.		Undeposited Funds Accounts Receivable	150.00	150.00
								150.00	150.00
44	Payment	01/15/2018	80195		Brooks, Stark, and Thompson Brooks, Stark, and Thompson		Undeposited Funds Accounts Receivable	3,685.00	3,685.00
								3,685.00	3,685.00
45	Deposit	01/15/2018					Checking	13,840.00	
					Morris, Ray CPA	Deposit	Undeposited Funds		415.00
					Morris, Ray CPA	Deposit	Undeposited Funds		95.00
					Research Corp.	Deposit	Undeposited Funds		335.00
					Research Corp.	Deposit	Undeposited Funds		815.00
					Johnson, Leavitt, and Moraga	Deposit	Undeposited Funds		3,680.00
					Taylor Illustrations	Partial Payment	Undeposited Funds		2,000.00
					McBride, Matt CPA	Deposit	Undeposited Funds		475.00
					Wagner Productions	Partial Payment	Undeposited Funds		2,190.00
					Garcia, Juan Esq.	Deposit	Undeposited Funds		150.00
					Brooks, Stark, and Thompson	Deposit	Undeposited Funds		3,685.00
								13,840.00	13,840.00
TOTAL								36,560.00	36,560.00

**Your Name's Tech Services
Trial Balance
As of January 15, 2018**

	Jan 15, 18	
	Debit	Credit
Checking	51,710.00	
Accounts Receivable	17,650.00	
Office Supplies	500.00	
Undeposited Funds	0.00	
Company Cars:Original Cost	49,000.00	
Office Equipment:Original Cost	8,050.00	
Accounts Payable		850.00
Loan Payable	0.00	
Loan Payable:Company Cars Loan		35,000.00
Loan Payable:Office Equipment Loan		4,000.00
Owner's Equity	0.00	
Student's Name, Capital		53,135.00
Student's Name, Capital:Investments		25,000.00
Income:Cloud Services Income		150.00
Income:Installation Income		175.00
Income:Technical Support Income		750.00
Income:Training Income		7,850.00
TOTAL	126,910.00	126,910.00



**Your Name's
Pool & Garden Oasis**

Your Name's Pool & Garden Oasis

Invoice72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/1/2018	25

Bill ToOcean View Motel
5649 Marine Avenue
Santa Barbara, CA 91307

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
1	Commercial Landscape Maintenance	150.00	150.00
1	Commercial Pool Service (All pools except Lg.)	300.00	300.00

Thank you for your business.

Total	\$450.00
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Invoice

Your Name's Pool & Garden Oasis

72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/1/2018	26

Bill ToJose Rios
78624 Hope Ranch Street
Santa Barbara, CA 93110

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Residential Landscape Maintenance	100.00	100.00
1	Residential Pool Service (All pools except Lg.)	100.00	100.00

Thank you for your business.

Total	\$200.00
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Invoice

Your Name's Pool & Garden Oasis

72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/1/2018	27

Bill ToDesigns for You
8625 Lake Street
Santa Barbara, CA 91307

P.O. No.

Terms

Project

Net 30

Quantity	Description	Rate	Amount
2	Trimming and Pruning	75.00	150.00

Thank you for your business.

Total	\$150.00
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Your Name's Pool & Garden Oasis

72259 State Street
Santa Barbara, CA 93103**Sales Receipt**

Date	Sale No.
1/1/2018	15

Sold To

Annabelle Wagner
7168 Sandpiper Avenue
Santa Barbara, CA 91306

Description	Check No.	Payment Method	Project
	519	Check	
Description	Qty	Rate	Amount
Startup for New Pools	1	500.00	500.00

Thank you for your business.

Total

\$500.00

Payment Receipt

Your Name's Pool & Garden Oasis

72259 State Street

Santa Barbara, CA 93103

Received From:

Rhodes, Nancy

Nancy Rhodes

9875 State Street

Santa Barbara, CA 91307

Date Received	01/01/2018	Payment Amount	\$150.00
Payment Method	Check		
Check/Ref. No.	8642		

Invoices Paid

Date	Number	Amount Applied
12/31/2017		-\$150.00

Your Name's Pool & Garden Oasis

Invoice72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/15/2018	28

Bill ToEric Matthews
18048 Hope Ranch St.
Santa Barbara, CA 93110

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Residential Landscape Maintenance (Lg.)	350.00	350.00
1	Residential Pool Service (Lg.)	150.00	150.00

Thank you for your business.

