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| |  | | --- | | Video Production Handbook  6th Edition  Chapter 2 - Production Crew | |
| |  |  |  | | --- | --- | --- | | **Word Bank** | above-the-line | assistant director | | associate producer | audio assistant | audio mixer | | below-the-line | camera assistant | camera operator | | cinematographer | director | editor | | engineer | floor manager | freelancers | | graphic designer/operator | lighting director | producer | | production assistant | set designer | technical director | |
| |  |  | | --- | --- | | 1) | The crew person responsible for assisting a producer with such tasks as coordinating schedules, booking guests, or creating packages is the ***associate producer*** | |
| |  |  | | --- | --- | | 2) | The ***director*** is responsible for visualizing a script or event | |
| |  |  | | --- | --- | | 3) | General organization of the set and giving cues to talent is the job of the ***floor manager*** | |
| |  |  | | --- | --- | | 4) | The ***production assistant*** provides general, all-around assistance to a director or producer | |
| |  |  | | --- | --- | | 5) | The task of operating the production switcher and serving as crew chief is that of the ***technical director*** | |
| |  |  | | --- | --- | | 6) | Designing graphics and operating graphics generation equipment is done by the ***graphic designer/operator*** | |
| |  |  | | --- | --- | | 7) | The ***camera operator*** sets up and operates video cameras | |
| |  |  | | --- | --- | | 8) | The ***audio mixer*** is responsible for the technical and artistic quality of the program  sound | |
| |  |  | | --- | --- | | 9) | Setting up, troubleshooting, adjusting, and maintaining all equipment used in a production are the tasks of the ***engineer*** | |
| |  |  | | --- | --- | | 10) | The ***editor*** selects, compiles, and cuts video and audio to produce programs | |
| |  |  | | --- | --- | | 11) | The personnel who work on a fixed salary and are thought of as having "artistic" roles in a production are referred to as ***above-the-line*** | |
| |  |  | | --- | --- | | 12) | The personnel who are paid a wage and are thought of as having "technical" roles in a production are referred to as ***below-the-line*** | |
| |  |  | | --- | --- | | 13) | Independent contractors who work for multiple production companies are known as ***freelancers*** | |
| |  |  | | --- | --- | | 14) | The ***set designer*** conceives, designs, and organizes the scenic treatment for a production | |
| |  |  | | --- | --- | | 15) | The tasks of positioning microphones, running audio cables, operating a sound boom, and troubleshooting audio problems are done by an ***audio assistant*** | |
| |  |  | | --- | --- | | 16) | A ***camera assistant*** helps the camera operator, works as a grip, pushes camera dollies, and handles cables | |
| |  |  | | --- | --- | | 17) | The role of ***lighting director*** involves designing, arranging, and controlling all lighting treatment in a production | |
| |  |  | | --- | --- | | 18) | In a dramatic production, a camera videographer may be called a ***cinematographer*** | |
| |  |  | | --- | --- | | 19) | The ***assistant director*** supports the director and will often take notes for a director and handle special shots and program timing | |
| |  |  | | --- | --- | | 20) | The person responsible for the overall organization of a production is the ***producer*** | |