Total	\$500.00
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Payment Receipt

Your Name's Pool & Garden Oasis

72259 State Street

Santa Barbara, CA 93103

Received From:

Ocean View Motel

Ocean View Motel

5649 Marine Avenue

Santa Barbara, CA 91307

Date Received	01/15/2018	Payment Amount	\$450.00
Payment Method	Check		
Check/Ref. No.	6758		

Invoices Paid

<u>Date</u>	<u>Number</u>	<u>Amount Applied</u>
01/01/2018	25	-\$450.00

Your Name's Pool & Garden Oasis

72259 State Street
Santa Barbara, CA 93103**Sales Receipt**

Date	Sale No.
1/15/2018	16

Sold ToWayne Childers
18087 Hope Ranch St.
Santa Barbara, CA 93110

Description	Check No.	Payment Method	Project
	987	Check	
Description	Qty	Rate	Amount
Mechanical Maintenance and Repairs	1	75.00	75.00

Thank you for your business.

Total

\$75.00

Your Name's Pool & Garden Oasis

Invoice72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/15/2018	29

Bill ToSanta Barbara Resorts
1408 Cabrillo Avenue
Santa Barbara, CA 91305

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
1	Commercial Landscape Maintenance (Lg.)	500.00	500.00
1	Commercial Pool Service (Lg.)	500.00	500.00
5	Planting and Cultivating	50.00	250.00
3	Trimming and Pruning	75.00	225.00
2	Fertilize, Spray for Pests, etc.	75.00	150.00
3	Mechanical Maintenance and Repairs	75.00	225.00

Thank you for your business.

Total	\$1,850.00
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Payment Receipt

Your Name's Pool & Garden Oasis

72259 State Street

Santa Barbara, CA 93103

Received From:

Designs for You

Designs for You

8625 Lake Street

Santa Barbara, CA 91307

Date Received	01/30/2018	Payment Amount	\$525.00
Payment Method	Check		
Check/Ref. No.	1247		

Invoices Paid

Date	Number	Amount Applied
12/31/2017		-\$375.00
01/01/2018	27	-\$150.00

Payment Receipt

Your Name's Pool & Garden Oasis

18527 State Street

Santa Barbara, CA 93103

Received From:

Vines, Donna

Donna Vines

10925 Camino de Oro

Santa Barbara, CA 93109

Date Received	01/30/2018	Payment Amount	\$800.00
Payment Method	Check		
Check/Ref. No.	8865		

Invoices Paid

Date	Number	Amount Applied
12/31/2017		-\$800.00

Your Name's Pool & Garden Oasis

Invoice72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/30/2018	30

Bill ToCentral Coast Resorts
5267 Cabrillo Avenue
Santa Barbara, CA 91305

P.O. No.	Terms	Project
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Net 15

Quantity	Description	Rate	Amount
1	Commercial Landscape Maintenance (Lg.)	500.00	500.00
1	Commercial Pool Service (Lg.)	500.00	500.00

Thank you for your business.

Total	\$1,000.00
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Invoice

Your Name's Pool & Garden Oasis

72259 State Street
Santa Barbara, CA 93103

Date	Invoice #
1/30/2018	31

Bill ToState Street Apartments
38972 State Street
Santa Barbara, CA 91306

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
1	Commercial Landscape Maintenance	150.00	150.00
1	Commercial Pool Service (All pools except Lg.)	300.00	300.00

Thank you for your business.

Total	\$450.00
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Deposit Summary

1/30/2018 5:18 PM

Your Name's Pool & Garden Oasis Summary of

Deposits to Checking on 01/30/2018

Chk No.	PmtMethod	Rcd From	Memo	Amount
519	Check	Wagner, Annabelle		500.00
8642	Check	Rhodes, Nancy		150.00
6758	Check	Ocean View Motel		450.00
987	Check	Childers, Wayne		75.00
1247	Check	Designs for You		525.00
8865	Check	Vines, Donna		800.00

Less Cash Back:**Deposit Total: 2,500.00**

Your Name's Pool & Garden Oasis
Customer Balance Detail
All Transactions

Type	Date	Num	Account	Amount	Balance
Central Coast Resorts					
Invoice	01/30/2018	30	Accounts Receivable	1,000.00	1,000.00
Total Central Coast Resorts				1,000.00	1,000.00
Designs for You					
Invoice	12/31/2017		Accounts Receivable	375.00	375.00
Invoice	01/01/2018	27	Accounts Receivable	150.00	525.00
Payment	01/30/2018	1247	Accounts Receivable	-525.00	0.00
Total Designs for You				0.00	0.00
Matthews, Eric					
Invoice	01/15/2018	28	Accounts Receivable	500.00	500.00
Total Matthews, Eric				500.00	500.00
Ocean View Motel					
Invoice	01/01/2018	25	Accounts Receivable	450.00	450.00
Payment	01/15/2018	6758	Accounts Receivable	-450.00	0.00
Total Ocean View Motel				0.00	0.00
Rhodes, Nancy					
Invoice	12/31/2017		Accounts Receivable	150.00	150.00
Payment	01/01/2018	8642	Accounts Receivable	-150.00	0.00
Total Rhodes, Nancy				0.00	0.00
Rios, Jose					
Invoice	12/31/2017		Accounts Receivable	125.00	125.00
Invoice	01/01/2018	26	Accounts Receivable	200.00	325.00
Total Rios, Jose				325.00	325.00
Santa Barbara Resorts					
Invoice	01/15/2018	29	Accounts Receivable	1,850.00	1,850.00
Total Santa Barbara Resorts				1,850.00	1,850.00
State Street Apartments					
Invoice	01/30/2018	31	Accounts Receivable	450.00	450.00
Total State Street Apartments				450.00	450.00
Vines, Donna					
Invoice	12/31/2017		Accounts Receivable	800.00	800.00
Payment	01/30/2018	8865	Accounts Receivable	-800.00	0.00
Total Vines, Donna				0.00	0.00
TOTAL				4,125.00	4,125.00

Your Name's Pool & Garden Oasis
Sales by Item Summary
 January 1 - 30, 2018

	Jan 1 - 30, 18			
	Qty	Amount	% of Sales	Avg Price
Service				
LandCom 1	2	300.00	5.8%	150.00
LandCom 3	2	1,000.00	19.3%	500.00
LandGrow	2	150.00	2.9%	75.00
LandPlant	5	250.00	4.8%	50.00
LandRes 1	1	100.00	1.9%	100.00
LandRes 3	1	350.00	6.8%	350.00
LandTrim	5	375.00	7.2%	75.00
PoolCom 1	2	600.00	11.6%	300.00
PoolCom 2	2	1,000.00	19.3%	500.00
PoolRepair	4	300.00	5.8%	75.00
PoolRes 1	1	100.00	1.9%	100.00
PoolRes 2	1	150.00	2.9%	150.00
PoolStart	1	500.00	9.7%	500.00
Total Service	29.00	5,175.00	100.0%	178.45
TOTAL	29	5,175.00	100.0%	178.45

Your Name's Pool & Garden Oasis Journal January 1 - 30, 2018

Trans #	Type	Date	Num	Adj	Name	Memo	Account	Debit	Credit	
15	Invoice	01/01/2018	25		Ocean View Motel		Accounts Receivable	450.00		
					Ocean View Motel	Commercial Landscape Maintenance		Commercial Landscape Income		150.00
					Ocean View Motel	Commercial Pool Service (All pools except Lg.)		Commercial Pool Income		300.00
								450.00	450.00	
16	Invoice	01/01/2018	26		Rios, Jose		Accounts Receivable	200.00		
					Rios, Jose	Residential Landscape Maintenance		Residential Landscape income		100.00
					Rios, Jose	Residential Pool Service (All pools except Lg.)		Residential Pool Income		100.00
							200.00	200.00		
17	Invoice	01/01/2018	27		Designs for You		Accounts Receivable	150.00		
					Designs for You	Trimming and Pruning		Additional Landscaping Income		150.00
							150.00	150.00		
18	Sales Receipt	01/01/2018	15		Wagner, Annabelle		Undeposited Funds	500.00		
					Wagner, Annabelle	Startup for New Pools		Additional Pool Income		500.00
							500.00	500.00		
19	Payment	01/01/2018	8642		Rhodes, Nancy		Undeposited Funds	150.00		
					Rhodes, Nancy		Accounts Receivable		150.00	
							150.00	150.00		
20	Invoice	01/15/2018	28		Matthews, Eric		Accounts Receivable	500.00		
					Matthews, Eric	Residential Landscape Maintenance (Lg.)		Residential Landscape income		350.00
					Matthews, Eric	Residential Pool Service (Lg.)		Residential Pool Income		150.00
							500.00	500.00		
21	Payment	01/15/2018	6758		Ocean View Motel		Undeposited Funds	450.00		
					Ocean View Motel		Accounts Receivable		450.00	
							450.00	450.00		
22	Sales Receipt	01/15/2018	16		Childers, Wayne		Undeposited Funds	75.00		
					Childers, Wayne	Mechanical Maintenance and Repairs		Additional Pool Income		75.00
							75.00	75.00		
23	Invoice	01/15/2018	29		Santa Barbara Resorts		Accounts Receivable	1,850.00		
					Santa Barbara Resorts	Commercial Landscape Maintenance (Lg.)		Commercial Landscape Income		500.00
					Santa Barbara Resorts	Commercial Pool Service (Lg.)		Commercial Pool Income		500.00
					Santa Barbara Resorts	Planting and Cultivating		Additional Landscaping Income		250.00
					Santa Barbara Resorts	Trimming and Pruning		Additional Landscaping Income		225.00
					Santa Barbara Resorts	Fertilize, Spray for Pests, etc.		Additional Landscaping Income		150.00
					Santa Barbara Resorts	Mechanical Maintenance and Repairs		Additional Pool Income		225.00
							1,850.00	1,850.00		
24	Payment	01/30/2018	1247		Designs for You		Undeposited Funds	525.00		
					Designs for You		Accounts Receivable		525.00	
							525.00	525.00		

**Your Name's Pool & Garden Oasis
Journal
January 1 - 30, 2018**

<u>Trans #</u>	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Adj</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Debit</u>	<u>Credit</u>
25	Payment	01/30/2018	8865		Vines, Donna Vines, Donna		Undeposited Funds Accounts Receivable	800.00	800.00
								800.00	800.00
26	Invoice	01/30/2018	30		Central Coast Resorts Central Coast Resorts Central Coast Resorts	Commercial Landscape Maintenance (Lg.) Commercial Pool Service (Lg.)	Accounts Receivable Commercial Landscape Income Commercial Pool Income	1,000.00	500.00 500.00
								1,000.00	1,000.00
27	Invoice	01/30/2018	31		State Street Apartments State Street Apartments State Street Apartments	Commercial Landscape Maintenance Commercial Pool Service (All pools except Lg.)	Accounts Receivable Commercial Landscape Income Commercial Pool Income	450.00	150.00 300.00
								450.00	450.00
28	Deposit	01/30/2018			Wagner, Annabelle Rhodes, Nancy Ocean View Motel Childers, Wayne Designs for You Vines, Donna	Deposit Deposit Deposit Deposit Deposit Deposit	Checking Undeposited Funds Undeposited Funds Undeposited Funds Undeposited Funds Undeposited Funds	2,500.00	500.00 150.00 450.00 75.00 525.00 800.00
								2,500.00	2,500.00
TOTAL								9,600.00	9,600.00

Your Name's Pool & Garden Oasis
Trial Balance
As of January 30, 2018

	Jan 30, 18	
	Debit	Credit
Checking	26,350.00	
Accounts Receivable	4,125.00	
Office Supplies	485.00	
Prepaid Insurance	750.00	
Undeposited Funds	0.00	
Business Trucks:Original Cost	57,000.00	
Equipment:Original Cost	12,375.00	
Accounts Payable		330.00
Business Trucks Loan		45,000.00
Owner's Equity	0.00	
Student's Name, Capital		20,580.00
Student's Name, Capital:Investments		30,000.00
Income:Additional Landscaping Income		775.00
Income:Additional Pool Income		800.00
Income:Commercial Landscape Income		1,300.00
Income:Commercial Pool Income		1,600.00
Income:Residential Landscape income		450.00
Income:Residential Pool Income		250.00
TOTAL	101,085.00	101,085.00